

FUND STATEMENT

FUND:

SOLID WASTE FUND

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste residential collection fees, service charges for special bulk/brush collection, residential recycling revenues and other miscellaneous fees. Since FY2011 the Code Compliance Department has managed the Solid Waste Fund. Four major service areas exist under the organizational structure of the Solid Waste Services Division including: Contract Compliance, Field Operations, Community Education and Customer Service.

Contract Compliance, staffed by city employees, oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for the collection of residential garbage, recycling, brush and yard waste; recyclable material processing; operation of the city's Southeast Landfill; processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; and the hauling of containers from the Drop-off Stations to landfills for waste disposal. The division also provides oversight over the contract to haul waste and recycling from city facilities.

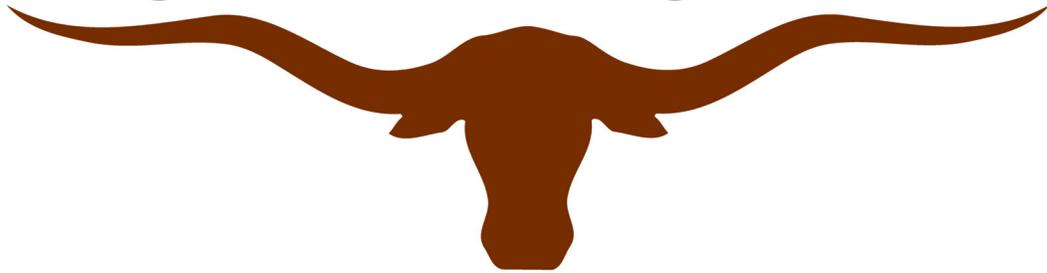
Field Operations is staffed by city employees, and provides illegal dump site cleanup, dead animal collection as well as the operation of three Drop-off Stations for customer drop-off of waste and recycling. A fourth drop-off station is scheduled to be constructed and placed into operation in FY2015.

Community Education is responsible for the creation and distribution of materials and programs to teach residents about available solid waste services. The intent of the program is to educate residents to properly use the solid waste program and encourage individual responsibility for a cleaner city. A public education coordinator oversees and coordinates all departmental public education programs. The Solid Waste Fund also transfers monies to the General Fund to cover the personnel cost for one public education coordinator and two public education specialists in the Neighborhood Education section of the Communications and Public Engagement Division. These individuals assist the Code Compliance Department by providing public outreach.

Customer Service, also staffed by City employees, handles incoming calls from individuals seeking new service arrangements, registering complaints, modifying existing service arrangements or inquiries of the services provided. The customer service staff implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction. In addition to supporting inbound calls for the Solid Waste Services Division, the Customer Service staff answers calls for the Code Compliance Department (code enforcement and animal care and control) and the City Switchboard. In FY2009 the Customer Service Section was directed to be the Consolidated Call Center for the City. As a result, Transportation & Public Works customer inquiries/requests are also supported by this group.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill covering not only weekly garbage, recycle and yard waste collection, but also monthly bulk collection, use of the Drop off Stations and Environmental Collection Center. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$12.50 for a 32-gallon garbage cart, \$17.50 for a 64-gallon garbage cart, and \$22.75 for a 96-gallon garbage cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

FORT WORTH



**SOLID WASTE FUND BUDGET SUMMARY
FY2015**

REVENUES:

Residential Collection	\$45,209,142
Recycling Waste	3,394,210
Landfill	3,087,474
Grants of Privilege	2,117,388
Miscellaneous Revenues	601,482
Education Payments	850,785
Commercial Collection	513,790
Interest on Investments	272,587
Non-Compliant Brush & Bulky Waste	117,919
Yard Cart Sales	121,950
Bad Debts Recovered	116,426
Compliant Brush & Bulky Waste	35,462
Refuse Hauling Permits	<u>17,750</u>
TOTAL REVENUE	\$56,456,365

EXPENDITURES:

