



**UPDATED LIGHTING DESIGN AND IMPLEMENTATION BUDGET
FOR AVENUE OF LIGHT
REQUEST FOR QUALIFICATIONS**

Deadline: 5:00 PM Local Time, Friday June 21, 2019

Fort Worth Public Art (FWPA), a City of Fort Worth program managed by the Arts Council of Fort Worth & Tarrant County, Inc, requests qualifications from professional lighting design firms and/or individuals to provide an **updated lighting design and implementation budget** for a public artwork titled *Avenue of Light* by Cliff Garten Studio. The selected applicant may be considered for project management of future implementation. **The deadline for responses to the Request for Qualifications is Friday, June 21, 2019.**

PROJECT BACKGROUND

Avenue of Light includes six independent, stainless steel sculptures by California-based artist Cliff Garten Studio sited in the medians on Lancaster Avenue in downtown Fort Worth. Installed in 2009, the artwork is a member of the Fort Worth Public Art Collection. Dimensions of the sculptures and cement pedestals and a site plan are attached as Attachment “A”. Each sculpture is made up of 101 stacked, electro-polished stainless-steel plates with water cut designs and each are lighted by various sources: 1) internal lighting integrated inside each pedestal, and 2) stand-alone fixtures situated on the east and west side of each sculpture. A lighting program operates via a centrally located wireless DMX controller, repeaters, and a combination of antennae for the central four sculptures and independent controllers on the remaining two flanking sculptures. Access to the frequency signal on the Avenue has been challenged by increasing city infrastructure and surrounding development causing connection issues. The selected applicant will recommend the best, most reliable long-term solutions to ensure success in lighting the sculptures.

Additionally, the city is exploring adding landscaping to the avenue and the selected applicant may be required, thru a contract amendment, to review submittals for landscaping design with city to coordinate the implementation of his/her design with an approved landscaping plan.

PROJECT GOALS

Applicants to this Updated Lighting Design and Implementation Budget RFQ for *Avenue of Light* should address approaches that accomplish the following goals:

- Enhance the aesthetic nighttime appeal of the installation
- Allow for special programming per the artist’s recommendation and special requests
- Provide cost effective and maintenance efficient implementation recommendations
- Maintain the integrity of the artist’s original intent as best possible

SCOPE OF SERVICES

The selected applicant will provide an updated lighting design and implementation budget for improvements to, or replacement of, existing equipment and components dedicated to lighting

Avenue of Light. The design strategy must consider the artist’s original intent but may recommend alternative methods and materials. Services will include:

- A comprehensive assessment of the existing light system
- Meetings with city staff and the artist (by phone or email) as necessary
- Implementation documents and specifications for lighting design plan
- A recommended implementation budget
- Design review presentations and meetings including a final design presentation to the Fort Worth Art Commission which provides guidance to the City of Fort Worth Public Art program and makes recommendation to Council.

PROJECT TIMELINE

Applicants may be interviewed prior to a final selection and by submitting to this RFQ agree to be available in person or by phone for interviews, as requested. The Selected Applicant will enter into a Professional Services agreement with the City of Fort Worth for services detailed in this RFQ, with all scope of work prepared for final presentation within six months following the execution date of the agreement. The Fort Worth Art Commission will review and recommend the final design.

PROJECT BUDGET

The city shall pay the Selected Applicant an amount not to exceed **\$25,000.00** for all Services, exclusive of surveys.

SCHEDULE FOR SELECTION PROCESS AND AWARD

The following is a tentative schedule for the submission of qualifications and interest.

Deadline for Submission of Questions	June 12, 2019
RFQ Submittal Due Date	June 21, 2019
Shortlist Determination (if required)	June 28, 2019
Interview Date (if required)	July 9, 2019
Anticipated Selection Date	July 12, 2019

SUBMITTAL DOCUMENT REQUIREMENTS AND EVALUATION CRITERIA

All submissions must provide all requested information. Application packages marked **“UPDATED LIGHTING DESIGN AND IMPLEMENTATION BUDGET FOR AVENUE OF LIGHT”** will be accepted until Friday, June 21, 2019 @ 5:00PM CMT. Submissions must consist of the following items in the proper form and by the deadline in order to be considered.

