

## City of Fort Worth, Texas Job Description

<b>Classification Title</b>	Traffic Services Worker		
<b>Job Code:</b>	ST5380	<b>Job Family:</b>	Service Trades
<b>Pay Grade</b>	502	<b>Date Reviewed:</b>	06/06/15
<b>FLSA Status</b>	Nonexempt	<b>Date Revised:</b>	

### GENERAL SUMMARY

Performs maintenance duties in support of the activities and services of the traffic engineering operations and services. Installs and maintains traffic control markings and provides sign installation and field maintenance services. Provides assistance to assigned supervisory staff.

### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

1. Installs, removes and maintains traffic control signs. Measures and marks streets, stalls and lanes for street painting. Installs crosswalks, medians and turn lanes. Applies reflectors and epoxy adhesives.
2. Participates in fabrication, installation, maintenance and repair of city signs and markings including those required for city streets, parking lots and other related infrastructure.
3. Interprets work orders/blue prints.
4. Assembles and disassembles barricades, warning devices and signs to ensure safe work environment.
5. Cleans work site and equipment and performs light maintenance after use.
6. Completes various forms as required indicating work performed, and equipment and supplies used.
7. Assists work performed on traffic signal systems and street lighting.
8. Employs safe work practices.
9. Performs other duties as required.
10. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

## **KNOWLEDGE, SKILLS & ABILITIES**

- **Knowledge of:**
  - Basic methods, materials, tools, equipment, procedures, practices and theory used in painting and marking streets and the installation and maintenance of signs for traffic control purposes.
  - Principles and practices of basic construction techniques.
  - Equipment and materials related to traffic services.
  - Common safety precautions and practices.
  - General departmental policies and regulations.
- **Skill in:**
  - Observation and decision-making.
  - Organization and time management.
  - Operating assigned equipment.
- **Ability to:**
  - Communicate clearly and effectively, both orally and in writing.
  - Operate a variety of traffic painting, marking, sign equipment and machinery used in installing and maintaining street markings and traffic signs.
  - Understand and interpret plans, diagrams, specifications, work orders and notes.
  - Follow written and verbal instructions.
  - Project a positive, courteous manner.
  - Write reports clearly and concisely.

## **MINIMUM JOB REQUIREMENTS**

High school diploma/GED and no experience required.

## **OTHER REQUIREMENTS**

Valid Texas Driver's License.

## **WORKING CONDITIONS**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing, balancing, pushing, pulling and lifting; depending on assignment. Incumbents may be exposed to moving mechanical parts, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, intense noises, gases, vibrations, chemicals, oils and workspace restrictions.

## **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Medium work – Depending on assignment, positions in this class typically exert up to 50 pounds of force occasionally, up to 20 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.