

City of Fort Worth, Texas

Job Description

Classification Title	Fire Rehab Aide		
Job Code:	PT5500	Job Family:	Temporary Labor
Pay Grade	500	Date Reviewed:	08/29/2019
FLSA Status	Non-exempt	Date Revised:	

GENERAL SUMMARY

Performs a range of duties relative to Fire rehabilitation operations at emergency scenes. Assists with rehabilitation supply inventories and provides customer service. Performs special duty assignments on scene to support Firefighter operations.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

1. Participates in the delivery and serving of food and beverages at fire scenes. Performs special duty assignments on scene to support fire operations.
2. Drives the Fire Department rehabilitation truck to the scene of large incident calls to provide rehabilitation services.
3. Assists with the planning of food catering and assists in supervision of food and beverage set ups at fire scenes, including cooling/warming stations, etc.
4. Ensures cleanliness of serving areas and special assignment stations at fire scenes.
5. Follows and ensures proper safety controls are being maintained in accordance with City policies and procedures.
6. Maintains fire rehabilitation supplies.
7. Performs other duties as required.
8. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

KNOWLEDGE, SKILLS & ABILITIES

- **Knowledge of:**
 - Operation, services and activities of a food and beverage operation.
 - Methods and techniques of sanitation procedures.
 - Basic math skills (addition, subtraction, multiplication, and division).
 - Pertinent Federal, State and local laws, codes and regulations.
- **Skill in:**
 - Makes sound decisions.

- Provides excellent customer service.
- Prioritizes work activities.
- **Ability to:**
 - Understand and follow written and oral instructions.
 - Communicate clearly and concisely with customers and supervisor.
 - Establish and maintain effective working relationships with those contacted in the course of work.
 - Operate a Fire Rehabilitation truck.
 - Assist in conducting accurate inventory of supplies.

MINIMUM JOB REQUIREMENTS

High school diploma/GED and no experience.

OTHER REQUIREMENTS

Must possess and maintain a valid Texas Class C driver's license.

WORKING CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing, balancing, pushing, pulling and lifting.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Light Work – Depending on assignment, positions in this class typically exert up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and/or a negligible amount of force constantly having to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for the Sedentary Work category and the worker sits most of the time, the job is rated Light Work.