

FUND STATEMENT

FUND:

INTERNAL SERVICE FUNDS

Internal Service Funds finance the goods and/or services provided by one department of the City of Fort Worth to another. Departments utilizing services provided in-house are charged a fee by the Internal Service Fund department providing the service. The Internal Service Fund departments depend upon revenue generated from those fees to support all departmental functions. The City currently operates four funds on this basis: Equipment Services, Information Systems, Capital Projects Service, and Office Services.

The Equipment Services Fund enables the Equipment Services Department to procure and manage fuel, and also acquire, maintain, repair, and dispose of vehicles and equipment in the City fleet.

The Information Systems Fund supports all operations of the City's Information Technology (IT) Solutions Department. The IT Solutions Department manages all City information services, including technical support, electronic systems development and telecommunications.

The Capital Projects Service Fund, through the Transportation and Public Works Department, provides engineering services for other City departments. Engineering services provided include project design and management, surveying, quality control testing and construction inspection for all water, storm drain, sidewalk and other infrastructure projects.

The Office Services Fund, managed by the Financial Management Services Department, provides for the copy machine, print shop and graphics services used by all City departments.

FUND STATEMENT

FUND:

EQUIPMENT SERVICES FUND

The Equipment Services Fund, an Internal Service Fund, through the Equipment Services Department (ESD), is charged with maintaining the City's fleet. ESD procures and services vehicles and equipment for all City departments. The Equipment Services Fund is principally sustained by revenues received from the interdepartmental billing of departments for the provision of fuel, parts, and other vehicle and equipment-related services. An administrative charge, added to all auto parts, maintenance work, and other fleet-related services provided to City departments, is included in the interdepartmental charges.

ESD operates the following three service centers located throughout the city: James Avenue, Southside and Water. Each service center stocks a wide variety of auto parts; functions as a fueling station for unleaded gas, diesel, and/or propane; and provides vehicle and equipment repair and maintenance. In addition, ESD operates non-manned fueling sites in Southeast and Downtown Fort Worth.

In a continuing effort to provide the best possible fleet services, the Equipment Services Department also contracts a wide variety of fleet-related services. Maintenance and repair services are contracted out when:

- the required expertise is not available in-house,
- a substantial capital investment would be necessary to perform the service in-house,
- the service could be performed less expensively by an outside vendor, and
- workload overflow relief is needed.

As part of that strategy, ESD privatized its parts inventory system at the end of FY2002. This FY2015 budget contains the continuation of that program.

In FY1996, ESD implemented a vehicle replacement plan. As a part of that plan, each year ESD analyzes the entire City fleet, evaluating each vehicle's maintenance costs, useful life, mileage, down time, and other factors. Based on that yearly analysis, ESD rates the vehicles, and then compiles a prioritized vehicle replacement list. Equipment Services staff subsequently meets with departments to fine-tune the proposed rankings. The refined list is then used to determine replacement vehicle priorities for the coming fiscal year.

Additionally in FY2015, in order to stabilize budgeting for major purchases in vehicles and equipment, the City is creating a Vehicle and Equipment Replacement Fund. This will provide a systematic, citywide approach to procurement and disposition of fleet, as well as ensure adequate funds are available to purchase vehicles and equipment.

Under the United States Clean Air Act, at least 20% of fleets in cities like Fort Worth, that are in areas of Environmental Protection Agency (EPA) air quality non-attainment, must be comprised of alternative fuel vehicles. Currently, Fort Worth exceeds the mandated percentage, requiring that 50% of City vehicles purchased be alternative fuel vehicles.

The Equipment Services Department has increased rates for the FY2015 budget year in order to more accurately reflect costs associated with fleet maintenance and to begin to stabilize the current negative fund balance for this fund. Over the next three years, Equipment Services anticipates fully recovering from their negative fund balance position.

**EQUIPMENT SERVICES FUND BUDGET SUMMARY
2015**

REVENUES:

Fuel Costs and Overhead	\$9,545,358
Equipment Maintenance Labor Costs	8,983,000
Repair and Maintenance Parts	5,825,836
ESD Administrative Charge	2,219,126
Outside Repair and Maintenance	1,550,640
Other Charges	<u>143,000</u>

TOTAL REVENUE \$28,266,960

OTHER FINANCING SOURCES:

Use of Fund Balance	<u>\$0</u>
---------------------	------------

TOTAL REVENUE AND OTHER FINANCING SOURCES \$28,266,960

EXPENDITURES:

Personnel Services	\$8,119,575
Supplies	14,027,934
Contractual Services	<u>4,777,982</u>

TOTAL RECURRING EXPENSES \$26,925,491

CAPITAL OUTLAY:

Capital Outlay	\$314,100
Debt	<u>\$0</u>

TOTAL CAPITAL OUTLAY \$314,100

OTHER FINANCING USE

Contribution to Net Position*	<u>\$1,027,369</u>
-------------------------------	--------------------

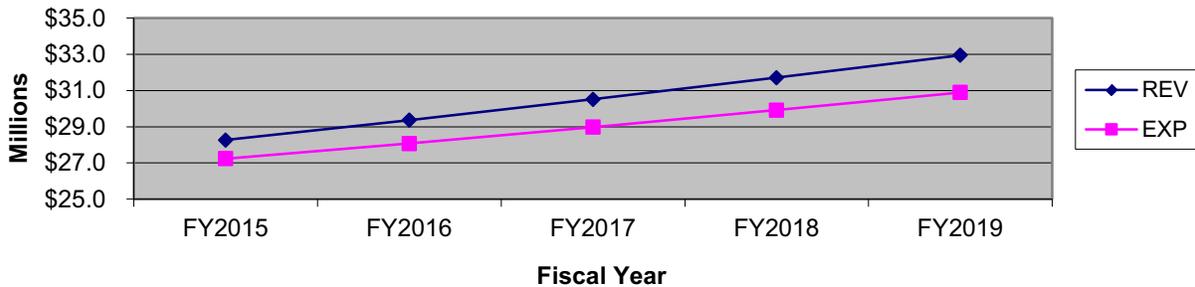
TOTAL EXPENDITURES \$28,266,960

* The Equipment Services Department has increased rates for the FY2015 budget year in order to more accurately reflect costs associated with fleet maintenance and to begin to stabilize the current negative fund balance.

**EQUIPMENT SERVICES FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Cash Balance	(\$2,547,902)	(\$1,520,533)	(\$233,580)	\$1,301,536	\$3,092,007
Revenues*					
Equipment Maintenance/Labor Costs	\$8,983,000	\$9,342,320	\$9,716,013	\$10,104,653	\$10,508,839
Fuel Costs and Overhead	\$9,545,358	\$9,927,172	\$10,324,259	\$10,737,230	\$11,166,719
Repair and Maintenance Parts	\$5,825,836	\$6,058,869	\$6,301,224	\$6,553,273	\$6,815,404
Administrative Charge	\$2,219,126	\$2,274,604	\$2,342,842	\$2,413,128	\$2,485,521
Outside Repair and Maintenance	\$1,550,640	\$1,612,666	\$1,677,172	\$1,744,259	\$1,814,029
Other Charges	\$143,000	\$146,575	\$150,972	\$155,501	\$160,166
Total Revenue	\$28,266,960	\$29,362,207	\$30,512,483	\$31,708,044	\$32,950,680
Total Resources	\$25,719,058	\$27,841,674	\$30,278,903	\$33,009,580	\$36,042,687
Expenditures					
Personnel Services	\$8,119,575	\$8,195,149	\$8,305,277	\$8,421,915	\$8,545,515
Supplies	\$14,027,934	\$14,589,051	\$15,172,613	\$15,779,518	\$16,410,699
Contractual	\$4,777,982	\$4,969,101	\$5,167,865	\$5,374,580	\$5,589,563
Capital	\$314,100	\$321,953	\$331,611	\$341,559	\$351,806
Total Expenditures	\$27,239,591	\$28,075,254	\$28,977,367	\$29,917,573	\$30,897,583
Projected Variance	\$1,027,369	\$1,286,953	\$1,535,116	\$1,790,471	\$2,053,097
Projected Cash Balance	(\$1,520,533)	(\$233,580)	\$1,301,536	\$3,092,007	\$5,145,104
No Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$1,520,533)	(\$233,580)	\$1,301,536	\$3,092,007	\$5,145,104

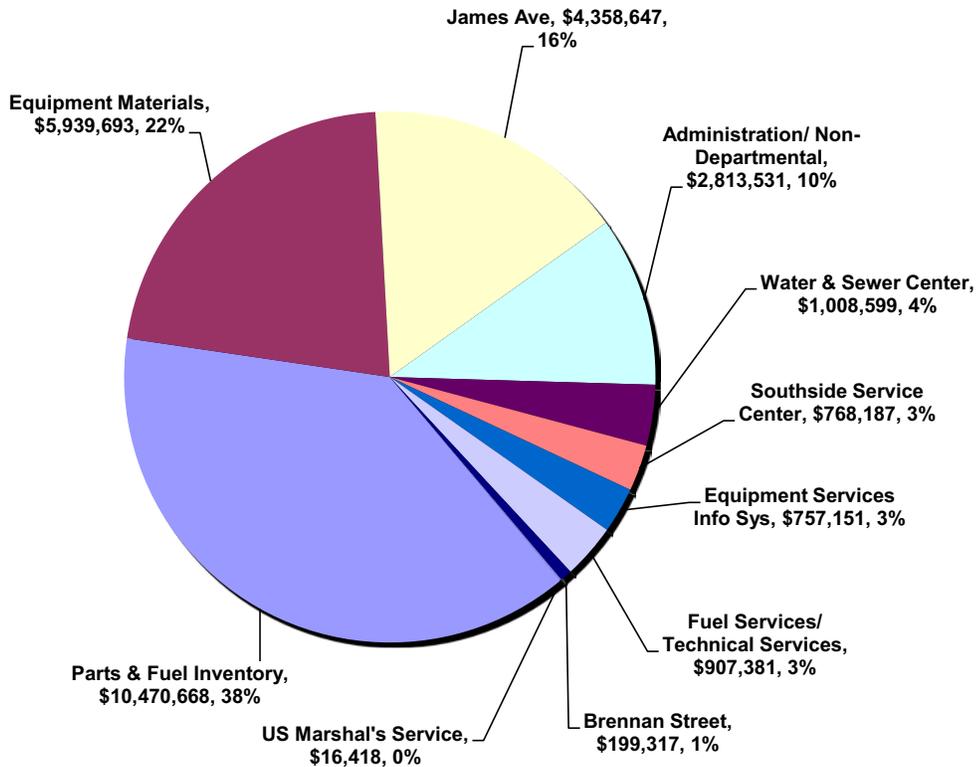
**EQUIPMENT SERVICES FUND
PROJECTED REVENUES AND EXPENDITURES**