Personnel Services	\$6,040,241
Supplies	1,357,276
Contractual Services	<u>47,695,211</u>
TOTAL RECURRING EXPENSES	\$55,092,728

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$316,000
Debt Service	<u>623,637</u>
TOTAL DEBT SERVICE AND CAPITAL OUTLAY	\$939,637

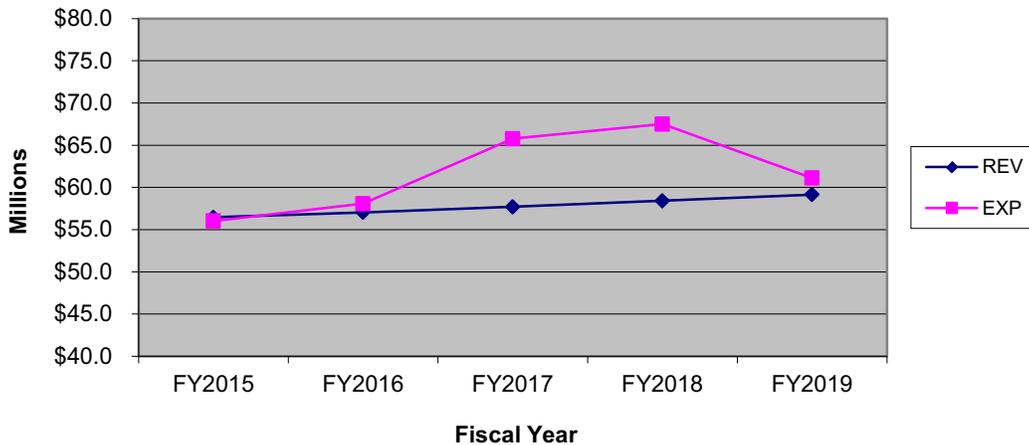
OTHER FINANCING USE

Contribution to Net Position	<u>\$424,000</u>
TOTAL OTHER FINANCING USE	\$424,000
TOTAL EXPENDITURES	\$56,456,365

**SOLID WASTE FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Cash Balance	\$23,990,465	\$24,414,465	\$23,371,844	\$15,311,164	\$6,229,842
Revenues*					
Interest	\$272,587	\$279,402	\$287,784	\$296,417	\$305,310
Residential billing	\$45,209,142	\$45,661,233	\$46,117,846	\$46,579,024	\$47,044,814
Recycling Waste Revenue	\$3,394,210	\$3,470,240	\$3,633,689	\$3,830,635	\$4,033,658
Landfill	\$3,087,474	\$3,087,474	\$3,087,474	\$3,087,474	\$3,087,474
Other Revenue	<u>\$4,492,952</u>	<u>\$4,537,882</u>	<u>\$4,583,260</u>	<u>\$4,629,093</u>	<u>\$4,675,384</u>
Total Revenue	\$56,456,365	\$57,036,231	\$57,710,052	\$58,422,643	\$59,146,640
Total Resources	\$80,446,830	\$81,450,696	\$81,081,897	\$73,733,807	\$65,376,482
Expenditures					
Personnel Services	\$6,040,241	\$6,095,419	\$6,177,173	\$6,263,971	\$6,356,173
Supplies	\$1,357,276	\$1,391,208	\$1,432,944	\$1,475,932	\$1,520,210
Contractual	\$47,695,211	\$48,172,163	\$48,653,885	\$49,140,424	\$49,631,828
Capital	\$316,000	\$1,000,000	\$8,865,128	\$10,000,000	\$3,000,000
Debt Service	<u>\$623,637</u>	<u>\$1,420,062</u>	<u>\$641,603</u>	<u>\$623,638</u>	<u>\$605,672</u>
Total Expenditures	\$56,032,365	\$58,078,852	\$65,770,733	\$67,503,965	\$61,113,883
Projected Variance	\$424,000	(\$1,042,621)	(\$8,060,680)	(\$9,081,322)	(\$1,967,243)
Projected Cash Balance	\$24,414,465	\$23,371,844	\$15,311,164	\$6,229,842	\$4,262,599
Reserve Requirement (20%)	\$11,018,546	\$11,131,758	\$11,252,800	\$11,376,065	\$11,501,642
Excess/(Deficit)	\$13,395,920	\$12,240,086	\$4,058,364	(\$5,146,224)	(\$7,239,043)