- 1) Letter of Interest signed by a person authorized to bind the Applicant.
- 2) Demonstration of Qualifications and Experience - a maximum of eight pages including examples of previous projects, references, and other support materials.
- 3) Firm Information – Resume(s), organizational chart, and any materials that support professional qualifications
- 4) Proof of Insurance (Exhibit B). By submitting to this **“UPDATED LIGHTING DESIGN AND IMPLEMENTATION BUDGET FOR AVENUE OF LIGHT”** RFQ, applicant acknowledges that he/she has read and understands the insurance requirements for the agreement. Applicant also understands that the evidence of required insurance must be submitted within fifteen (15) days following the signing of a professional services agreement. The insurance requirements are attached as Attachment “A.”

Submittals will be reviewed by City of Fort Worth and FWPA staff, and a member of the Art Commission or their selected representative. The Selection Committee shall determine if the selection can be made on the basis of the written materials only, or if interviews are necessary with up to three of the highest ranked Applicants.

Failure to provide the requested materials shall result in a determination that the applicant is non-responsive. Additionally, the Selection Committee will evaluate and award points to each submittal based upon the evaluation criteria as outlined below, with a maximum number of points possible for each criteria and not the minimum number that may be awarded.

A. Letter of Interest - 10 points

A letter of interest must indicate ability and availability to provide services relevant to this project, including an overall project philosophical approach.

B. Qualifications and Work Experience - 40 points

Please provide a detailed description of experience in services relatable to this project, specifically to artwork and/or landscaping including at least three successful projects within the past 60 months. "Successful completion" means completion of a project within the established schedule and budget. Project information shall include, at a minimum: name of company or organization; contact name; contact address; telephone number and email address; and project description and services provided. References may be checked. Applicant agrees that all information is accurate and current and authorizes the City's representative to verify all information from these references and releases the City and its representative from any liability in connection with the information provided.

C. Firm Information – 40 points

Please include identification information, legal name, location of principal office, ability to provide services in the State of Texas, general description of services provided by firm and number of years in business, and any claims or litigation against the firm within the last five years explaining the circumstances and outcome. Identify each key personnel member that will render services related to this project including title and relevant experience and indicate their roles and responsibilities for services to be provided.

D. Proof of Insurance – 10 points

In the event that oral interviews are required, Applicants may be requested to provide information regarding their approach to the project in addition to further discussion to Qualifications and Experience and Firm Information. Oral Interviews will be scored as follows:

40	Experience and Qualifications
20	Firm Information, including fee schedule
40	<u>Project Approach</u>
100	Total Possible Points for Oral Interviews (as necessary)