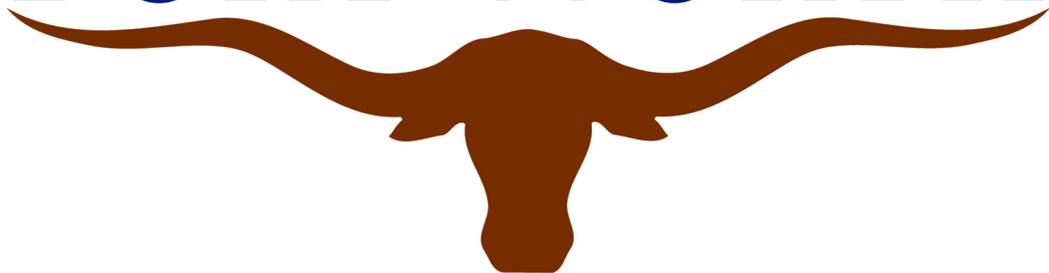
*This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF EQUIPMENT SERVICES FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Parts & Fuel Inventory	\$11,612,715	\$11,413,562	\$11,555,732	\$11,555,732	\$10,470,668
Equipment Materials	5,394,787	5,584,746	6,137,970	6,137,970	5,939,693
James Ave	4,170,314	3,958,225	4,324,104	4,398,104	4,358,647
Administration	2,254,639	2,249,114	2,467,934	2,673,140	2,789,037
Water & Sewer Center	1,012,218	876,440	999,296	999,296	1,008,599
Southside Service Center	772,267	758,387	888,296	888,296	768,187
Equipment Services Info Sys	752,138	731,946	713,385	713,385	757,151
Fuel Services	497,704	394,129	534,216	534,216	549,606
Technical Services	276,393	302,578	346,766	346,766	357,775
Brennan Street	257,757	198,498	203,719	203,719	199,317
Non-Departmental	254,201	24,300	48,208	48,208	24,494
Tire Shop	7,924	0	0	0	0
US Marshal's Service	0	0	0	0	16,418
TOTAL	\$27,263,057	\$26,491,925	\$28,219,626	\$28,498,832	\$27,239,591

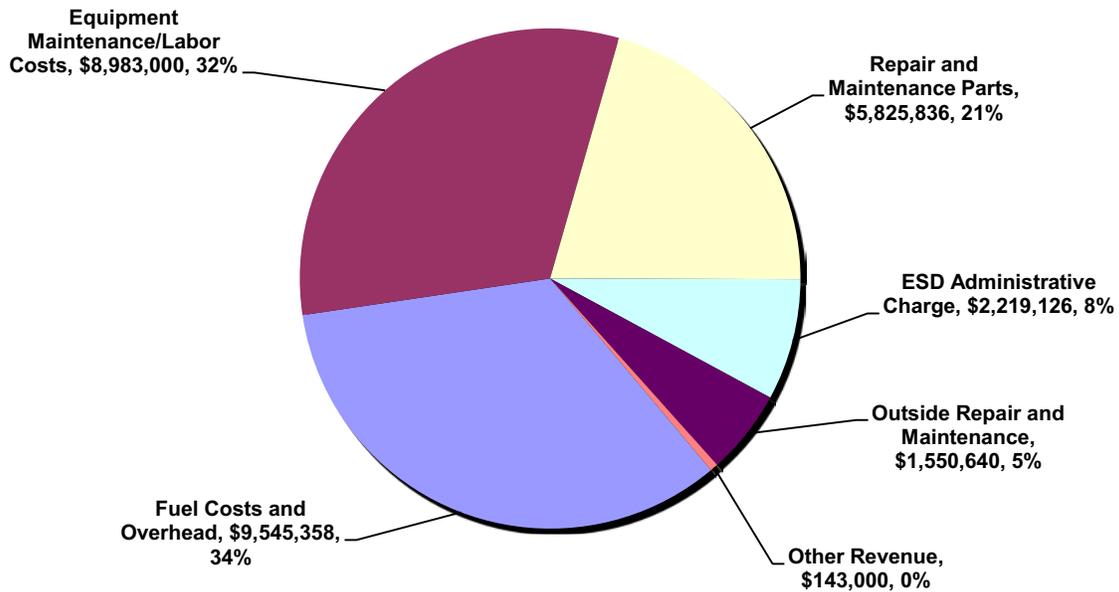


FORT WORTH



COMPARISON OF EQUIPMENT SERVICES FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Fuel Costs and Overhead	\$10,009,109	\$9,913,563	\$10,639,798	\$10,639,798	\$9,545,358
Equipment Maintenance/Labor Costs	6,927,194	7,009,759	8,118,000	8,118,000	8,983,000
Repair and Maintenance Parts	4,699,232	5,402,082	5,976,599	5,976,599	5,825,836
ESD Administrative Charge	2,100,378	1,945,207	1,900,108	1,900,108	2,219,126
Outside Repair and Maintenance	1,816,637	1,951,679	1,542,120	1,542,120	1,550,640
Other Revenue	<u>57,429</u>	<u>54,935</u>	<u>43,000</u>	<u>43,000</u>	<u>143,000</u>
TOTAL	\$25,609,979	\$26,277,225	\$28,219,625	\$28,219,625	\$28,266,960



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

EQUIPMENT SERVICES

FUND/CENTER

PI61/0212010:0212105

SUMMARY OF FUND RESPONSIBILITIES:

The Equipment Services Department (ESD) is responsible for vehicle and equipment acquisition, as well as monitoring, servicing, repairing, fueling and disposition for the entire City fleet.

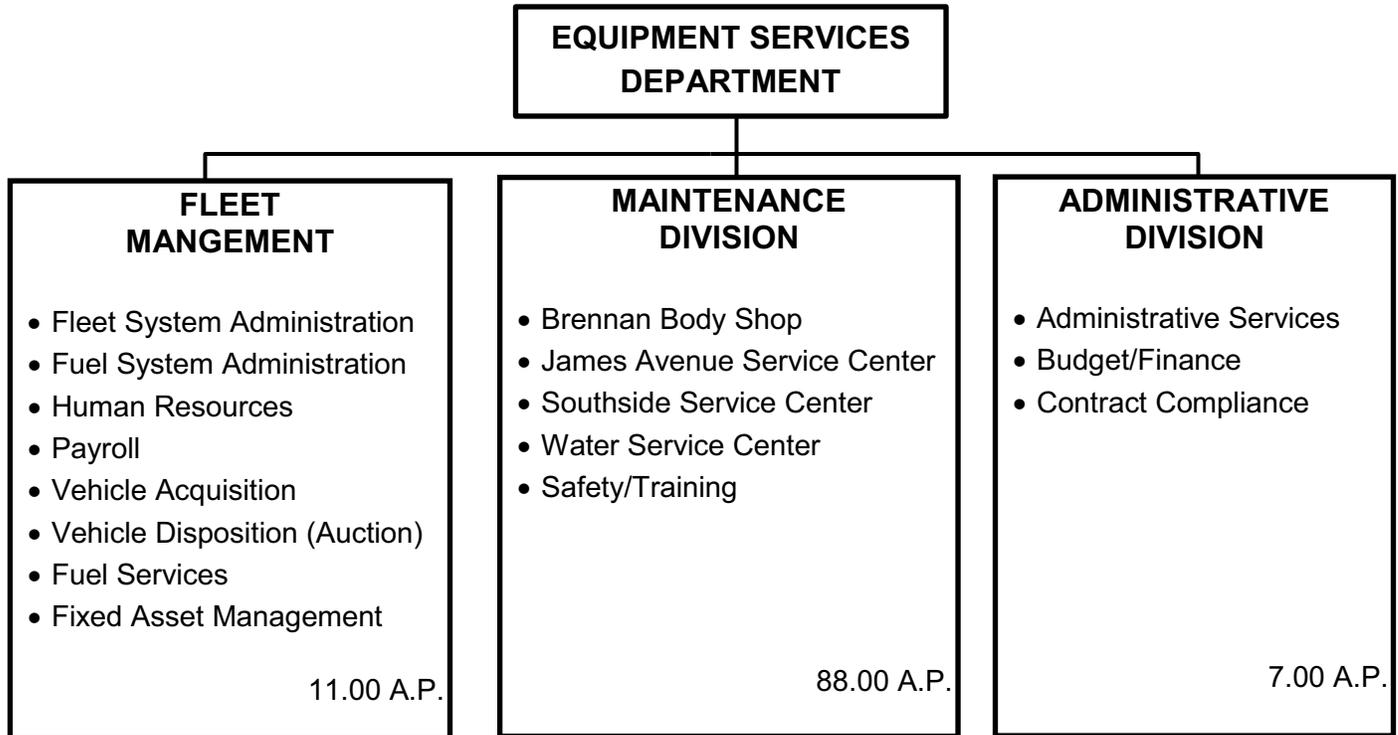
Within the Department, field services, mechanical maintenance and repairs, fuel, lubricants, and other supplies are provided by the following three service centers: James Avenue, Southside, and Water. In addition, body work is provided by the Brennan Body Shop. ESD also contracts certain services to outside entities when contracting is deemed the most efficient and effective means to provide the required service. The Department also has a Fuel Services Division that provides fueling services for all City vehicles and equipment. ESD's Technical Services Division performs procurement, disposition and other fleet administrative functions.

ESD privatized its parts inventory system in FY2002. NAPA, as the current contracted provider, supplies the Department with vehicle and equipment parts.

As an Internal Service Fund, the majority of ESD's operating funds come from reimbursements from other City departments for fuel, parts, and services provided. The application of an overhead charge to all vehicle repair parts, fuel, and outside services, as well as an annual administrative fee assessed on most numbered vehicles and equipment, allows ESD to support its general, non-department specific administrative functions.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 7,453,754	\$ 8,179,605	\$ 8,119,575	\$ 8,119,575
Supplies	14,213,361	15,314,418	14,027,934	14,027,934
Contractual	4,709,793	4,635,102	4,777,982	4,777,982
Capital Outlay	115,017	90,500	314,100	314,100
Debt Service	0	0	0	0
Total Expenditures	\$ 26,491,925	\$ 28,219,625	\$ 27,239,591	\$ 27,239,591
Authorized Positions	106.00	106.00	106.00	106.00

EQUIPMENT SERVICES DEPARTMENT – 106.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
EQUIPMENT SERVICES		PI61/0212010:0212105	
CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED			
FY2014 ADOPTED:	\$28,219,625	A.P.	106.00
FY2015 ADOPTED:	\$27,239,591	A.P.	106.00
<p>A) The adopted budget decreases by (\$872,340) for gasoline fuel wholesale purchase expenditures due to declining trend in fuel sales to customer departments. This decrease is attributable mainly to the City's effort to purchase more fuel efficient vehicles.</p> <p>B) The adopted budget decreases by (\$232,480) for motor vehicle repair parts and supplies based on cost historical trends.</p> <p>C) The adopted budget increases by \$231,504 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>D) The adopted budget increases by a net of \$219,500 for vehicle replacement, which includes \$180,000 based on the approved FY2015 vehicle replacement plan for the Equipment Services Department, and \$100,000 for supplemental funding for environmentally safe vehicles for other departments.</p> <p>E) The adopted budget decreases by (\$212,771) in salary savings budgeted due to more anticipated vacancies in the department in FY2015.</p> <p>F) The adopted budget decreases by (\$212,274) for fleet card fuel expenditures due to decrease in fuel purchases as well as a decrease in the projected cost of fuel per gallon.</p> <p>G) The adopted budget increases by \$146,738 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p> <p>H) The adopted budget decreases by (\$106,786) for worker's compensation based on cost projections prepared by Human Resources and allocated to this Fund.</p> <p>I) The adopted budget decreases by (\$59,400) due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.</p> <p>J) The adopted budget increases by a net of \$43,236 for group health based on plan migration and turnover.</p> <p>K) The adopted budget increases by \$37,011 for employee retirement contributions.</p> <p>L) The adopted budget increases by \$34,100 for the acquisition of specialized equipment.</p> <p>M) The adopted budget decreases by (\$30,000) in construction costs due to the elimination of one time funding for the renovation of training room and repairs to the air monitoring system.</p> <p>N) The adopted budget increases by \$25,795 for ESD equipment maintenance based on ESD projected expenditures in this department for FY2015.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
EQUIPMENT SERVICES
DEPARTMENT PURPOSE

To provide the City of Fort Worth with the services and information necessary to optimally manage and utilize the City's equipment required to accomplish our mission and operational tasks.