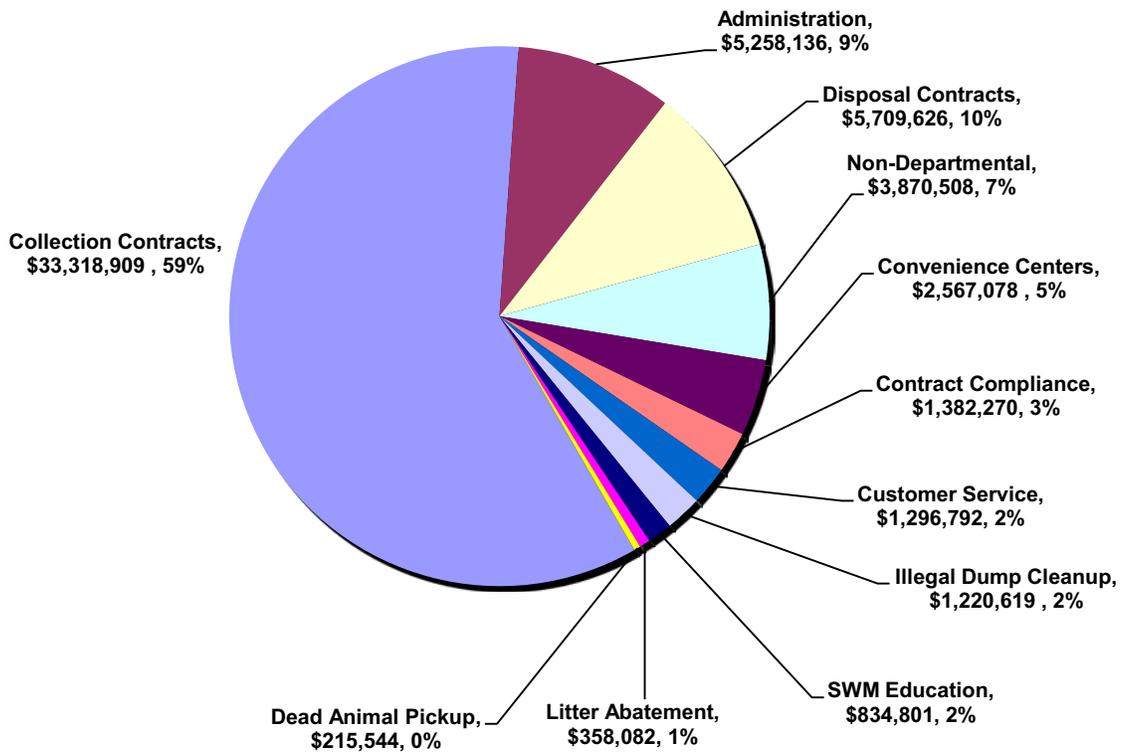
**SOLID WASTE FUND
PROJECTED REVENUES AND EXPENDITURES**



