

## NOTICE TO OFFERORS

Proposals for the **Renovation of the Old Fire Station No. 12 Facility** located at **2408 Prospect Avenue** in Fort Worth Texas will be received at the **Purchasing Office**, City of Fort Worth, 200 Texas Street, Fort Worth, 76102, until **1:30 P.M on Thursday, January 24, 2019** and will be opened and publicly read aloud approximately thirty minutes later in the Council Chambers.

After evaluating the Proposals submitted, the City shall select the Offeror that offers the Best Value to the City and enter into negotiations with that Offeror. The City may discuss with the selected Offeror options for a scope or time modification and any price change associated with such modification.

A Pre-Proposal Conference will be held at **10:00 AM, Wednesday, December 19, 2018** at 401 W. 13<sup>th</sup> Street. **A site visit will be available from 10:00 AM through 12:00 PM on December 20, 2018. A signed "Waiver and Release" form will be required before entering the building. Since there is no electrical service to the building, please bring good working flashlights.**

The last day for questions from prospective Offerors is at **5:00 PM on Wednesday, January 16, 2019.**

The offers will be valid for **NINETY (90) calendar days.** Estimated construction cost is approximately **\$1,000,000.** There are no Alternates for this project.

The Offeror will add a **7.5% Owner's Contingency Allowance** on a separate line item on the Proposal form and only the Owner will approve the use of this allowance during construction. Any Allowance remaining at the end of construction will be retained by the City of Fort Worth. This Allowance is not to be included in the Base Proposal and will not be used in the Best Value selection process.

Refer to the evaluation matrix for the selection of the Best Value Offeror in the Instructions to Offerors.

Refer to the Request for Proposal documents for the Minority Business Enterprise (MBE) Information. MBE participation will be evaluated in awarding this Contract. **The MBE participation goal is 10%.** Offerors must submit the attached Best Value Utilization Form within **5 business days** of submitting their Best Value Proposal. Failure to document proposed attainment will remove the Proposal from further consideration.

Also, Refer to Section 2. MINORITY BUSINESS ENTERPRISE (MBE) (BEST VALUE PROPOSAL) in the Instructions to Offerors.

Offerors must submit a bid bond with their proposal. Offeror(s) to whom an award of contract(s) is made will be required to provide Payment and Performance Bonds and provide Contractors General Liability and Statutory Workers Compensation Coverage.

**If you intend to submit a Proposal, request you inform the Project Manager or Architect/Engineer who can then inform the interested subcontractors.**

General Contractors and Suppliers may make copies of the Instructions to Offerors, General Conditions, Drawings, and Specifications through their reprographics company. The construction documents are not available at the City but may be viewed and printed on-line by cutting and pasting the following link into your browser:

<https://projectpoint.buzzsaw.com/fortworthgov/Advertised/Old%20Fire%20Station%2012%20Facility%20Renovation?public> Contact the Project Manager, Alfonso Meza at (817) 392-8274 or email [Alfonso.Meza@fortworthtexas.gov](mailto:Alfonso.Meza@fortworthtexas.gov) for assistance. For additional information contact the Project Architect, Javier Lucio, RPGA Design Group, Inc. at (817) 332-8998, (817) 332-9477 or email [jlucio@rpgaarchitects.com](mailto:jlucio@rpgaarchitects.com)

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**December 20, 2018**