

Posted on official bulletin board on **Wednesday, November 23, 2016 at 3:00 p.m.**

11/23/2016 CSO 7:46 AM

- NOTICE -
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD OF
DIRECTORS
COMMITTEE MEETINGS – TUESDAY, NOVEMBER 29, 2016

Operations Committee: 12:30 p.m. Finance/Audit Committee:
12:45 p.m. Concessions/Commercial Development
Committee: 1:00 p.m. Executive Compensation Committee:
1:15 p.m.

BOARD MEETING – THURSDAY, DECEMBER 1, 2016
8:30 a.m.

AGENDA
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
DECEMBER 1, 2016
8:30 a.m.

MEETING PLACE
2400 AVIATION DRIVE
BOARD ROOM – DFW AIRPORT HEADQUARTERS BUILDING
DFW AIRPORT, TX 75261

THIS MEETING LOCATION IS ACCESSIBLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING BY CONTACTING TRACI HENDERSON AT 972-973-5752, FAX 972-973-5556, OR T.D. 1-800-RELAY-TX (1-800-735-2989) FOR INFORMATION OR ASSISTANCE.

FOR DFW AIRPORT BOARD MEETING INFORMATION OR TO REGISTER TO SPEAK AT A BOARD MEETING, PLEASE EMAIL THE BOARD SECRETARY OR CALL 972 973 5752 BY 5 P.M. THE DAY BEFORE THE MEETING.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Board. Approval of the Consent Agenda authorizes the Chief Executive Officer or his designee to implement each item in accordance with staff recommendation.

A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.
4. The deployment, or specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.076.

AGENDA

- A. Invocation – Chaplain Doni Evans
- B. Pledge of Allegiance
- C. Announcements
- D. Approve Minutes of the Regular Board Meeting of November 3, 2016
- E. Air Service Highlights – Milton De La Paz
- F. Financial Report – Max Underwood
- G. FY2016 Year End Review – Sean Donohue

OPERATIONS COMMITTEE

1. Approve Minutes of the Operations Committee Meeting of November 1, 2016.

Consent Items for Consideration

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|-------------|--|
| R. Hodapp | 2. Approve the execution of Contract No. 7006380 for Condenser Water Treatment, with Chem-Aqua, of Irving, Texas, in an amount not to exceed \$75,250.00 for the initial one year Contract term with options to renew for four additional one-year periods, subject to funding availability. |
| | 3. Approve authorization to increase Contract No. 7005931, for Painting Services, with JNA Painting and Contracting Company, Inc., of Baltimore, Maryland, in an amount not to exceed \$216,000.00, for a revised contract amount not to exceed \$1,322,601.47. |
| B. McKinney | 4. Approve the execution of Contract No. 8005102, for Fire Services Master Plan Study, with Emergency Services Consulting International, Wilsonville, Oregon, in an amount not to exceed \$58,400.00. |

Action Items for Consideration

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| R. Hodapp | 5. Approve authorization to increase Contract No. 7005838, for Runway Rubber Removal/Pavement Marking/Paint Removal, with Hi-Lite Airfield Services, LLC, of Adams Center, New York, in the amount not to exceed \$625,000.00, for a revised Contract amount not to exceed \$3,139,560.00. |
| | 6. Approve authorization execution of Contract No. 7006411, for Enterprise Baggage Handling Program for Terminals B and E, with Vanderlande Industries, Inc., of Marietta, Georgia, in an amount not to exceed \$37,691,769.00, for the initial five-year term of the Contract, with options to renew for two additional two-year periods, subject to funding availability. |
| K. Kavanagh | 7. Approve authorization to sign an Interlocal Agreement with North Central Texas Council of Governments (NCTCOG) allowing Board to accept \$2,375,650 Federal Transit Administration (FTA) grant to help offset bus shuttle operating and capital costs to/from Trinity Railway Express (TRE) Centreport Station and Remote South Parking. |
| N. Smith | 8. Approve the execution of an amendment to Delivery Order No. 3 to Contract No. 9500551, Job Order Contract, with Azteca Enterprises, Inc., of Dallas, Texas, for the renovation of the Design, Code and Construction building, in an amount not to exceed \$897,000.00. |
| | 9. Approve the execution of Contract No. 9500576, Rehabilitate East Side Chiller Plant, with Trinity TransCon, LLC, of Euless, Texas, in an amount not to exceed \$2,334,013.00. |

Terminal Renewal and Improvement Program Action Items for Consideration

- N. Smith 10. Approve the execution of a Contract Modification to Supplemental Agreement No. 13, Contract No. 9500406, Terminal Renewal and Improvement Program - Terminal B Phase 3, with Manhattan/Byrne/JRT/3i, a Joint Venture, of Dallas, Texas, in an amount not to exceed \$990,098.00 for a revised Contract amount not to exceed \$107,174,831.00.

Discussion Items

- N. Smith 11. Construction and Professional Services Contract Increase(s) approved by Authorized Staff.
12. Decrease(s)/increase(s) in Scope of Work approved by Authorized Staff.

FINANCE/AUDIT COMMITTEE

13. Approve Minutes of the Finance/Audit Committee Meeting of November 1, 2016.
- M. Underwood 14. Financial Report.

Consent Items for Consideration

- E. Rodriguez 15. Approve authorization to increase Legal Services Contract No. 8004985 with the firm of Moses, Palmer & Howell, L.L.P., of Fort Worth, Texas, in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$197,500.00.
- S. Shaffer 16. Approve authorization to increase Contract No. 7006300, for Lift Rental Services, with Sunbelt Rentals Inc., of Grapevine, Texas, in an amount not to exceed \$40,000.00, for a revised Contract amount not to exceed \$84,000.00.
17. Approve the execution of Contract No. 7006445, for Program Management Software, with Oracle America, Inc., of Redwood City, California, in an amount not to exceed \$90,729.00, for the one year term of the Contract.