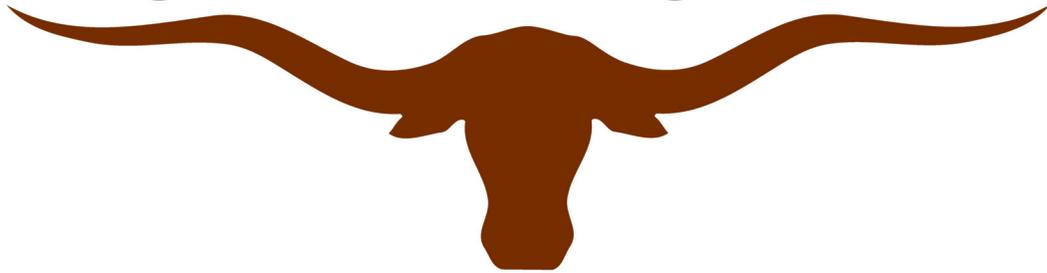
*This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF SOLID WASTE FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Collection Contracts	\$30,636,387	\$32,620,628	\$33,318,909	\$33,318,909	\$33,318,909
Administration	9,402,959	5,251,539	6,270,382	6,701,582	5,258,136
Disposal Contracts	5,327,192	5,474,844	5,584,986	5,584,986	5,709,626
Non-Departmental	6,476,257	4,467,121	3,556,847	3,588,523	3,870,508
Convenience Centers	2,063,740	2,074,040	2,071,087	2,071,087	2,567,078
Contract Compliance	1,401,254	1,459,806	1,352,073	1,375,573	1,382,270
Customer Service	1,011,541	1,253,674	1,316,857	1,316,857	1,296,792
Illegal Dump Cleanup	1,445,884	1,736,895	1,255,550	1,585,550	1,220,619
SWM Education	615,515	648,643	830,031	830,031	834,801
Litter Abatement	0	0	287,854	287,854	358,082
Dead Animal Pickup	<u>197,399</u>	<u>206,220</u>	<u>216,386</u>	<u>237,354</u>	<u>215,544</u>
TOTAL	\$58,578,128	\$55,193,410	\$56,060,962	\$56,898,306	\$56,032,365