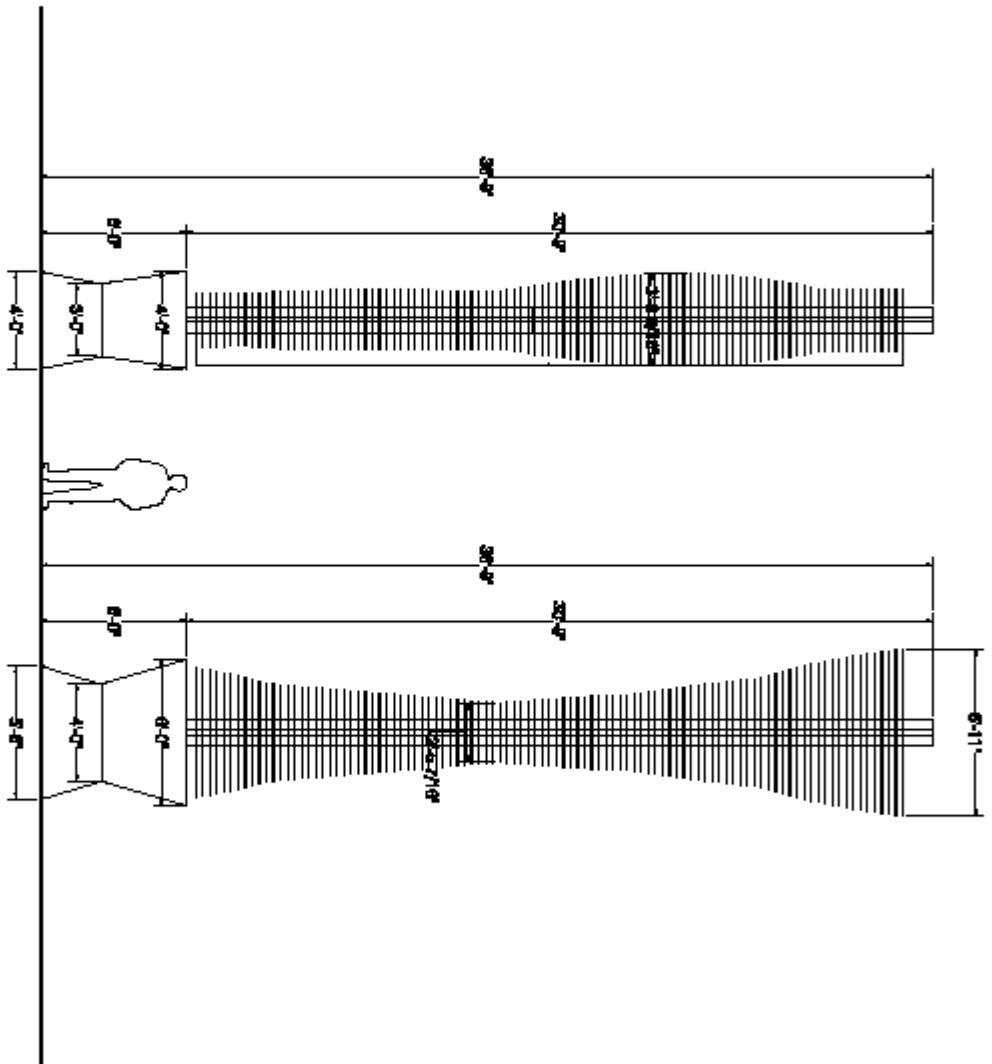
Written questions regarding the project contained in this RFQ or the submittal requirements may be directed to Jennifer Conn via e-mail at jconn@fwpublicart.org. Clarifications, additional information, corrections or changes to the RFQ will be made in a timely manner and to all applicants.

Qualifications are due at the following address no later than 5:00 PM CMT on Friday, June 21, 2019. Qualifications received after this deadline will not be considered. The City of Fort Worth and Fort Worth Public Art are not responsible for non-receipt of Qualifications sent by mail or courier.

Submissions to this “UPDATED LIGHTING DESIGN AND IMPLEMENTATION BUDGET FOR AVENUE OF LIGHT” RFQ may be submitted by e-mail to: Jennifer Conn at jconn@artscouncilfw.org or regular mail at the address listed below.