FY2015 DEPARTMENTAL OBJECTIVES

Maintain fleet availability for user departments above 94.5% at present budgetary levels.

Reduce city fleet emissions by 15% by 2015. The goal is to reduce 5% each year for 2013 through 2015 for a cumulative total of 15%.

Perform scheduled maintenance above 55% of repairs at present budgetary levels.

Complete in-shop repairs within two working days above 80% of the time at present budgetary levels.

Remain in compliance with all Environmental Protection Agency, Texas Commission of Environmental Quality and City of Fort Worth Environmental Services requirements for fuel and equipment emissions.

Keep repeat repairs less than 1% of total repairs.

Keep fuel supply inventory variances at less than 1%.

Provide 2,500 hours of technician training for shop personnel.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Fleet availability	94.8%	94.5%	94.5%
Reduce fleet emissions	5.0%	5.0%	5.0%
Scheduled maintenance	56.0%	55.0%	55.0%
In-house repairs within 2 days	90.4%	89.0%	89.0%
Alternative fueled vehicle	710	1,181	1,181
Repeat repairs	<1%	<1%	0.75%
Variance in fuel inventory	<1%	<1%	<1%
Employee training hours	2,500	2,500	2,500

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT EQUIPMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI61 EQUIPMENT SERVICES FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>EQUIPMENT SERVICES</u>								
0212010	ADMINISTRATION	\$ 2,249,114	\$ 2,467,934	\$ 2,789,037	\$ 2,789,037	5.00	5.00	5.00	5.00
0212011	EQUIPMENT SERVICES INFORMATION SYS- TEMS	731,946	713,385	757,151	757,151	2.00	2.00	2.00	2.00
0212015	EQUIPMENT MATERIALS	5,584,746	6,137,970	5,939,693	5,939,693	4.00	4.00	4.00	4.00
0212030	JAMES HEAVY	3,958,225	4,324,104	4,358,647	4,358,647	62.00	62.00	61.00	61.00
0212035	SOUTHSIDE SERVICE CENTER	758,387	888,296	768,187	768,187	9.00	9.00	9.00	9.00
0212045	BRENNAN STREET	198,498	203,719	199,317	199,317	3.00	3.00	3.00	3.00
0212050	WATER & SEWER CEN- TER	876,440	999,296	1,008,599	1,008,599	14.00	14.00	15.00	15.00
0212070	FUEL SERVICES	394,129	534,216	549,606	549,606	3.00	3.00	3.00	3.00
0212071	TECHNICAL SERVICES	302,578	346,766	357,775	357,775	4.00	4.00	4.00	4.00
0212080	TIRE SHOP	0	0	0	0	0.00	0.00	0.00	0.00
0212085	PARTS & FUEL INVEN- TORY	11,413,562	11,555,732	10,470,668	10,470,668	0.00	0.00	0.00	0.00
0212095	NON-DEPARTMENTAL	24,300	48,208	24,494	24,494	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 26,491,925</u>	<u>\$ 28,219,625</u>	<u>\$ 27,223,173</u>	<u>\$ 27,223,173</u>	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT EQUIPMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI61	EQUIPMENT SERVICES FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0212105	<u>ESD OUTSIDE SERVICES</u> U S MARSHAL's SERVICE	\$ 0	\$ 0	\$ 16,418	\$ 16,418	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 16,418</u>	<u>\$ 16,418</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 26,491,925	\$ 28,219,625	\$ 27,239,591	\$ 27,239,591	106.00	106.00	106.00	106.00

FUND STATEMENT**FUND:****INFORMATION SYSTEMS FUND**

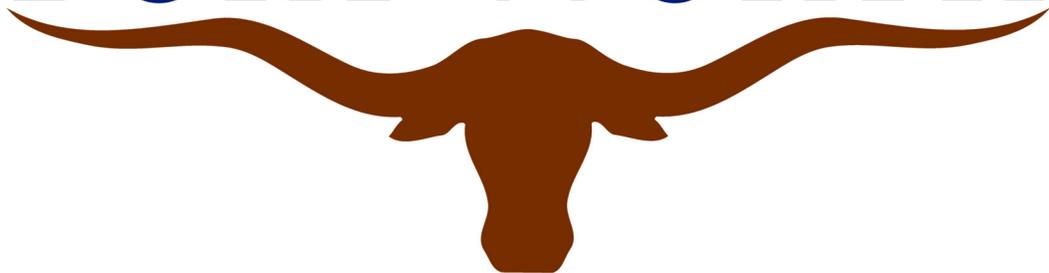
The Information Systems Fund provides for the management of the City's mainframe, network, and telecommunications equipment and services. In October 1994, the Information Technology Solutions Department (IT Solutions) was transferred from the General Fund to the Information Systems Fund.

IT Solutions is responsible for coordinating all information technology resources to support the strategic vision of the City of Fort Worth to provide quality service to the community. This coordination of information technology resources is accomplished through such services as planning and project management, administrative support, technical and administrative services, software applications development and acquisition, and telecommunications. Prior to FY1999, costs associated with information technology were dispersed across departments according to formulas based loosely on technology usage. This allocation method was reviewed and the Department began operating on a business model basis in which it bills city departments for services rendered. Currently, non-discretionary IT related costs are allocated to departments. This would include computing, telephone and radio services.

All City departments are IT Solutions customers, and the department receives the bulk of its revenue from these customers' allocations. The Department's expenditures include personnel costs, operating supplies, contractual/consulting services, licensing, maintenance, and such capital equipment as servers, vehicles and other hardware and software.

The IT Sourcing Project was initiated at the beginning of FY2010. It included Gartner Inc. and an internal team reviewing and selecting the IT services from all the departments for potential outsourcing. The primary goal was to help alleviate the City's long term costs associated with approved positions in addition to reducing the overall cost of providing technology services to the City organization. Gartner Inc. also assisted with the RFP which was sent to one thousand and forty-six vendors in the purchasing database system. Proposals were received from seven vendors which were evaluated by a scoring team and a multi-departmental recommendation team. The recommendation team advised the City Manager that no services should be outsourced due to a lack of potential savings, no added benefits, and potentially increased risks. All proposals were rejected in February 2011.

FORT WORTH



**INFORMATION SYSTEMS FUND BUDGET SUMMARY
FY2015**

REVENUES:

Computing Services	\$17,019,527
Telephone Services	6,095,988
Radio Services	1,220,843
External Customers	1,338,584
Computer Support Services	807,060
Other Revenue	<u>50,000</u>
TOTAL REVENUE	\$26,532,002

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	\$0
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$26,532,002

EXPENDITURES:

Personnel Services	\$12,191,086
Supplies	695,130
Contractual Services	<u>13,605,786</u>
TOTAL RECURRING EXPENSES	\$26,492,002

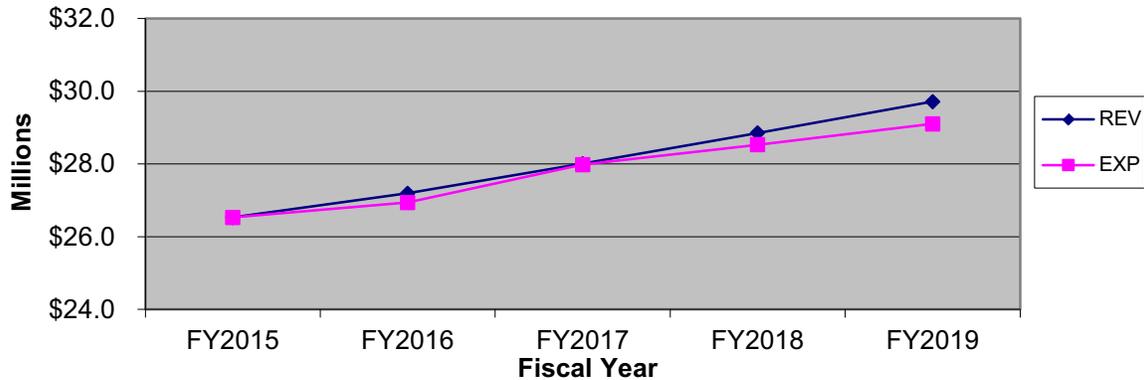
CAPITAL OUTLAY:

Capital Outlay	\$40,000
Debt Service	<u>0</u>
TOTAL CAPITAL OUTLAY	\$40,000
TOTAL EXPENDITURES	\$26,532,002

**INFORMATION SYSTEMS FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Cash Balance	\$6,152,146	\$6,152,146	\$6,403,851	\$6,431,789	\$6,751,353
Revenues*					
Computing Services	\$17,019,527	\$17,445,015	\$17,968,366	\$18,507,417	\$19,062,639
Telephone Services	\$6,095,988	\$6,248,388	\$6,435,839	\$6,628,915	\$6,827,782
Radio Services	\$1,220,843	\$1,251,364	\$1,288,905	\$1,327,572	\$1,367,399
External Customers	\$1,338,584	\$1,372,049	\$1,413,210	\$1,455,606	\$1,499,275
Computer Support Services	\$807,060	\$827,237	\$852,054	\$877,615	\$903,944
Other Revenue	<u>\$50,000</u>	<u>\$51,250</u>	<u>\$52,788</u>	<u>\$54,371</u>	<u>\$56,002</u>
Total Revenue	\$26,532,002	\$27,195,302	\$28,011,161	\$28,851,496	\$29,717,041
Total Resources	\$32,684,148	\$33,347,448	\$34,415,013	\$35,283,285	\$36,468,393
Expenditures					
Personnel Services	\$12,191,086	\$12,244,158	\$12,842,801	\$12,937,298	\$13,039,146
Supplies	\$695,130	\$712,508	\$733,883	\$755,900	\$778,577
Contractual	\$13,605,786	\$13,945,931	\$14,364,309	\$14,795,238	\$15,239,095
Capital Outlay	<u>\$40,000</u>	<u>\$41,000</u>	<u>\$42,230</u>	<u>\$43,497</u>	<u>\$44,802</u>
Total Expenditures	\$26,532,002	\$26,943,597	\$27,983,223	\$28,531,932	\$29,101,620
Projected Variance	\$0	\$251,705	\$27,938	\$319,563	\$615,421
Projected Cash Balance	\$6,152,146	\$6,403,851	\$6,431,789	\$6,751,353	\$7,366,774
No Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	\$6,152,146	\$6,403,851	\$6,431,789	\$6,751,353	\$7,366,774