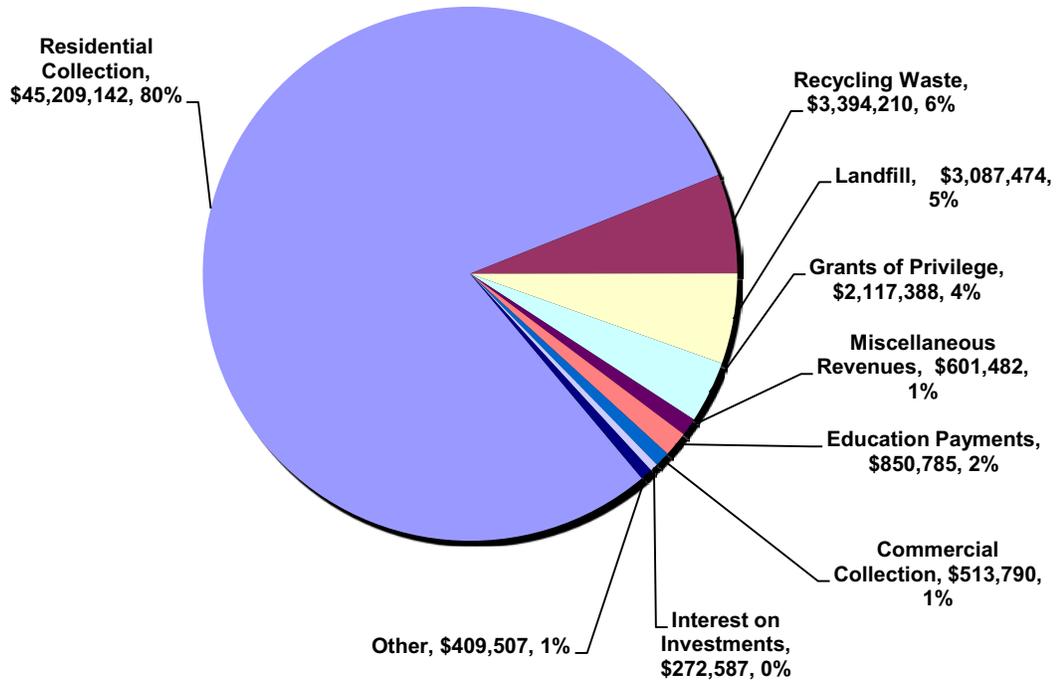


FORT WORTH

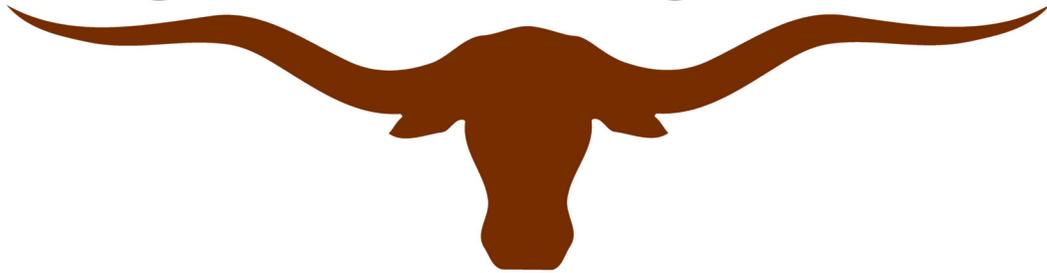


COMPARISON OF SOLID WASTE FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED BUDGET FY2015
Residential Collection	\$45,004,199	\$44,487,471	\$43,887,189	\$43,887,189	\$45,209,142
Recycling Waste	3,643,760	3,102,071	3,158,427	3,158,427	3,394,210
Landfill	2,803,503	3,174,967	2,898,571	2,898,571	3,087,474
Grants of Privilege	1,990,207	1,630,473	2,057,070	2,057,070	2,117,388
Miscellaneous Revenues	739,603	1,658,968	1,068,448	1,068,448	601,482
Education Payments	979,064	628,629	805,454	805,454	850,785
Commercial Collection	518,791	513,790	498,227	498,227	513,790
Interest on Investments	405,663	274,689	233,231	233,231	272,587
Non-Compliant Brush & Bulky Waste	95,008	106,214	88,956	88,956	117,919
Yard Cart Sales	123,403	120,978	119,925	119,925	121,950
Bad Debts Recovered	106,817	116,427	132,026	132,026	116,426
Compliant Brush & Bulky Waste	9,497	33,951	9,940	9,940	35,462
Refuse Hauling Permits	17,750	12,330	17,750	17,750	17,750
Sales Tax Adjustment	<u>3</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$56,437,268	\$55,860,959	\$54,975,214	\$54,975,214	\$56,456,365



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

SOLID WASTE FUND

FUND/CENTER

PE64/0239901:0239911

SUMMARY OF FUND RESPONSIBILITIES:

The Solid Waste Services Division provides residential solid waste collection, recycle processing and waste disposal, as well as other solid waste management-related services within the City. It fulfills those duties by using and managing contracts for solid waste services.

