

## City of Fort Worth, Texas Job Description

<b>Classification Title</b>	Arborist		
<b>Job Code:</b>	ST5020	<b>Job Family:</b>	Service Trades
<b>Pay Grade</b>	504	<b>Date Reviewed:</b>	06/10/15
<b>FLSA Status</b>	Nonexempt	<b>Date Revised:</b>	

### GENERAL SUMMARY

Performs work related to the maintenance and care of City trees. Assists with a variety of technical tasks relative to assigned areas of responsibility within the Parks and Community Services Department.

### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

1. Provides overall care and maintenance of trees; climbs and prunes trees using assigned equipment and safety devices; removes tree stumps embedded in the ground.
2. Plants trees securing them with appropriate materials. Transports trees to various sites in an effective manner.
3. Performs on job site cleanup; rakes, sweeps, and shovels debris; loads supplies and debris securely onto truck; feeds brush into chipper; lifts, carries and loads logs into truck.
4. Operates, maintains and cleans related equipment; oversees maintenance of vehicles.
5. Maintains safe work environment; directs traffic as well as pedestrians safely around job site.
6. Continuously monitors and evaluates quality, responsiveness, efficiency and effectiveness of assigned tree care activities.
7. Answers public inquiries.
8. Performs other duties as required.
9. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

### KNOWLEDGE, SKILLS & ABILITIES

- **Knowledge of:**
  - Proper removal of trees, limbs, and stumps in a safe and efficient manner.

- Methods and techniques of operating equipment used in pruning, tree trimming, and other activities.
- Occupational hazards and standard safety practices.
- Proper transplant of trees and debris.
- **Skill in:**
  - Operating job-related equipment.
  - Pruning, cutting and removing trees.
- **Ability to:**
  - Communicate clearly and effectively, both orally and in writing.
  - Independently perform the responsibilities related to tree maintenance and care.
  - Interpret and follow department policies and procedures.
  - Operate a variety of tree pruning and transport equipment in a safe and effective manner.
  - Identify trees.
  - To climb and work in trees at excessive heights using a rope and saddle method.
  - Ability to assume a leadership position within a small crew of employees if assigned.
  - Work independently in the absence of supervision.
  - Understand and follow oral and written instructions.
  - Establish and maintain effective working relationships.

## **MINIMUM JOB REQUIREMENTS**

HS diploma/GED supplemented with specialized training in Arboriculture and one year of increasingly responsible experience in caring for and pruning trees.

## **OTHER REQUIREMENTS**

Valid Texas Drivers License

Depending on assignment, a valid Texas Commercial Driver's license may be required

## **WORKING CONDITIONS**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing, balancing, pushing, pulling and lifting; depending on assignment. Incumbents may be exposed to moving mechanical parts, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, intense noises, gases, vibrations, chemicals, oils and workspace restrictions.

## **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Heavy Work – Depending on assignment, positions in this class typically exerting up to 100 pounds of force occasionally, up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.