



## Request for Zoning Verification Letter

### Contact Information

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City, State & Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email: \_\_\_\_\_

### If Addressee is different than above, please complete the following:

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City, State & Zip \_\_\_\_\_

Address of the property: \_\_\_\_\_

Proposed or current use of property: \_\_\_\_\_

Are any residential tenants on the property current parolees and/or funded through a program with the Texas Department of Criminal Justice? Y / N / NA

If so, which program (AHP, THAP, other \_\_\_\_\_)

### Legal description of subject property:

Lot (s) \_\_\_\_\_ Block \_\_\_\_\_ Addition Name \_\_\_\_\_

Or Survey \_\_\_\_\_

Abstract \_\_\_\_\_ Tract \_\_\_\_\_

### Please do not send metes and bounds, as we cannot use for verification.

**NOTE:** The City of Fort Worth Zoning verification letter cannot verify compliance with the following:

Development regulations or variances including parking, legal non-conforming status, and building or zoning violations.

Building Violations & Certificate of Occupancy- Permit Section (817) 392-2222

Zoning Questions- Zoning Section (817) 392-8028

Zoning Violations- Code Compliance (817) 392-1234

**A Fee of \$50.00 is charged for each letter (For the same property).**

**\*Each separate property requires a separate application and fee. Fees may be paid via credit card by phone.**

For information, call **Daniel Guerrero at (817) 392-2733.**

Return this form to:  
City of Fort Worth  
Zoning Verification Letter  
Planning & Development Department / Zoning  
200 Texas Street  
Fort Worth, TX 76102  
Email: [ZVL@fortworthtexas.gov](mailto:ZVL@fortworthtexas.gov)

Form must be complete.

**When a complete request is received in our office, processing time is up to 10 business days.**