Action Items for Consideration

- A. Cruz 18. Approve the execution of Contract No. 8005088, for Parking Citation Management Services, with PassportParking, Inc., of Wilmington, Delaware, in an amount not to exceed \$350,000.00, for the initial three-year term of the Contract, with options to renew for two additional one-year periods subject to funding availability.

- M. Phemister 19. Approve the attached Investment Policy, Investment Strategies, Approved Broker/Dealers and Authorized Training Sources for the period of February 1, 2017 through January 31, 2018.

- E. Rodriguez 20. Approve the authorization to submit applications for grants available to the Board during Fiscal Year 2017 and to take other grant-related actions, as needed, in connection with grant applications and administration of subsequent grant awards; Further, that the Airport Board approves the submittal of five Alternative Fueling Facility Program Grant applications to the Texas Commission on Environmental Quality.

- 21. Approve authorization to increase Legal Services Contract No. 8005063 with the firm of Brackett & Ellis, P.C. of Fort Worth, Texas, in an amount not to exceed \$500,000.00 for a revised contract amount not to exceed \$835,000.00.

- M. Yip 22. Approve authorization to bind and procure an Insurance Policy for Excess Workers' Compensation Insurance, with Colony Insurance Company, of Richmond, VA, in the amount of \$277,200.00 for the policy year effective January 1, 2017.

- 23. Approve authorization to bind and procure an Insurance Policy for Stop Loss Insurance, with National Union Fire Insurance (a member of AIG) of New York, in the amount of \$2,397,065.00 for the policy year effective January 1, 2017.

Discussion Items

- R. Darby 24. Department of Audit Services' Quarterly Audit Update.

- T. Lee 25. Monthly D/S/M/WBE Expenditure Report.

- G. Spoon 26. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

- 27. Approve Minutes of the Concessions/Commercial Development Meeting of November 1, 2016.

Consent Items for Consideration

- Z. Campbell 28. Approve execution of a Lease Agreement between Host/Java DFW MGO, LLC dba Maggiano's Little Italy and the Dallas Fort Worth International Airport Board.

Action Items for Consideration

- Z. Campbell
29. Approve authorization to enter into a Lease Agreement with FGR New Ventures 3, LLC dba Reata Grill and Dallas Fort Worth International Airport.
 30. Approve execution of a Lease Agreement with Bank of America, N.A., of San Diego, California, an Automated Teller Machine (ATM) provider as recommended by the DFW Selection Committee.
 31. Approve authorization to enter into a Lease Agreement with GPS DFW LLC d/b/a Garrett Popcorn Shops.

CLOSED SESSION

32. In accordance with provisions of Section 551.072 of the Texas Government Code, a closed session will be held for the purposes of deliberating the purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the Board in negotiations with a third person, to wit:
 - a) Assignment of TGI Friday's Lease

Discussion Items

33. Permits Issued by Concessions.
34. Commercial Development Short-Term Licenses.

EXECUTIVE COMPENSATION COMMITTEE

35. Approve Minutes of the Executive Compensation Committee Meeting of December 1, 2015.
- S. Donohue
36. FY2016 Performance.

CLOSED SESSION

37. In accordance with provisions of Section 551.074 of the Texas Government Code, a closed session will be held to discuss the qualifications or performance of identifiable Board employees, to wit:
 - a) Review and Evaluate the Performance of the Chief Executive Officer.
 - b) Review and Evaluate the Performance of the Director of Audit Services.

Action Items for Consideration

38. Approve an Incentive Compensation Payment for FY 2016 for the Chief Executive Officer.
39. Approve FY 2017 Incentive Compensation Program Goals for the Chief Executive Officer.
40. Approve a Salary Adjustment for the Chief Executive Officer.
41. That the Airport Board adopt a Deferred Compensation Plan pursuant to Section 457(f) of the Internal Revenue Code for its Chief Executive Officer, and authorize the Board Chair to execute a Trust Agreement with ICMA and a Deferred Compensation Agreement with the Chief Executive Officer to effectuate the Plan.
42. Approve an Incentive Compensation Payment for FY 2016 for the Director of Audit Services.
43. Approve FY 2017 Incentive Compensation Programs Goals for the Director of Audit Services.
44. Approve a Salary Adjustment for the Director of Audit Services.

FULL BOARD

CLOSED SESSION

45. In accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board's attorney's advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:

- a) Chesapeake Litigation

In accordance with provisions of Section 551.074 of the Texas Government Code, a closed session will be held to discuss the qualifications or performance of identifiable Board employees, to wit:

- a) Review and Evaluate the Performance of the Chief Executive Officer.
- b) Review and Evaluate the Performance of the Director of Audit Services.

In accordance with the provisions of the Texas Government Code, Section 418.183(a) and Section 418.183(f), a closed session will be held to discuss:

Action Items for Consideration

- a) The deployment, or specific occasions for implementation, of security personnel or devices; and
- b) Information relating to preventing, detecting, responding to, investigating and managing emergencies and disasters, including those caused by terrorism or related criminal activity.

Discussion Items

- 46. Registered Speakers (item unrelated to agenda items)
- 47. Next Committee meetings – January 3, 2017
Next Regular Board meeting – January 5, 2017