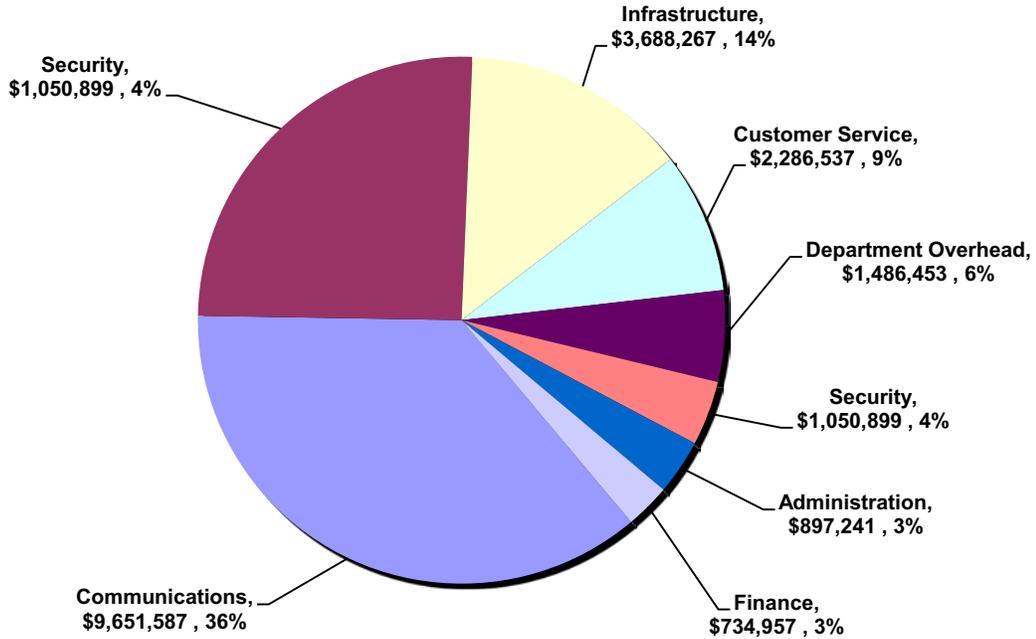
**INFORMATION SYSTEMS FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF INFORMATION SYSTEMS FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Communications	\$8,698,450	\$8,259,015	\$8,868,496	\$9,196,004	\$9,651,587
Operations	7,220,396	6,414,961	6,880,965	6,967,021	6,736,061
Infrastructure	3,863,038	3,671,579	3,687,130	3,687,130	3,688,267
Customer Service	1,537,855	1,634,271	2,128,801	2,196,534	2,286,537
Department Overhead	996,998	813,577	1,311,528	1,311,528	1,486,453
Security	848,758	1,173,677	906,752	906,752	1,050,899
Administration	874,460	826,569	829,676	829,676	897,241
Finance	<u>667,642</u>	<u>722,832</u>	<u>714,433</u>	<u>714,433</u>	<u>734,957</u>
TOTAL	\$25,383,441	\$23,516,481	\$25,327,781	\$25,809,078	\$26,532,002

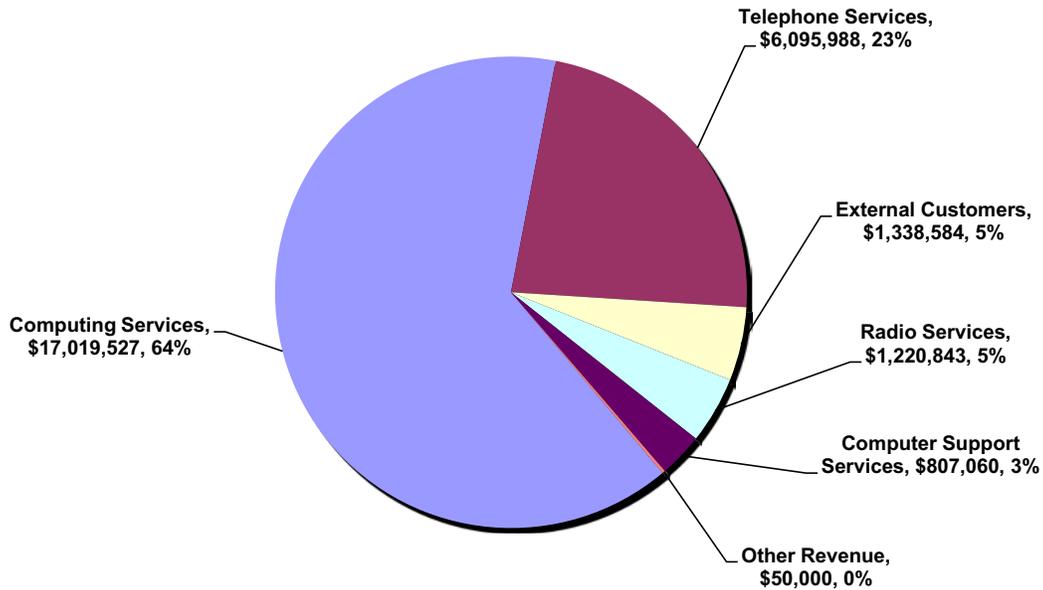


FORT WORTH

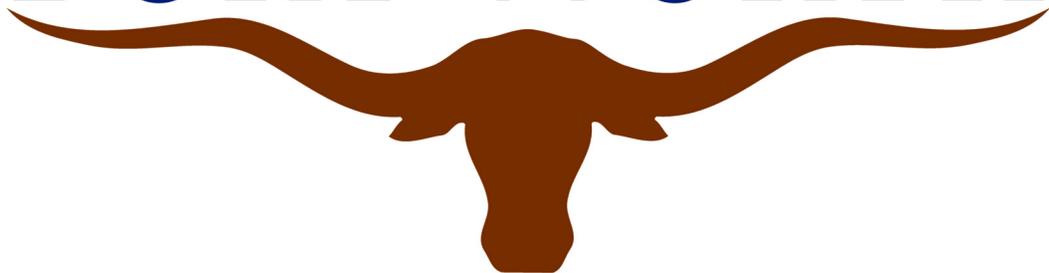


COMPARISON OF INFORMATION SYSTEMS FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Computing Services	\$16,892,859	\$16,659,299	\$16,744,708	\$16,744,708	\$17,019,527
Telephone Services	4,909,390	5,148,075	5,738,830	5,738,830	6,095,988
External Customers	843,299	772,375	926,972	926,972	1,338,584
Radio Services	1,244,671	1,234,448	1,126,745	1,126,745	1,220,843
Computer Support Services	0	0	725,533	725,533	807,060
Other Revenue	<u>73,240</u>	<u>77,922</u>	<u>64,993</u>	<u>64,993</u>	<u>50,000</u>
TOTAL	\$23,963,459	\$23,892,119	\$25,327,781	\$25,327,781	\$26,532,002



FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
INFORMATION SYSTEMS FUND	PI68/0041000:0049000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Information Technology Solutions (IT Solutions) Department is organized into the following areas: Administration, System Support, Services Support, and ERP Services.

IT Solutions Administration provides overall department direction, as well as planning and coordination of information technology policy and procedures for all city departments.

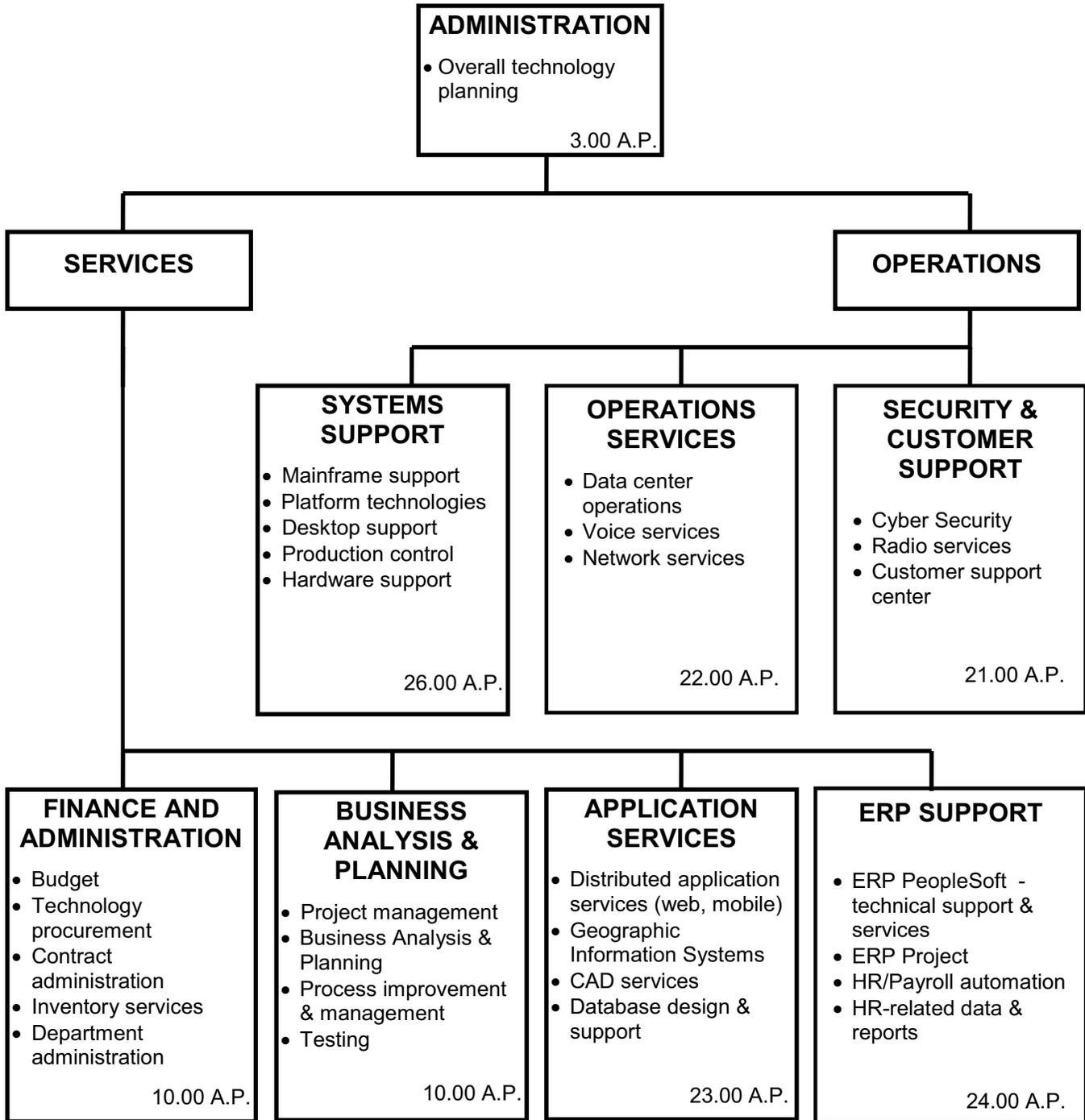
The Operations Services Group provides mainframe programming and operations support for the City's mainframe computer as well as production control and change management services. Platform Technologies provides server and storage operations and support including email administration. Desktop Support manages the City's desktop computing functions and devices. Voice Services operates and maintains the City's telephone system. Network Services operates and maintains the City's data circuits. The Security and Customer Support Group provides Cyber Security, Radio Services and Customer Support Center. Radio Services includes technical management and development of the City's public safety and public works radio systems. Cyber Security includes monitoring and protection of the City's information systems. The Customer Support Center provides IT helpdesk services for all City departments. Enterprise Architecture focuses on the identification and classification of data, the standardization and implementation of technologies, and the facilitation of technological change throughout an organization.

The Services Group provides Application Services for distributed applications including CAD, database and geographic information systems support. ERP Services is comprised of ERP Support which provides technical development and support for ERP, and ERP Project which provides PeopleSoft, financial, technical support & services, financial systems implementation and integration, and financial-related data & reports.

