

## City of Fort Worth, Texas Job Description

<b>Classification Title</b>	Arborist I		
<b>Job Code:</b>	ST5510	<b>Job Family:</b>	Service Trades
<b>Pay Grade</b>	503	<b>Date Reviewed:</b>	12/31/19
<b>FLSA Status</b>	Non-exempt	<b>Date Revised:</b>	

### GENERAL SUMMARY

Under general supervision, assists with work related to the maintenance and care of City trees. Assists with a variety of technical tasks relative to assigned areas of responsibility within the Park and Recreation Department.

### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

1. Performs basic tree care operations such as; tree pruning, cleanup and disposal of debris; operation of heavy equipment (including but not limited to industrial wood chippers), as well as use of ladders and hand tools.
2. Maintains safe work environment; directs traffic as well as pedestrians safely around job site.
3. Participates in a variety of basic plant maintenance and landscape duties including trimming trees and shrubs, and clearing fallen trees from the public paths and walkways.
4. Assists in basic park inspections to ensure the safety of the public and park facilities; notes possible safety hazards or causes of injury; performs general maintenance and repairs to park facilities.
5. Performs on job site cleanup; rakes, sweeps, and shovels debris; loads supplies and debris securely onto truck; feeds brush into chipper; lifts, carries and loads logs into truck.
6. Continuously monitors and evaluates quality, responsiveness, efficiency and effectiveness of assigned tree care activities.
7. Responds to basic public inquiries.
8. Performs other duties as required.
9. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

## **KNOWLEDGE, SKILLS & ABILITIES**

- **Knowledge of:**
  - Basic methods and techniques of operating equipment used in pruning, tree trimming, and other activities.
  - Basic safety rules, equipment, and principles related to the operation of large motorized equipment.
  - Occupational hazards and standard safety practices.
  - General departmental policies and regulations.
  - Basic hand tools.
  - Basic math skills (addition, subtraction, multiplication, and division).
  - General city and county geography; map/GPS reading skills.
- **Skill in:**
  - Communicating with others at a basic level.
  - Making basic and general observations.
  - General operation of assigned equipment.
- **Ability to:**
  - Communicate clearly and effectively, both orally and in writing.
  - Understand and follow oral and written instructions.
  - Establish and maintain effective working relationships.
  - Conduct accurate inventory of supplies.

## **MINIMUM JOB REQUIREMENTS**

Less than a high school diploma/GED and no prior experience required.

## **OTHER REQUIREMENTS**

Valid Texas Driver's License

Possession of, or ability to obtain based on assignment, an appropriate, valid commercial Driver's License Class "B".

## **WORKING CONDITIONS**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing, balancing, pushing, pulling and lifting; depending on assignment. Incumbents may be exposed to moving mechanical parts, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, intense noises, gases, vibrations, chemicals, oils and workspace restrictions.

## **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Heavy Work – Depending on assignment, positions in this class typically exerting up to 100 pounds of force occasionally, up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.