

**NOTICE TO OFFERORS
CITY OF FORT WORTH
Drop-Off Stations Additions**

Proposals will be received at the **Purchasing Office**, City of Fort Worth, 200 Texas Street, Fort Worth, 76102, until **1:30 P.M on Thursday, October 25, 2018** and will be opened and publicly read aloud approximately thirty minutes later in the Council Chambers for the following Project:

This solicitation is for three contracts to be awarded to the same selected General Contractor for additions and improvements at three existing Drop-Off Stations – Brennan Drop-Off Station, 2400 Brennan Avenue; Southeast (Martin Luther King) Drop-Off Station, 5150 Martin Luther King Freeway; and Old Hemphill Road Drop-Off Station, 6260 Old Hemphill Road. All three Drop-Off Stations are located in Fort Worth, Texas.

After evaluating the Proposals submitted, the City shall select the Offeror that offers the Best Value to the City and enter into negotiations with that Offeror. The City may discuss with the selected Offeror options for a scope or time modification and any price change associated with such modification.

A Pre-Proposal Conference will be held at **10:00 A.M., Wednesday, October 3, 2018** at 401 W.13th Street.

The last day for questions from prospective Offerors is at **5:00 PM on Wednesday, October 17, 2018**.

The offers will be valid for **NINETY (90) calendar days**. The base bid for each Drop-Off Station is approximately: Brennan Drop-Off Station – \$800,000, Southeast (Martin Luther King) Drop-Off Station – \$790,000 and Old Hemphill Road Drop-Off Station – \$800,000. There is one Add Alternate (Concrete Paving) and one Allowance (Digital Sign) for each Drop-Off Station.

The Offeror will add a **7.5% Owner's Contingency Allowance** to each Drop-Off Station proposal as a separate line item on the Proposal form and only the Owner will approve the use of this allowance during construction. Any Contingency Allowance remaining at the end of construction will be retained by the City of Fort Worth. The Contingency Allowance is not to be included in the Base Proposal and will not be used in the Best Value selection process.

Refer to the evaluation matrix for the selection of the Best Value Offeror in the Instructions to Offerors.

Refer to the Request for Proposal documents for the Minority Business Enterprise (MBE) Information. MBE participation will be evaluated in awarding this Contract. The MBE participation goal is **15% Total** . Offerors must submit the attached Best Value Utilization Form within **5 business days** of submitting their Best Value Proposal. Failure to document proposed attainment will remove the Proposal from further consideration.

Also, Refer to Section 2. MINORITY BUSINESS ENTERPRISE (MBE) (BEST VALUE PROPOSAL) in the Instructions to Offerors.

Offerors must submit a bid bond with their proposal. Offeror(s) to whom an award of contract(s) is made will be required to provide Payment and Performance Bonds and provide Contractors General Liability and Statutory Workers Compensation Coverage.

If you intend to submit a Proposal, request you inform the Project Manager or Architect/Engineer who can then inform the interested subcontractors.

General Contractors and Suppliers may make copies of the Instructions to Offerors, General Conditions, Drawings, and Specifications through their printer. The construction documents are not available at the City but may be viewed and printed on-line by cutting and pasting the following link into your browser:

<https://projectpoint.buzzsaw.com/fortworthgov/PMD%20Projects/Drop%20Off%20Stations?public>

Contact the Project Manager, Alfonso Meza, at (817) 392-8274 or email Alfonso.Meza@fortworthtexas.gov for assistance. For additional information contact the Project Architect, Scott Fisher with Elements of Architecture, Inc., at (817) 333-2880 or email sfisher@elementsofarc.com .