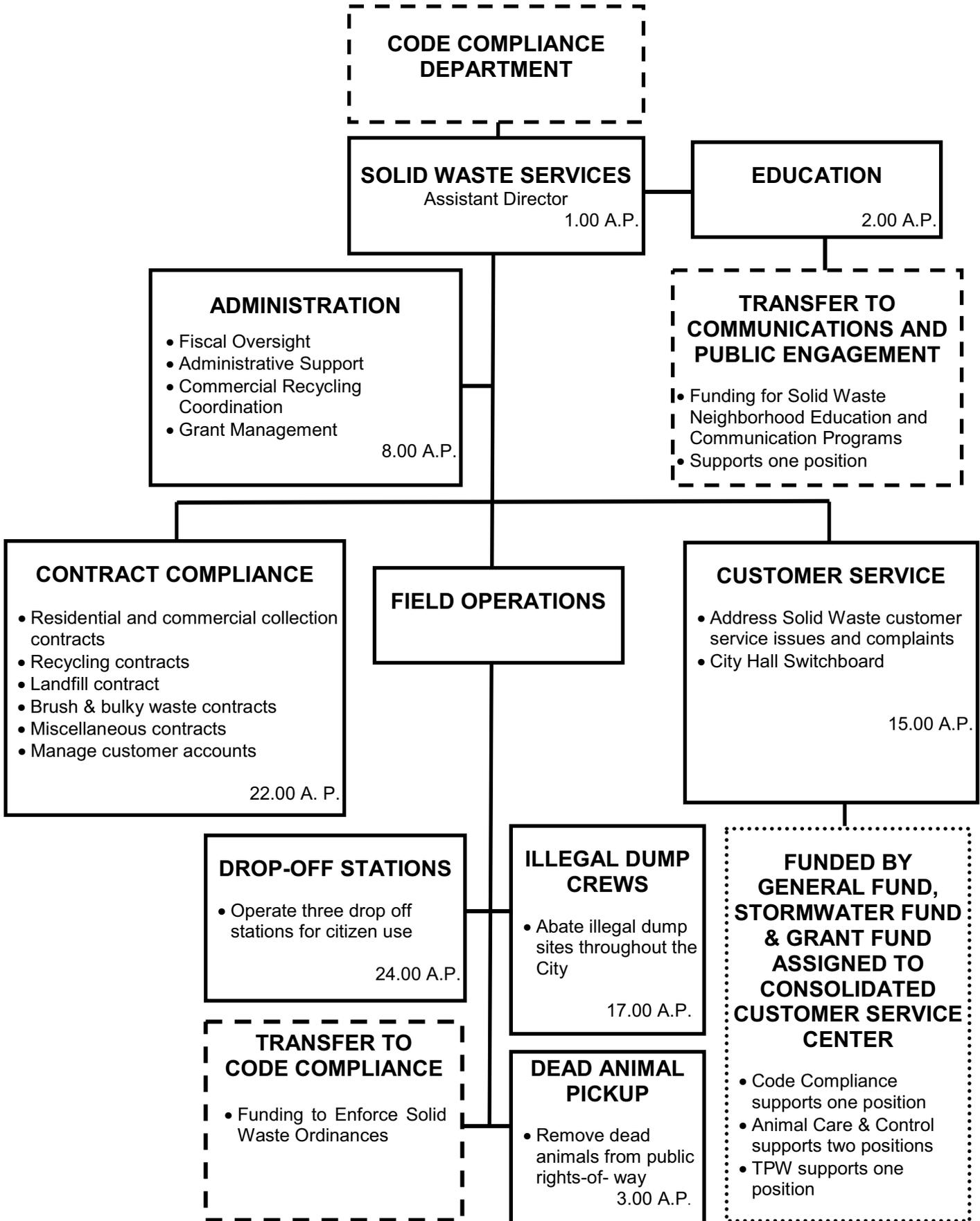
The Solid Waste Services Division has four functional areas: Contract Compliance provides management over seven solid waste service contracts; Field Operations manages City forces that operate the drop off stations and provides illegal dump and dead animal collections; Community Education provides public education and outreach; and the Customer Service Center provides telephonic response to customer call-in inquiries.

In FY2011 the Solid Waste Services Division was transferred from the Environmental Management Department to the Code Compliance Department.

Solid Waste Customer Service began accepting customer service inquiries for Code Compliance and the City Switchboard in FY2005 and in FY2009 the section was expanded to be the "consolidated call center" for the City. In addition to providing customer service and support for Solid Waste, Code Compliance and the City Switchboard, the section also provides customer service and support for Animal Care and Control and Transportation and Public Works. During FY2014 the Customer Service section began reporting directly to the department director, but remains funded by Solid Waste revenues. A Customer Service Administrator position was created to not only lead daily operations, but also direct the development of a Citywide 3-1-1 Customer Service Call Center.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 5,762,831	\$ 5,615,155	\$ 6,040,241	\$ 6,040,241
Supplies	1,318,405	1,384,578	1,357,276	1,357,276
Contractual	46,192,662	46,903,126	47,407,423	47,695,211
Capital Outlay	498,190	1,516,500	316,000	316,000
Debt Service	1,421,322	641,603	623,637	623,637
Total Expenditures	\$ 55,193,410	\$ 56,060,962	\$ 55,744,577	\$ 56,032,365
Authorized Positions	83.00	84.00	92.00	92.00

SOLID WASTE FUND – 92.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
SOLID WASTE FUND	PE64/0239901:0239911

CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED

FY2014 ADOPTED:	\$56,060,962	A.P.	84.00
FY2015 ADOPTED:	\$56,032,365	A.P.	92.00

A) The adopted budget increases by \$184,911 and seven authorized positions to provide staffing and operating expenses for one additional drop-off station in far north Fort Worth for residents desiring to dispose of bulk and other solid waste items.

