

SUMMARY OF MINUTES
 Aviation Advisory Board Meeting
 May 12, 2015

I. Call to Order

With a quorum of the Board Members present, Chairman Michael Ward called the meeting of the Aviation Advisory Board to order at 4:03 p.m., Tuesday, May 12, 2015, at Fort Worth Meacham Airport, 3951 Lincoln Avenue, Fort Worth, Texas 76102

BOARD MEMBER	DISTRICT	PRESENT/ ABSENT
Michael Ward, Chairman	7	P
Erik Brown, Vice Chairman	6	A
Jeff Law	1	P
Michael D. Valdez	2	P
William Lawson	3	P
Alex Jimenez	4	P
Michael Dean	5	A
Ericka Calton	8	A
Edward Lasater	9	P
CITY STAFF		
Bill Welstead, Aviation Director		
James Burris, Administrative Services Manager		
Jeff Kloska, Meacham Airport Manager		
Paige Mebane, Assistant City Attorney		
Leann Guzman, Senior Assistant City Attorney		
Stephanie Mills, Board Liaison		
Anne-Marie Stowe, Senior Administrative Assistant		

II. New Board Member, Edward Lasater (District 9)

Edward Lasater was sworn in and participated as an active Board member for the remainder of the meeting

III. Consideration of the Minutes for the March 12, 2015 regular meeting

Motion: Alex Jimenez **Second:** Bill Lawson **Unanimously Approved**

IV. Action Items

0501 The Aviation Advisory Board Recommends that the City Council Authorize the Application for and Acceptance of, if awarded, a Grant from the Federal Aviation Administration in an Amount up to \$1,200,000.00 for the Construction of Runway 16/34L, 16/34R, and Taxiway A Extensions Project; and the Use of Land Credits in an Amount up to \$133,333.33 for the City's In-Kind Local Match of 10 Percent of the Project Costs (**Council District 7**)

Motion: Bill Lawson **Second:** Michael Valdez **Unanimously Approved**

V. Items for Discussion

- 1) **2nd Quarterly Activity Report:** Presented by Jeff Kloska (see presentation)
- 2) **FY 2016 Budget Presentation:** Presented by James Burris (see presentation)

VI. Announcements

Aaron Barth made the following announcements:

- Presented Eddie Leija with a service pin for 10 years of service

Bill Welstead made the following announcement:

- Presented Aaron Barth with a service pin for 5 years of service

Mike Ward made the following announcement:

- Presented the Meacham Federal Aviation Administration (FAA) Air Traffic Control Tower Staff with plaques to recognize their commitment to excellence in aviation safety

Jeff Kloska made the following announcement:

- Broadie's Aircraft was recognized for the 2015 National Air Transportation Association Five Star Award
- Texas Jet was recognized for the 2015 Professional Pilot PRASE (Preferences Regarding Aviation Services and Equipment) Survey

VII. Staff Reports

Meacham Airport – Jeff Kloska

- Construction at the Meacham Administration Building is on schedule
- A new Toll Tag system was installed at Gate 34 to test its effectiveness as an alternate method of obtaining access to the T-Hangar area
- Meacham Airport is hosting its 90th Birthday celebration on Saturday, July 25th, from 9am to 12pm. The celebration will be held at Broadie's Aircraft

Spinks Airport – Aaron Barth

- The North Service Road project is currently under design. TxDOT will fund 90% of the project with a 10% required match paid by the City
- Harrison Aviation is currently working on civil engineering for development of a hanger next to their facility
- Bullard and Copeland, LLC has ordered the steel for their hanger development; construction is expected to begin within the next 30 days

- A City project to construct a 10-bay hanger is currently under design. This development will be managed directly to the public and is a part of the five year self-sufficiency plan of Spinks Airport

Alliance Airport – Christian Childs

- Focus is on the runway extension project. Currently working with the FAA for the funding to complete this project and with Jacobs Engineering for the final design. Also coordinating with FedEx as this project will affect their operations as well
- United States Air Force held a mock exercise at Alliance for twelve days
- This year the Fort Worth Alliance Air Show will be held on September 12th and 13th
- Red Bull Air Race will be at the Texas Motor Speedway

VIII. Citizen Presentations

No Citizen Presentations

IX. Request for Future Agenda Items

No Requests for Future Agenda Items

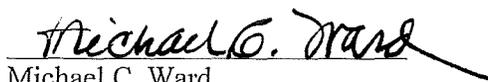
X. Adjournment

With no further presentations or discussions, Chairman Ward adjourned the regular meeting of the Aviation Advisory Board Meeting at 5:11 p.m., Tuesday, May 12, 2015

Minutes Approved By:



William Welstead
Director of Aviation



Michael C. Ward
Chairman