The IT Finance group is responsible for HR related functions, training and travel, IT Solutions billing and allocations, financial and budget management, procurement of information technology equipment and services for all city departments, wireless procurement and management, asset management and contract administration.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 10,612,232	\$ 11,674,463	\$ 12,191,086	\$ 12,191,086
Supplies	247,661	880,480	695,130	695,130
Contractual	12,351,388	12,772,838	13,605,786	13,605,786
Capital Outlay	305,200	0	40,000	40,000
Debt Service	0	0	0	0
Total Expenditures	\$ 23,516,481	\$ 25,327,781	\$ 26,532,002	\$ 26,532,002
Authorized Positions	127.00	133.00	139.00	139.00

IT SOLUTIONS – 139.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
INFORMATION SYSTEMS FUND		PI68/0041000:0049000	
CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED			
FY2014 ADOPTED:	\$25,327,781	A.P.	133.00
FY2015 ADOPTED:	\$26,532,002	A.P.	139.00
<p>A) The adopted budget increases by six authorized positions for the transfer of the ERP Support Group to IT Solutions with no budget impact due to funding provided by ERP.</p> <p>B) The adopted budget decreases by (\$575,985) for costs associated with employees paid with bond funds for the expenses of the ERP Support Group.</p> <p>C) The adopted budget increases by \$569,661 for costs associated with the increased cost for software and mainframe licensing and maintenance contracts.</p> <p>D) The adopted budget decreases by (\$281,104) for costs associated with consultants and professional services due to the increased use of contract labor.</p> <p>E) The adopted budget increases by \$190,357 for costs associated with contributions to employee retirement.</p> <p>F) The adopted budget increases by \$180,667 for administrative services due to an increase in the direct cost allocation charged to the City's proprietary funds. The change reflects the cost to the Information Systems Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p> <p>G) The adopted budget decreases by (\$149,799) for miscellaneous departmental adjustments based on analysis of historical spending associated with operating supplies.</p> <p>H) The adopted budget increases by \$125,249 for costs associated with leased telephone and data lines based on growth in the number of City facilities.</p> <p>I) The adopted budget decreases by (\$111,850) for salary savings budgeted due to more anticipated vacancies in the department in FY2015.</p> <p>J) The adopted budget increases by \$102,631 for costs associated with increased usage of contractual labor in lieu of consultants.</p> <p>K) The adopted budget decreases by (\$70,000) for miscellaneous analyst adjustments based on analysis of historical spending associated with operating supplies and consultants and professional services.</p> <p>L) The adopted budget increases by \$69,215 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>M) The adopted budget increases by \$61,752 for group health based on plan migration and turnover.</p> <p>N) The adopted budget increases by \$61,029 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
INFORMATION SYSTEMS FUND
DEPARTMENT PURPOSE

To provide customer-focused, cost-effective IT services and offer innovative solutions to City departments to efficiently accomplish their goals and provide quality services to residents.

FY2015 DEPARTMENTAL OBJECTIVES

To provide IT Infrastructure services to include: voice network, data network, servers, mainframe, data center, etc. at a cost not to exceed budgeted levels.

To increase the IT Help Desk and desktop support services first call resolution rate.

To provide a radio system for public safety and other organizations at a cost not to exceed budgeted levels.

To provide procurement support within cycle time goals.

To promote appropriate computer redeployment to defer the purchase of new computers.

To prevent the increase in average wireless costs for BlackBerry and Smart Phones.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Meet service level agreements priority	85%	85%	85%
Help Desk first call resolution rate	80%	80%	80%
Public Safety trunked voice radio system channel availability	99%	99%	99%
Procurement cycle time performance	100%	100%	100%
Resolve CAD Priority 0 and 1 tickets within 1 hour	N/A	N/A	95%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ADMINISTRATION AND IT SECURITY</u>								
0041000	ADMINISTRATION	\$ 826,569	\$ 829,676	\$ 897,241	\$ 897,241	3.00	3.00	3.00	3.00
	Sub-Total	\$ 826,569	\$ 829,676	\$ 897,241	\$ 897,241	3.00	3.00	3.00	3.00
	<u>IT SECURITY</u>								
0041100	IT SECURITY	\$ 1,173,677	\$ 906,752	\$ 1,050,899	\$ 1,050,899	4.00	4.00	4.00	4.00
	Sub-Total	\$ 1,173,677	\$ 906,752	\$ 1,050,899	\$ 1,050,899	4.00	4.00	4.00	4.00
	<u>INFRASTRUCTURE</u>								
0043010	PLATFORM TECHNOLOGIES	\$ 2,685,947	\$ 2,466,239	\$ 2,433,606	\$ 2,433,606	7.00	7.00	5.00	5.00
0043020	DATA CENTER OPERATIONS	985,632	1,220,891	1,254,661	1,254,661	10.00	10.00	12.00	12.00
	Sub-Total	\$ 3,671,579	\$ 3,687,130	\$ 3,688,267	\$ 3,688,267	17.00	17.00	17.00	17.00
	<u>FINANCE</u>								
0044000	FINANCE & CONTRACT ADMINISTRATION	\$ 722,832	\$ 714,433	\$ 734,957	\$ 734,957	10.00	10.00	10.00	10.00
	Sub-Total	\$ 722,832	\$ 714,433	\$ 734,957	\$ 734,957	10.00	10.00	10.00	10.00
	<u>OPERATIONS</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0045000	BUSINESS ANALYSIS & PLANNING	\$ 981,614	\$ 1,339,412	\$ 1,190,134	\$ 1,190,134	10.00	10.00	10.00	10.00
0045010	MAINFRAME APPLICATIONS	1,108,825	1,129,553	1,121,989	1,121,989	3.00	3.00	3.00	3.00
0045020	DISTRIBUTED APPLICATIONS	1,300,103	1,551,530	1,611,217	1,611,217	10.00	10.00	10.00	10.00
0045021	ERP SUPPORT	2,109,656	1,766,008	1,511,297	1,511,297	18.00	18.00	18.00	18.00
0045022	ERP PROJECT	0	0	112,249	112,249	0.00	0.00	6.00	6.00
0045030	DATABASE DESIGN & SUPPORT	337,076	392,455	455,864	455,864	4.00	4.00	4.00	4.00
0045040	NETWORK SERVICES	654	0	0	0	0.00	0.00	0.00	0.00
0045050	GEOGRAPHIC INFORMATION SERVICES	577,033	702,007	733,311	733,311	5.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 6,414,961</u>	<u>\$ 6,880,965</u>	<u>\$ 6,736,061</u>	<u>\$ 6,736,061</u>	<u>50.00</u>	<u>50.00</u>	<u>56.00</u>	<u>56.00</u>
	<u>COMMUNICATIONS</u>								
0046000	IT COMMUNICATIONS SERVICES GROUP	\$ 185	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0046002	CIRCUITS	3,209,444	3,549,844	3,734,673	3,734,673	0.00	0.00	0.00	0.00
0046010	VOICE SERVICES	920,278	843,614	651,386	651,386	4.00	3.00	3.00	3.00
0046020	RADIO SERVICES	2,371,508	2,047,454	2,521,826	2,521,826	10.00	10.00	9.00	9.00
0046030	DATA SERVICES	1,151,225	1,348,768	1,668,784	1,668,784	8.00	9.00	10.00	10.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0046040	CAD SERVICES	606,375	1,078,816	1,074,918	1,074,918	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 8,259,015</u>	<u>\$ 8,868,496</u>	<u>\$ 9,651,587</u>	<u>\$ 9,651,587</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
	<u>CUSTOMER SERVICE</u>								
0048000	CUSTOMER SUPPORT CENTER	\$ 459,638	\$ 468,834	\$ 486,328	\$ 486,328	7.00	7.00	7.00	7.00
0048001	DESKTOP SUPPORT	1,136,297	934,434	990,352	990,352	10.00	10.00	10.00	10.00
0048002	HARDWARE SUPPORT	38,336	725,533	809,857	809,857	0.00	6.00	6.00	6.00
	Sub-Total	<u>\$ 1,634,271</u>	<u>\$ 2,128,801</u>	<u>\$ 2,286,537</u>	<u>\$ 2,286,537</u>	<u>17.00</u>	<u>23.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>DEPT OVERHEAD</u>								
0049000	DEPT OVERHEAD	\$ 813,577	\$ 1,311,528	\$ 1,486,453	\$ 1,486,453	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 813,577</u>	<u>\$ 1,311,528</u>	<u>\$ 1,486,453</u>	<u>\$ 1,486,453</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 23,516,481	\$ 25,327,781	\$ 26,532,002	\$ 26,532,002	127.00	133.00	139.00	139.00

FORT WORTH



FUND STATEMENT

FUND:

CAPITAL PROJECTS SERVICE FUND

The Capital Projects Service Fund is managed by the Transportation and Public Works Department and is responsible for providing program management, engineering design, project management, surveying, right-of-way acquisition, quality control, and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects. These services are provided through the following organizational workgroups:

The Infrastructure Design and Construction Group provides services for the technical development and project construction phases of capital project delivery. The core functions of the group include:

- Project Design / Project Management – Provision of engineering services for a broad array of programs. These programs include street reconstruction (capital improvement programs), major street maintenance, development plan review, water and sanitary sewer pipeline rehabilitation, replacement and extensions and airport and park improvements.
- Construction Inspection / Management – Provision of quality control and construction inspection services for most City infrastructure projects to ensure compliance with approved plans, specifications and contract documents. Also, laboratory work is provided by a materials testing group as a part of the quality control effort.
- Utility Coordination / Right-of-Way Acquisition / Surveying / Mapping – Provision of utility coordination services including the coordination of franchise utility relocation efforts. Property acquisitions are handled by this group. Surveying is provided for design, construction and property acquisitions. The Vault/ Technical Drawing Section within this service group is responsible for the preparation and maintenance of the City's water, sewer, and storm drainage maps.

The Program Management Office (PMO) was established by the City Manager in FY2009 and provides executive leadership to guide the delivery of capital programs and projects across the City. In FY2011, the PMO was restructured into the Planning and Development Department. Also, the capital projects budgeting portion of the PMO was restructured under what is currently the Budget and Research Division of the Financial Management Services Department, which at the time was the Budget Division of the City Manager's Office. The core functions of the PMO include:

- Leadership/management of the City's high profile capital programs and projects.
- Implementation of Integrated Program Management.
- Facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and the Financial Management Services Department.
- Improving the capacity of the City's capital program and project delivery systems.
- Synchronization of the City's capital planning process with the City's Comprehensive Plan.

FORT WORTH



**CAPITAL PROJECTS SERVICE FUND BUDGET SUMMARY
FY2015**

REVENUES:

T/PW Capital Projects	\$5,888,045
Water Capital Projects	3,814,914
Wastewater Capital Projects	1,787,871
Contract Street Maintenance	709,253
T/PW General Fund Programs	469,091
Receipts from Other Funds	450,000
Parks and Community Services General Fund	127,700
Aviation Capital Projects	120,624
Transfer from Water and Sewer Operating Fund	50,000
Other Revenue	<u>54,247</u>

TOTAL REVENUE SOURCES \$13,471,745

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	\$0
------------------------------	-----

TOTAL REVENUE AND OTHER FINANCING RESOURCES \$13,471,745

EXPENDITURES:

Personnel Services	\$10,863,281
Supplies	372,219
Contractual Services	<u>2,191,245</u>

TOTAL RECURRING EXPENSES \$13,426,745

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$45,000
Debt Service	<u>0</u>

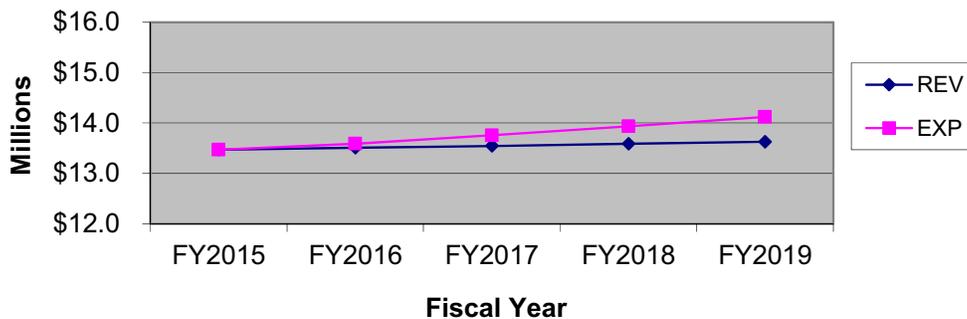
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$45,000

