

**NOTICE TO OFFERORS
CITY OF FORT WORTH
FWCC Air Handler Unit Replacement**

Proposals for the **FWCC Air Handler Unit Replacement** located at **1201 Houston Street** in Fort Worth Texas will be received at the **Purchasing Office**, City of Fort Worth, 200 Texas Street, Fort Worth, 76102, until **1:30 P.M on Thursday, October 25, 2018**, and will be opened and publicly read aloud approximately thirty minutes later in the Council Chambers.

After evaluating the Proposals submitted, the City shall select the Offeror that offers the Best Value to the City and enter into negotiations with that Offeror. The City may discuss with the selected Offeror options for a scope or time modification and any price change associated with such modification.

The last day for questions from prospective Offerors is at **5:00 PM on Friday, October 19, 2018**.

A Pre-Proposal Conference will be held at **11:00 A.M., Thursday, October 11, 2018** at 401 W. 13th Street.

The offers will be valid for **NINETY (90) calendar days**. Estimated construction cost is approximately **845,000.00**. There are several Alternates for this project.

The Offeror will add a **7.5% Owner's Contingency Allowance** on a separate line item on the Proposal form and only the Owner will approve the use of this allowance during construction. Any Allowance remaining at the end of construction will be retained by the City of Fort Worth. This Allowance is not to be included in the Base Proposal and will not be used in the Best Value selection process.

Refer to the evaluation matrix for the selection of the Best Value Offeror in the Instructions to Offerors.

Refer to the Request for Proposal documents for the Minority Business Enterprise (MBE) Information. MBE participation will be evaluated in awarding this Contract. The MBE participation goal is **15%**. Offerors must submit the attached Best Value Utilization Form within **5 business days** of submitting their Best Value Proposal. Failure to document proposed attainment will remove the Proposal from further consideration.

Also, Refer to Section 2. MINORITY BUSINESS ENTERPRISE (MBE) (BEST VALUE PROPOSAL) in the Instructions to Offerors.

Offerors must submit a bid bond with their proposal. Offeror(s) to whom an award of contract(s) is made will be required to provide Payment and Performance Bonds and provide Contractors General Liability and Statutory Workers Compensation Coverage.

If you intend to submit a Proposal, request you inform the Project Manager or Architect/Engineer who can then inform the interested subcontractors.

General Contractors and Suppliers may make copies of the Instructions to Offerors, General Conditions, Drawings, and Specifications through their printer. The construction documents are

not available at the City but may be viewed and printed on-line by cutting and pasting the following link into your browser:

<https://projectpoint.buzzsaw.com/fortworthgov/PMD%20Projects/FWCC%20AHU%20Replacement?public>

Contact the Project Manager, Ronald Clements, at (817) 392-8014 or email Ronald.Clements@fortworthtexas.gov for assistance. For additional information contact the Project Architect, Garrett Brown, at (817) 878-4242 or email gsb@summitmep.com.