



**Joint WDB/WGB Meeting Agenda**

**11:30a.m. August 24, 2015**

**Botanic Gardens Conference Center - 3220 Botanic Garden Blvd., – Rose Room**

- 11:30 I. Call to Order.....Judge Whitley/Keith Muskrat**
- 11:32 II. Pledge of Allegiance/Texas Pledge.....All**
- 11:35 III. Invocation .....Estrus Tucker**
- 11:37 IV. Public Comments.....Judge Whitley**
- 11:40 V. Special Recognition and Awards..... Keith Muskrat**
  - Board, Staff and Partner Recognition
- 11:45 VI. Approval of Consent Agenda Items (WDB) .....Keith Muskrat**
  - Approve the Minutes of the June 10, 2015 WDB Meetings
  - Approve the Chair, Vice-Chair and Second Vice-Chair Nominations for FY 2015-2016, in accordance with the Nominating Committee’s Recommendation
  - Accept Committee Reports: Workforce Improvement , Workforce Delivery Systems and Workforce Investment (handout)
  - Accept the nomination of the new Workforce Improvement Committee Member
  - Authorize the Executive Director to award, negotiate and execute contract extensions with the Ancillary Contractors from the period of October 1, 2015 through September 30, 2016, in accordance with the Workforce Delivery Systems Committee Recommendation
  - Authorize the Executive Director to award, negotiate and execute a contract extension with Child Care Associates, Inc. for the Child Care Management Services (CCMS) system, October 1, 2015 through September 30, 2016, in accordance with the Workforce Delivery Systems Committee Recommendation.
  - Authorize the Executive Director to award, negotiate and execute a contract extension with C2 Global Professional Services, LLC to operate the Workforce Centers from October 1, 2015 through September 30, 2016, in accordance with the Workforce Delivery Systems Committee Recommendation.
  - Authorize the Executive Director to award, negotiate and execute a contract extension with the Board monitoring service contracts, October 1, 2015 through September 30, 2016 with A-Mac Consulting, E. Taylor and Associates, and Collins & Associates, in accordance with the Workforce Delivery Systems Committee Recommendation.

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.*
- 11:50 VII. Approval of Consent Agenda Items (WGB) .....Judge Whitley**
  - Approval of the December 10, 2014 WGB Minutes

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda vote and then voted on as a separate action item.*
- 11:52 VIII. WDB/WGB Consent Items .....Judge Whitley/ Keith Muskrat**
  - Accept the June 2015 Financial Report
  - Accept Report on Recent Solicitations for Grant Applications (SGA)
  - Accept the June 2015 Performance Update
  - Accept the June 2015 Layoff Report
  - Authorize the Executive Director to award, negotiate, and execute a contract for Legal Services through September 30, 2016 with Taylor, Olson, Adkins, Sralla & Elam, L.L.P in accordance with the Workforce Investment Committee Recommendation.

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- 12:00 IX. **WDB/WGB Action Items** .....**Judge Whitley/ Keith Muskrat**
  - Accept the audit report prepared by Saunders and Associates for the Board's Fiscal Year 2014 annual audit.....**Gary Saunders/Tim McKinney**
  - Approval of the Fiscal Year 2016 Budget .....**Mark Barberena**
  
- 12:10 X. **Report from the WDB Chair**..... **Keith Muskrat**
  - Accept the Workforce Development Board Update
  - Press Release – New TWC Commissioner
  - TAWB Conference Report
  
- 12:20 XI. **Report from the WGB Members**.....**WGB Members**
  - Judge Whitley
  - Mayor Price
  - Mayor Williams
  
- 12:30 XII. **Discussion**
  - Workforce Development Board Member News and Updates.....**Board Members**
  
- 12:50 XIII. **Executive Director’s Report**.....**Judy McDonald**
  - Outreach & Workforce Update
  - Review Newsletter
  - **HOT** information piece (handout)
  
- 1:00 XIV. **Executive Session:**  
 The Workforce Governing Board will now go into executive session in accordance with Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee who is neither the subject of the deliberation nor requested a public hearing.
  - Executive Director’s Evaluation
  - Receive a briefing on the Workforce Development Board Membership
  
- 1:05 XV. **Action Items** .....**Judge Whitley**
  - Executive Director’s Evaluation
  - WDB Appointment / Reappointments
  
- 1:10 XVI. **Adjourn the Joint WDB/WGB Meeting**.....**Judge Whitley**

Posted on official bulletin board on **Tuesday, August 18, 2015 at 3:00 p.m.**  
**8/18/2015 CSO 2:39 PM**