TOTAL EXPENDITURES \$13,471,745

**CAPITAL PROJECTS SERVICE FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Cash Balance	(\$2,289,919)	(\$2,289,919)	(\$2,370,994)	(\$2,581,785)	(\$2,930,093)
Revenues*					
TPW Capital Projects	\$5,888,045	\$5,888,045	\$5,888,045	\$5,888,045	\$5,888,045
Water/Wastewater Capital Projects	\$5,602,785	\$5,602,785	\$5,602,785	\$5,602,785	\$5,602,785
Contract Street Maintenance	\$709,253	\$709,253	\$709,253	\$709,253	\$709,253
TPW General Fund Programs	\$469,091	\$487,855	\$507,369	\$527,664	\$548,770
Receipts from Other Funds	\$450,000	\$468,000	\$486,720	\$506,189	\$526,436
PACS General Fund	\$127,700	\$127,700	\$127,700	\$127,700	\$127,700
Aviation Capital Projects	\$120,624	\$120,624	\$120,624	\$120,624	\$120,624
Water/Wastewater Operating Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Other Revenue	\$54,247	\$54,247	\$54,247	\$54,247	\$54,247
Total Revenue	\$13,471,745	\$13,508,509	\$13,546,743	\$13,586,506	\$13,627,860
Total Resources	\$11,181,826	\$11,218,590	\$11,175,748	\$11,004,722	\$10,697,767
Expenditures					
Personnel Services	\$10,863,281	\$10,917,034	\$11,006,156	\$11,102,246	\$11,205,857
Supplies	\$372,219	\$381,524	\$392,970	\$404,759	\$416,902
Contractual	\$2,191,245	\$2,246,026	\$2,313,407	\$2,382,809	\$2,454,293
Capital	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$13,471,745	\$13,589,584	\$13,757,533	\$13,934,815	\$14,122,053
Projected Variance	\$0	(\$81,076)	(\$210,790)	(\$348,308)	(\$494,192)
Projected Cash Balance	(\$2,289,919)	(\$2,370,994)	(\$2,581,785)	(\$2,930,093)	(\$3,424,286)
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$2,289,919)	(\$2,370,994)	(\$2,581,785)	(\$2,930,093)	(\$3,424,286)

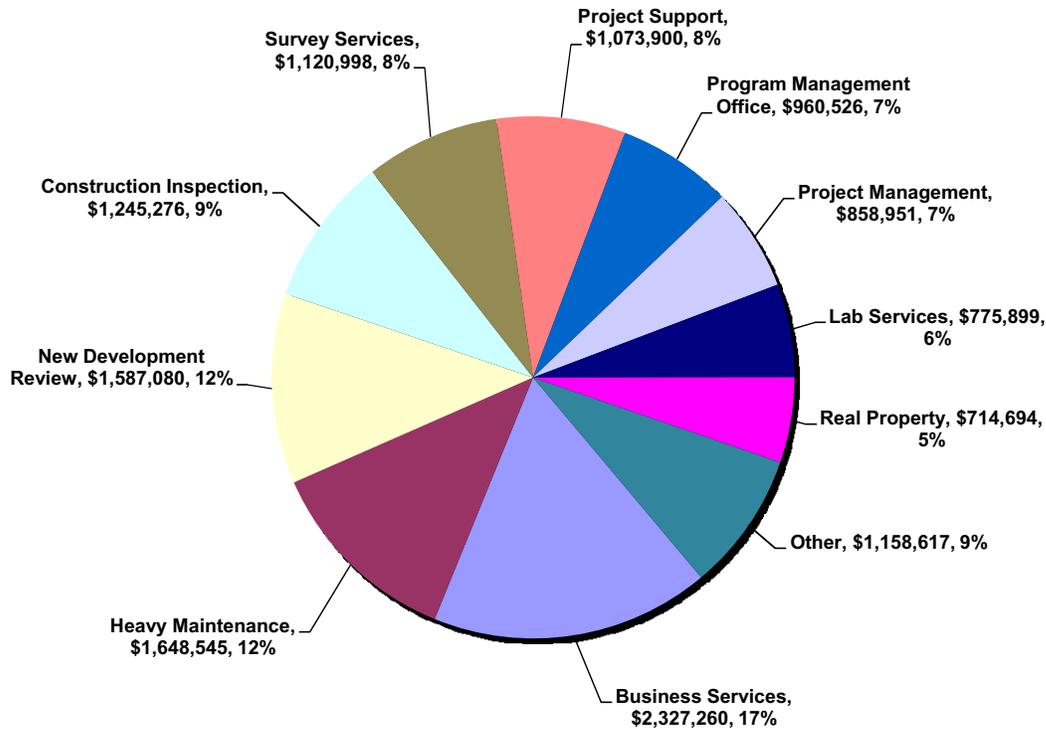
**CAPITAL PROJECTS SERVICE FUND
PROJECTED REVENUES AND EXPENDITURES**



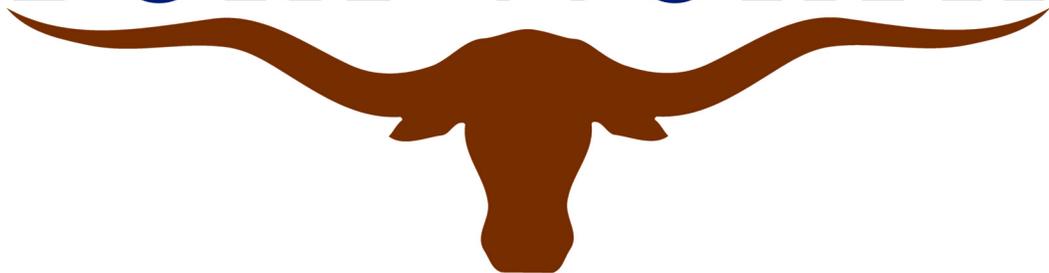
* This model does **not** reflect any rate increases or decreases for the next five years.

**COMPARISON OF CAPITAL PROJECTS SERVICE FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Business Services	\$1,757,696	\$1,923,273	\$2,236,202	\$2,236,202	\$2,327,260
Heavy Maintenance	1,749,624	1,521,492	1,834,346	1,834,346	1,648,545
New Development Review	2,026,376	1,553,526	1,518,194	1,518,194	1,587,080
Construction Inspection	1,944,818	1,631,886	1,506,975	1,576,984	1,245,276
Survey Services	1,473,418	1,084,269	1,081,547	1,081,547	1,120,998
Project Support	742,749	649,029	820,264	820,264	1,073,900
Program Management Office	1,087,810	1,291,256	1,176,264	1,176,264	960,526
Project Management	1,889,458	1,573,412	1,367,311	1,367,311	858,951
Lab Services	695,697	664,464	781,543	781,543	775,899
Real Property	754,363	722,398	697,304	697,304	714,694
Capital Projects	642,643	540,806	713,244	713,244	676,408
Planning Services	2,607	287	307,566	307,566	327,443
Staff Development	282,995	253,868	187,882	187,882	154,766
Project Services	<u>50,126</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$15,100,380	\$13,409,966	\$14,228,642	\$14,298,651	\$13,471,745

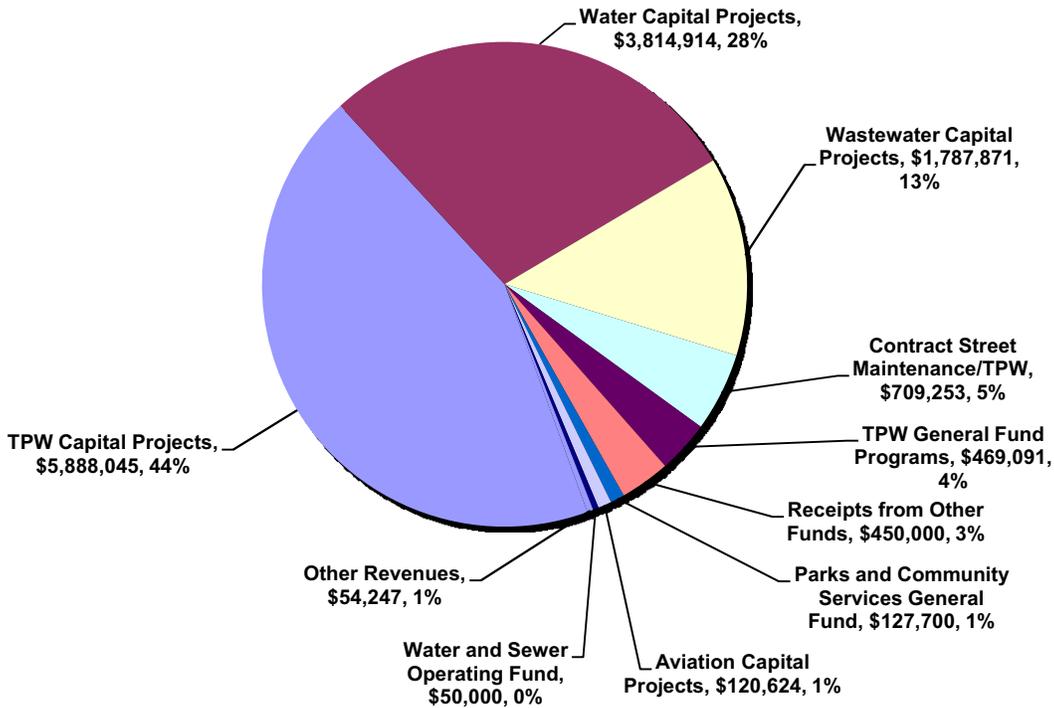


FORT WORTH



COMPARISON OF CAPITAL PROJECTS SERVICE FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Transportation and Public Works (TPW) Capital Projects	\$6,718,634	\$5,584,481	\$5,888,045	\$5,888,045	\$5,888,045
Water Capital Projects	3,815,763	3,132,989	4,657,020	4,657,020	3,814,914
Wastewater Capital Projects	1,697,389	1,400,981	1,904,480	1,904,480	1,787,871
Contract Street Maintenance/TPW	753,006	577,827	700,637	700,637	709,253
TPW General Fund Programs	310,767	276,905	326,836	326,836	469,091
Receipts from Other Funds	214,810	419,569	232,638	232,638	450,000
Parks and Community Services General Fund	150,251	59,837	127,700	127,700	127,700
Aviation Capital Projects	120,136	36,639	120,624	120,624	120,624
Transfer from Water and Sewer Operating Fund	292,144	98,952	200,000	200,000	50,000
Other Revenue	<u>65,493</u>	<u>437,861</u>	<u>70,662</u>	<u>70,662</u>	<u>54,247</u>
TOTAL	\$14,138,393	\$12,026,041	\$14,228,642	\$14,228,642	\$13,471,745