B) The adopted budget increases by \$67,524 and one authorized position due to the transfer of a field crew leader from Code Compliance General Fund to Litter Abatement Division in Solid Waste. This position works primarily with illegal dump site clean-up which is a core function of Solid Waste. The cost was offset by a reduction in transfer from Solid Waste to the General Fund.

C) The adopted budget decreases by (\$1,500,000) in funds designated for land purchases to obtain a site for a new convenience center. Department is pursuing an opportunity to create a joint venture at a former landfill in the area.

D) The adopted budget increases by \$431,802 for transfers out based on the allocations to the Water Department for the monthly billing costs.

E) The adopted budget increases by \$287,788 in transfers out for partial funding of the new Safe Neighborhood Team with five authorized positions in Code Compliance. This team will provide city-wide support for all code, animal, and solid waste related violations with a solution oriented focus.

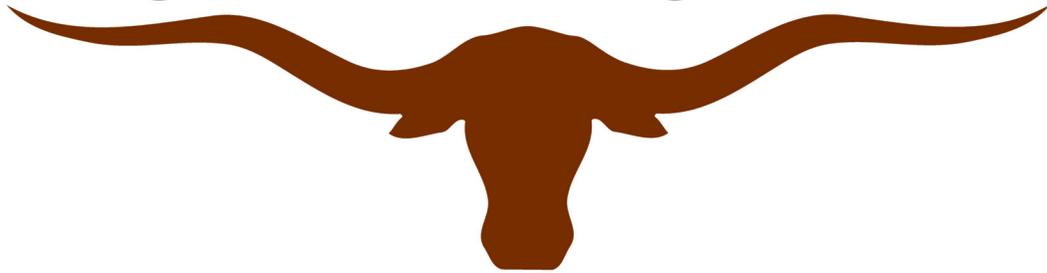
F) The adopted budget increases by \$265,000 for new equipment including a backhoe for the convenience centers.

G) The adopted budget increases by \$210,276 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

H) The adopted budget increases by \$157,715 due to increases in the disposal and processing contracts for recycling, residential waste and yard waste.

I) The adopted budget decreases by (\$122,781) in bad debt expenses based on increased collection efforts.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

CODE COMPLIANCE, SOLID WASTE FUND

DEPARTMENT PURPOSE

The Code Compliance Department is responsible for protecting and improving the health, safety and welfare of citizens in Fort Worth. The Department has five major area commands: Code Enforcement, Animal Welfare, Public Health, City Call Center and Solid Waste. The Department's mission is accomplished through education, outreach, enforcement, abatement of nuisances and the scheduled collection of residential solid waste. Specifically, the Department performs inspections and investigates complaints concerning dangerous and substandard structures, junked vehicles, high grass and weeds, accumulations of trash and debris, dangerous and loose animals, animal licensing, foodborne illness, hotels/motels, swimming pools, mobile food vendors, temporary event vendors, illegal dumping, zoning and general nuisances. Additionally, the Department manages residential solid waste and recycling collection, operates the City Call Center, citizen drop off stations, animal shelter and pet adoption centers, conducts food handler's class, vaccination and micro-chipping clinics, coordinates the Code Ranger Program and permits/inspects facilities requiring health permits. Code Compliance also is the enforcement agency for several departments including Planning and Development, Transportation and Public Works, Parks and Community Services and Real Property.

FY2015 DEPARTMENTAL OBJECTIVES

To provide once a week curbside garbage collection with less than 1 missed collection per 1,000 households.

To provide once a week curbside recycling collection with less than 1 missed collection per 1,000 households.

