

City of Fort Worth, Texas Job Description

Classification Title	Fire Fighter		
Job Code:	1032	Job Family:	Fire
Pay Grade	Y01	Date Reviewed:	09/30/15
FLSA Status	Non Exempt	Date Revised:	

GENERAL SUMMARY

Works under the supervision of a ranking officer and is responsible for completion of orders and directives set to assist in mitigation of emergencies and to prevent fires and unsafe conditions. May work independently in the completion of duties related to the Fire Department EMS program and other special assignments.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

Fire Fighter- Operations:

1. While under the direction of a superior officer, responds to emergency calls, fire alarms and situations of a non-emergency nature.
2. Administers first aid and emergency medical technologies.
3. May reposition apparatus, lay, connect and advance hose lines; raises and climb ladders.
4. Assists in rescuing persons from dangerous situations.
5. Uses chemical extinguishers, axes, hooks, lines, power driven tools, and other equipment.
6. When necessary, and under the direction of a ranking officer, be assertive at the scene of incidents to secure and preserve life safety achieve incident stabilization and ensure property conservation.
7. Preserves, cleans, services and returns apparatus and equipment to emergency readiness.
8. Maintains and tests emergency equipment.
9. May be required to perform all duties relative to the Fort Worth Fire Department EMS Program including; act as fire department liaison for the Police Department, Careflight and Medstar and to support the contagious disease and hazardous materials response policies.
10. May act in a higher capacity as Fire Engineer and will be expected to perform all required and related duties for that rank.

11. Maintain general knowledge of response territory in order to select the most efficient route to be taken to emergency calls.
12. Meet minimum physical fitness requirements to work in fire suppression.
13. Performs other related duties as required.
14. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

Firefighter – Staff:

1. Performs the duties of their assigned staff position in accordance with, and in support of the Fire Department's Mission Statement.
2. Assists the Training Division with the administration of training sessions relevant to their assigned staff position.
3. May act in a higher capacity as Fire Engineer and will be expected to perform all required and related duties of their immediate supervisor.
4. Performs other related duties as required.
5. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

Other Job Functions:

1. Cleans and maintains station quarters and grounds.
2. Participates in drills and training sessions.
3. May work on assignment in any Fire Department Division.
4. Assists in company fire safety assessments of homes and business places within assigned Battalion.
5. May be required to operate a motor vehicle.
6. Operates a computer utilizing various software packages and electronic mail.
7. Performs other related duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES

• **Knowledge of:**

- Principles and practices of fire prevention and suppression.
- Uses and maintenance of firefighting equipment and apparatus.
- Departmental rules and regulations.
- Geography of the city.
- Fire hazards and firefighting resources.

- **Skill in:**
 - Application of first aid and resuscitation techniques.
- **Ability to:**
 - Learn the principles and practices of modern firefighting and apply techniques.
 - React quickly and calmly (in emergencies).
 - Learn to operate relatively complex equipment.
 - Establishes and maintain effective working/living relationships with the public and other employees.

MINIMUM JOB REQUIREMENTS

High School graduate or GED. No experience required.

OTHER REQUIREMENTS

Valid Texas Drivers License Class “C” or equivalent and an acceptable driving record; must attend and pass training at Fort Worth Fire Training Academy; must pass Civil Service examination.

WORKING CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Inside/outside working conditions exposed to all extremes of the environment; exposed to toxic and non-toxic odors, fumes, dusts, mists, gases, extreme heat, and other hazards of firefighting. Typing and filing.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Lifting objects in excess of 100 lbs. with frequent lifting and/or carrying of objects weighing 50 lbs. or more; able to maintain body equilibrium when climbing and walking on slippery surfaces.