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

CAPITAL PROJECTS SERVICE FUND

FUND/CENTER

PI19/0209900:0209913

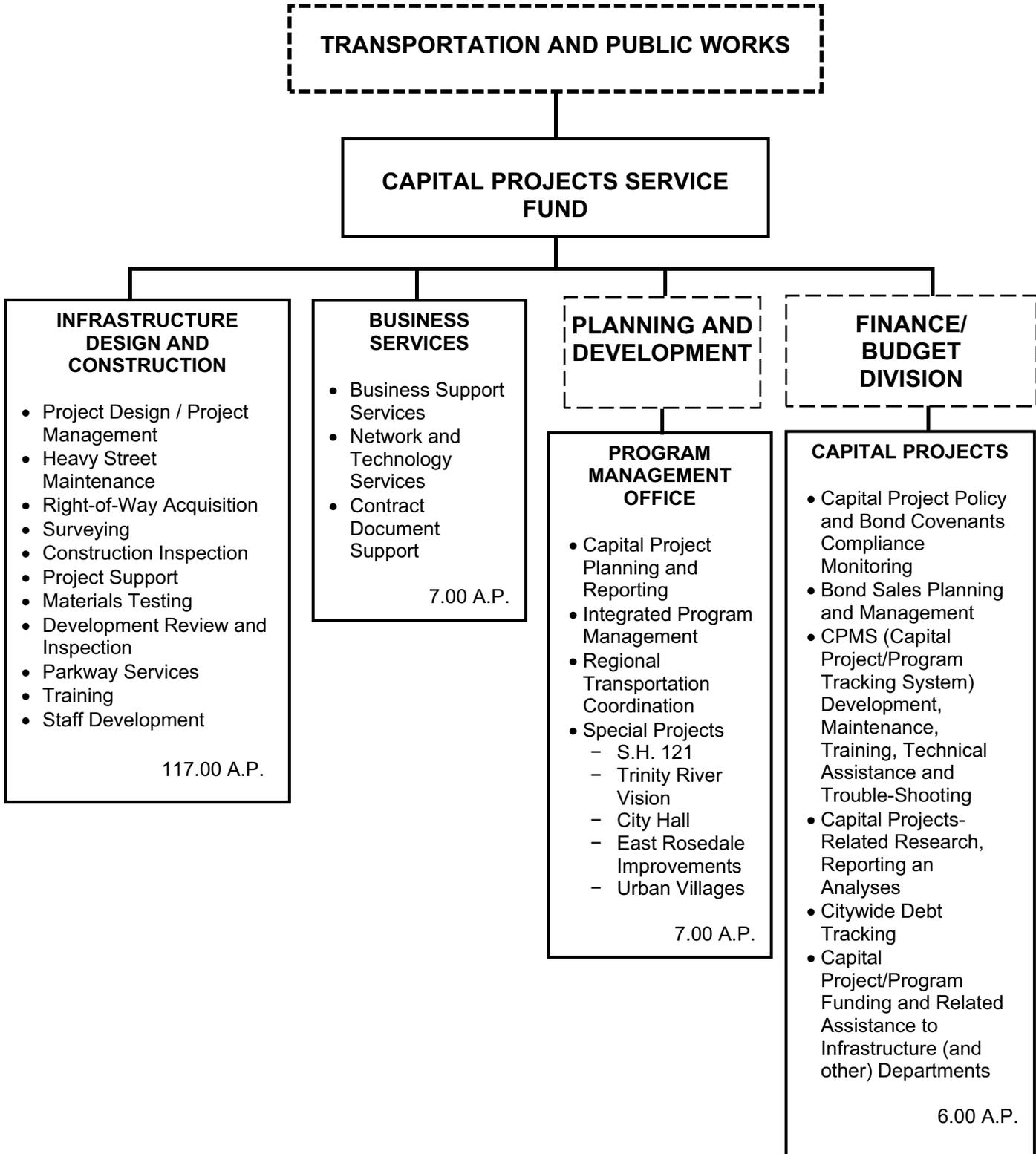
SUMMARY OF FUND RESPONSIBILITIES:

The Capital Projects Service Fund, through the Infrastructure Design and Construction Group, provides for program management, engineering design, project management, surveying, right-of-way acquisition, quality control and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects.

The Fund also provides for the Program Management Office (PMO), which was established by the City Manager in FY2009 to provide executive leadership to guide the delivery of capital programs and projects across the City. The core functions of the PMO include: leadership and management of the City's high profile capital programs and projects; implementation of integrated program management; facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and Financial Management Services Department; improvement and capacity expansion of the City's capital program and project delivery systems; and synchronization of the City's capital planning process with the City's Comprehensive Plan.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 10,607,907	\$ 11,344,310	\$ 10,863,281	\$ 10,863,281
Supplies	348,501	509,703	372,219	372,219
Contractual	2,192,502	2,273,629	2,191,245	2,191,245
Capital Outlay	261,056	101,000	45,000	45,000
Total Expenditures	\$ 13,409,966	\$ 14,228,642	\$ 13,471,745	\$ 13,471,745
Authorized Positions	143.00	138.00	137.00	137.00

CAPITAL PROJECTS SERVICE FUND – 137.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
CAPITAL PROJECTS SERVICE FUND	PI19/0209900:0209913		
CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED			
FY2014 ADOPTED:	\$14,228,642	A.P.	138.00
FY2014 ADOPTED:	\$13,471,745	A.P.	137.00
<p>A) The adopted budget decreases by (\$163,896) and one authorized position for the transfer of the regional transportation coordinator to the City Manager's Office. The transfer of this position will improve the City's ability to manage major regional transportation projects.</p> <p>B) The adopted budget increases by \$468,043 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>C) The adopted budget decreases by (\$333,297) for salary savings budgeted due to more anticipated vacancies in the department in FY2015.</p> <p>D) The adopted budget increases by \$159,723 based on Information Technology Department allocations related to computing, radio and telephone services.</p> <p>E) The adopted budget decreases by a net of (\$146,580) in regular employee salary costs due to the annual update to the Salary and Benefits Forecasting System.</p> <p>F) The adopted budget decreases by (\$123,000) for terminal leave costs associated with anticipated retirements of employees of the Fund.</p> <p>G) The adopted budget decreases by (\$120,899) for contractual services mainly due to reduced spending on software licenses and other services.</p> <p>H) The adopted budget decreases by (\$101,000) for the elimination of one-time funding in vehicle replacements associated with purchases made in FY2014.</p> <p>I) The adopted budget decreases by (\$91,050) for the funding of overtime based on historical usage.</p> <p>J) The adopted budget decreases by (\$77,995) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.</p> <p>K) The adopted budget increases by \$66,401 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p> <p>L) The adopted budget decreases by (\$62,806) for facility rentals due to a reduction in lease expenses associated with the department's Camp Bowie facility lease.</p> <p>M) The adopted budget decreases by (\$59,949) for administrative services due to a decrease in the direct cost allocation charged to the City's proprietary funds. The change reflects the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p> <p>N) The adopted budget decreases by (\$49,098) for ESD outside repairs, parts and labor based on ESD-projected expenditures in this department for FY2015.</p> <p>O) The adopted budget increases by \$45,000 for the purchase of specialized equipment in the Survey Services division.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
TRANSPORTATION & PUBLIC WORKS, CAPITAL PROJECTS SERVICE FUND
DEPARTMENT PURPOSE

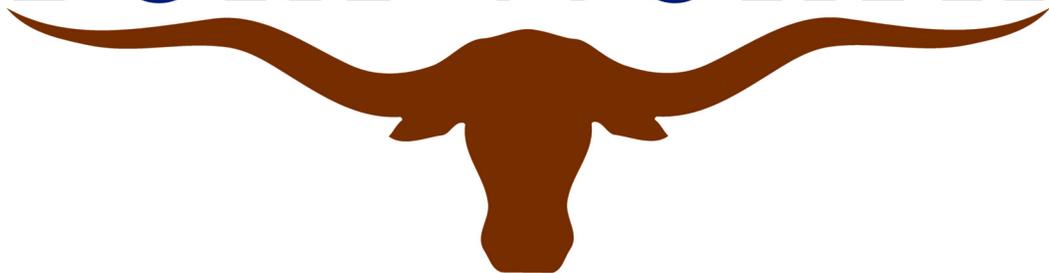
The Division is responsible for the design and construction of major roadway capital projects funded through multiple revenue sources. The Division is also responsible for the infrastructure review and project management associated with all private development projects occurring within the public right-of-way. It also manages the construction inspection of horizontal infrastructure projects citywide, as well as surveying, materials testing and right-of-way acquisition for all departments.

FY2015 DEPARTMENTAL OBJECTIVES

Delivery of 2014 Capital Program. Initiate delivery of the 2014 Capital Program immediately upon funding availability. Effectively implement the five-year delivery of the program in a manner that maximizes functional utility, manages costs within budget and provides the quickest delivery schedule.

DEPARTMENTAL MEASURES	ACTUAL 2013	ESTIMATED 2014	PROJECTED 2015
Contractor's Evaluation of the City	NEW	NEW	3.2
Warranty Inspect. w/no Sig. Issues	NEW	NEW	100.0%
C.O. Cost vs. Original Contract Cost	NEW	NEW	100.0%
Review Developer Projects w/in 14 Days	95.8%	99.0%	95.0%
Meet 2014 Bond Annual Capital Spending (By Program)	NEW	NEW	100.0%
Project Major Milestones>0 By Program and Design/Const (Red=-1, Yellow=0, Green=+1)	NEW	NEW	>0

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI19 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ENGINEERING BUSINESS SERVICES</u>								
0209900	ENGINEERING BUSINESS SERVICES	\$ 1,923,273	\$ 2,236,202	\$ 2,327,260	\$ 2,311,300	6.00	6.00	7.00	7.00
0209901	STAFF DEVELOPMENT	253,868	187,882	154,766	154,766	3.00	2.00	2.00	2.00
0209903	SURVEY SERVICES	1,084,269	1,081,547	1,120,998	1,120,998	18.00	17.00	17.00	17.00
0209904	REAL PROPERTY	722,398	697,304	714,694	714,694	8.00	8.00	8.00	8.00
0209905	CONSTRUCTION INSPECTION	1,631,886	1,506,975	1,245,276	1,245,276	12.00	9.00	13.00	13.00
0209906	LAB SERVICES	664,464	781,543	775,899	775,899	9.00	9.00	9.00	9.00
0209907	PROJECT MANAGEMENT	1,573,412	1,367,311	858,951	858,951	21.00	16.00	11.00	11.00
0209908	NEW DEVEL REVIEW	1,553,526	1,518,194	1,587,080	1,603,040	23.00	21.00	21.00	21.00
0209909	PLANNING SERVICES	287	307,566	327,443	327,443	0.00	4.00	4.00	4.00
0209910	PROGRAM MANAGEMENT OFFICE	1,291,256	1,176,264	960,526	960,526	8.00	8.00	7.00	7.00
0209911	CAPITAL PROJECTS	540,806	713,244	676,408	676,408	6.00	6.00	6.00	6.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI19 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0209912	PROJECT SUPPORT	649,029	820,264	1,073,900	1,073,900	7.00	8.00	10.00	10.00
0209913	HEAVY MAINTENANCE	1,521,492	1,834,346	1,648,545	1,648,545	22.00	24.00	22.00	22.00
	Sub-Total	<u>\$ 13,409,966</u>	<u>\$ 14,228,642</u>	<u>\$ 13,471,745</u>	<u>\$ 13,471,745</u>	<u>143.00</u>	<u>138.00</u>	<u>137.00</u>	<u>137.00</u>
	TOTAL	\$ 13,409,966	\$ 14,228,642	\$ 13,471,745	\$ 13,471,745	143.00	138.00	137.00	137.00

FUND STATEMENT

FUND:

OFFICE SERVICES FUND

The Office Services Fund is an Internal Service Fund that consists of two divisions: Print Shop and Graphics.

The Print Shop fabricates identification cards for City employees, provides high-speed copying and printing including business cards and stationery as well as laminating. This division is responsible for administering the contracts with copier vendors which includes the City's walk-up copiers and ordering supplies for copiers. Walk-up copiers are available throughout City Hall and other City facilities.

Graphics provides a full line of services, including, desktop publishing, logo creation, displays, posters, photographic manipulation and camera-ready art.

The Office Services Fund is managed by the City Manager's Office, Office of Communication and Public Engagement.