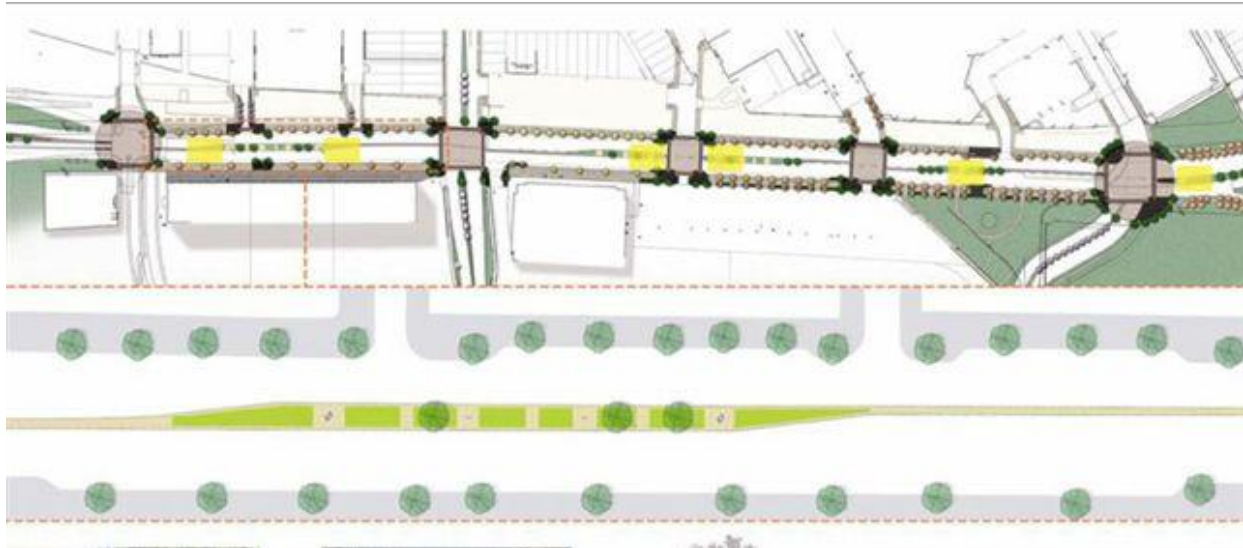
Jennifer Conn, Fort Worth Public Art Collection Manager
Arts Council of Fort Worth
1300 Gendy Street
Fort Worth, Texas 76107

Attachment "A" Sculpture Dimensions



Cliff Garten Studio	1316 Preston Way	Project	F. Martin Lankaster Avenue	Department	2000	1.0
310.392.2000 TEL	Ventura		Ebarden Dranbga	DATE	June 05, 2008	
310.392.2002 FAX	California			SCALE	NTS	

**Attachment "A"
Site**



**Sculptures indicated in yellow highlights include (l to r):
Two between Lamar and Monroe Streets
Two at S. Jennings Street
One between Houston and Main Streets
One between Main Street and Calhoun Street**

Attachment “B” Insurance Requirements

GENERAL POLICY REQUIREMENTS

The certificate of insurance shall include an endorsement naming the City of Fort Worth, its’ Officers, Employees and Volunteers as an “Additional Insured” on all liability policies. Exception: the additional insured requirement does not apply to Workers’ Compensation or Automobile policies.

Contractor is responsible for providing the City a thirty-day (30) notice of cancellation or non-renewal of any insurance policy and may not change the terms and conditions of any policy that would limit the scope or coverage, or otherwise alter or disallow coverage as required herein.

The workers’ compensation policy shall include a Waiver of Subrogation (Right of Recovery) in favor of the City of Fort Worth. The insurers for all policies must be licensed/approved to do business in the State of Texas. If the subcontractor is an international entity and carries insurance through an international insurance company, then the subcontractor must obtain language on their certificate of insurance confirming that its insurance policy extends coverage to operations in the United States. All insurers must have a minimum rating of A- VII in the current A. M. Best Key Rating Guide or have reasonably equivalent financial strength and solvency to the satisfaction of Risk Management. If the rating is below that required, written approval of Risk Management is required.

If insurance policies are not written for specified coverage limits, an Umbrella or Excess Liability insurance for any differences is required. Excess Liability shall follow form of the primary coverage.

Unless otherwise stated, all required insurance shall be written on an “occurrence basis.”

The deductible or self-insured retention (SIR) affecting required insurance coverage shall be acceptable to and approved in writing by the Risk Manager of City of Fort Worth in regard to asset value and stockholders' equity. In lieu of traditional insurance, alternative coverage maintained through insurance pools or risk retention groups, must also approved by City’s Risk Manager.

City, at its sole discretion, reserves the right to review the insurance requirements and to make reasonable adjustments to insurance coverages and their limits when deemed necessary and prudent by City based upon changes in statutory law, court decision or the claims history of the industry as well as of the contracting party to City of Fort Worth. City shall be required to provide prior notice of ninety days.

City shall be entitled, upon request and without expense, to receive copies of policies and endorsements thereto and may make any reasonable requests for deletion or revision or modifications of particular policy terms, conditions, limitations, or exclusions except where policy provisions are established by law or regulations binding upon either of party or the underwriter on any such policies.