To increase the diversion rate of residential wastes from landfill disposal from 23% to 30% by FY2015.

To reduce curbside recycling contamination from 20% to 10% by FY2015.

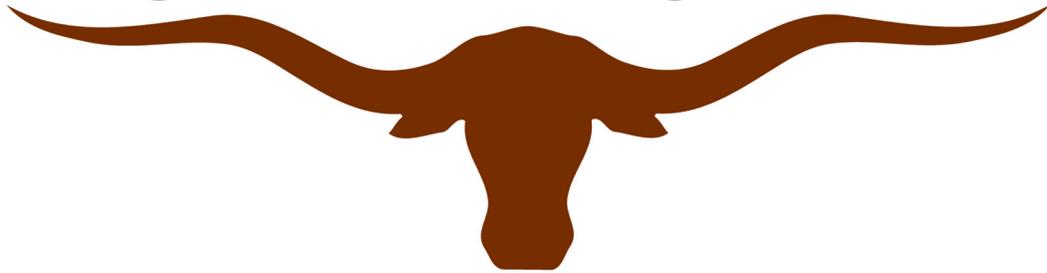
To divert 90,000 pounds of recyclables from landfill by recycling at special events (Mayfest, Concerts in the Garden and other Fort Worth special events) in 2015.

To complete the collection of 90% of all illegal dump work orders within 5 days of receipt.

To complete the collection of 100% of all dead animal work orders with 48 hours of receipt.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Number of Garbage misses/1,000	0.45	.749	< 0.80
Number of Recycling misses/1,000	0.50	.354	<0.60
Diversion Rate of Residential Wastes	22.21%	23.29%	30.00%
Curbside Recycling Contamination Rate	18.04%	20.56%	10.00%
Lbs of Recyclable Diverted/Spec Events	16,669	85,530	90,000
Illegal Dump Workorders Comp in 5 Days	95.00%	96.00%	90.00%
Dead Animal Workorders Comp in 48 Hrs	89.00%	99.80%	100.00%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE64 SOLID WASTE FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>SOLID WASTE MANAGE- MENT</u>								
0239901	ADMINISTRATION	\$ 5,251,539	\$ 6,270,382	\$ 5,258,136	\$ 5,258,136	6.00	7.00	8.00	8.00
0239902	COLLECTION CON- TRACTS	32,620,628	33,318,909	33,318,909	33,318,909	0.00	0.00	0.00	0.00
0239903	CONTRACT COMPLI- ANCE	1,459,806	1,352,073	1,382,270	1,382,270	22.00	22.00	22.00	22.00
0239904	DISPOSAL CONTRACTS	5,474,844	5,584,986	5,709,626	5,709,626	0.00	0.00	0.00	0.00
0239905	CONVENIENCE CEN- TERS	2,074,040	2,071,087	2,567,078	2,567,078	17.00	17.00	24.00	24.00
0239906	NON-DEPARTMENTAL	4,467,121	3,556,847	3,582,720	3,870,508	0.00	0.00	0.00	0.00
0239907	ILLEGAL DUMP CLEANUP	1,736,895	1,255,550	1,220,619	1,220,619	17.00	13.00	13.00	13.00
0239908	DEAD ANIMAL PICKUP	206,220	216,386	215,544	215,544	3.00	3.00	3.00	3.00
0239909	SWM EDUCATION	648,643	830,031	834,801	834,801	1.00	1.00	2.00	2.00
0239910	CUSTOMER SERVICE	1,253,674	1,316,857	1,296,792	1,296,792	17.00	17.00	15.00	15.00
0239911	LITTER ABATEMENT	0	287,854	358,082	358,082	0.00	4.00	5.00	5.00
	Sub-Total	\$ 55,193,410	\$ 56,060,962	\$ 55,744,577	\$ 56,032,365	83.00	84.00	92.00	92.00
	TOTAL	\$ 55,193,410	\$ 56,060,962	\$ 55,744,577	\$ 56,032,365	83.00	84.00	92.00	92.00

FORT WORTH