FORT WORTH



**OFFICE SERVICES FUND BUDGET SUMMARY
FY2015**

REVENUES:

Office Copy Charges	\$810,888
Supplies - Inter-Departmental Billing	423,982
Kodak Printing	157,754
Labor - Inter-Departmental Billing	121,374
Business Cards	27,632
Invoice Entry	15,728
Printing	9,709
Received From Others	<u>8,013</u>
TOTAL REVENUE	\$1,575,080

EXPENDITURES:

Personnel Services	\$538,161
Supplies	218,167
Contractual Services	<u>664,953</u>
TOTAL RECURRING EXPENSES	\$1,421,281

CAPITAL OUTLAY:

Capital Outlay	\$0
Debt Service	<u>0</u>
TOTAL CAPITAL OUTLAY	\$0

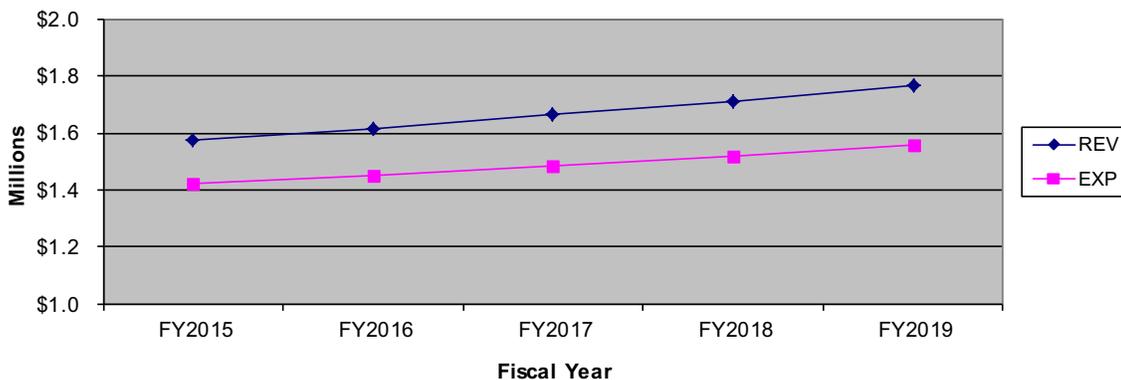
OTHER FINANCING USE

Contribution to Net Position	<u>\$153,799</u>
TOTAL OTHER FINANCING USE	\$153,799
TOTAL EXPENDITURES	\$1,575,080

**OFFICE SERVICES FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Cash Balance	(\$644,167)	(\$490,368)	(\$324,647)	(\$145,180)	\$48,278
<u>Revenues*</u>					
Interest Revenue	\$0	\$0	\$0	\$0	\$0
IDB Revenue	\$545,356	\$558,990	\$575,760	\$593,032	\$610,823
Reprographics Services	\$1,005,983	\$1,031,133	\$1,062,067	\$1,093,929	\$1,126,746
Other Revenue	<u>\$23,741</u>	<u>\$24,335</u>	<u>\$25,065</u>	<u>\$25,816</u>	<u>\$26,591</u>
Total Revenue	\$1,575,080	\$1,614,457	\$1,662,891	\$1,712,777	\$1,764,161
Total Resources	\$930,913	\$1,124,089	\$1,338,243	\$1,567,598	\$1,812,438
<u>Expenditures</u>					
Personnel Services	\$538,161	\$543,539	\$551,069	\$558,996	\$567,345
Supplies	\$218,167	\$223,621	\$230,330	\$237,240	\$244,357
Contractual	\$664,953	\$681,576	\$702,024	\$723,084	\$744,777
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$1,421,281	\$1,448,737	\$1,483,423	\$1,519,320	\$1,556,479
Projected Variance	\$153,799	\$165,720	\$179,468	\$193,457	\$207,682
Projected Cash Balance	(\$490,368)	(\$324,647)	(\$145,180)	\$48,278	\$255,959
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$490,368)	(\$324,647)	(\$145,180)	\$48,278	\$255,959

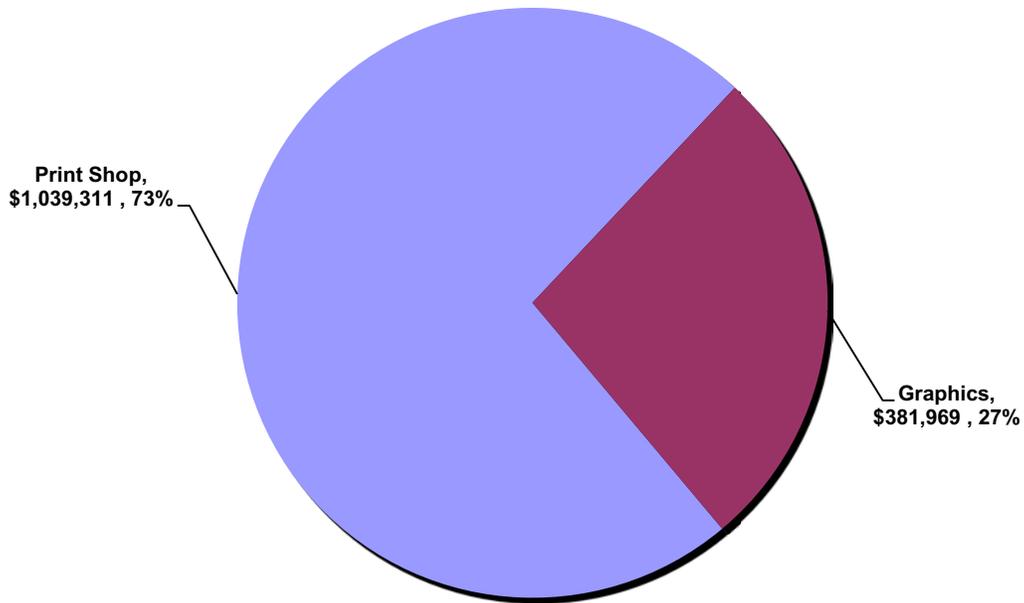
**OFFICE SERVICES FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does not reflect any rate increases or decreases for the next five years.

**COMPARISON OF OFFICE SERVICES FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Print Shop	\$1,056,668	1,042,144	\$1,095,595	\$1,095,595	\$1,039,311
Graphics	376,153	353,952	387,256	387,256	381,969
Mailroom	<u>301,260</u>	<u>309,741</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$1,734,081	\$1,705,837	\$1,482,852	\$1,482,852	\$1,421,281

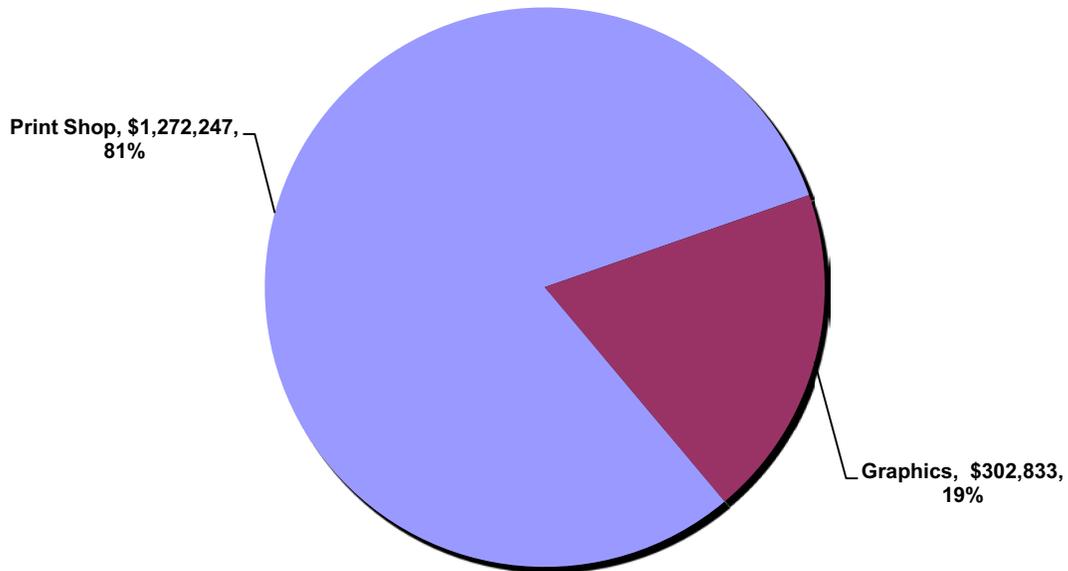


FORT WORTH



**COMPARISON OF OFFICE SERVICES FUND
REVENUES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Print Shop	\$1,232,415	\$1,244,315	\$1,228,446	\$1,228,446	\$1,272,247
Graphics	297,079	305,224	254,406	254,406	302,833
Mailroom	<u>118,116</u>	<u>117,341</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$1,647,610	\$1,666,880	\$1,482,852	\$1,482,852	\$1,575,080



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

CITY MANAGER'S OFFICE - REPROGRAPHICS

FUND/CENTER

PI60/0901310:0901320

SUMMARY OF FUND RESPONSIBILITIES:

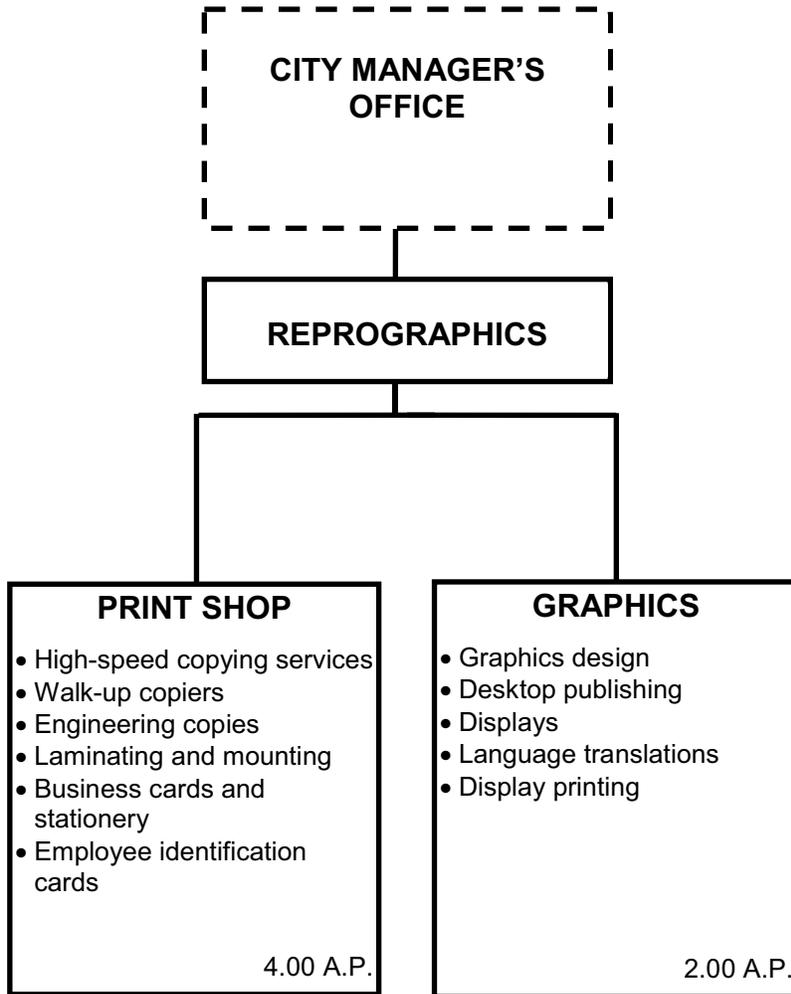
The Office Services Fund supports the functions of Reprographics which consists of two divisions: Print Shop and Graphics.

The Print Shop is responsible for engineering copy production, laminating and mounting, printing business card and stationery, fabrication of employee identification cards and walk-up copier service.

The Graphics Division provides centralized graphic design and printing for all City departments. This division prepares a variety of illustrative materials such as maps, sketches, charts, posters, covers, exhibits, graphs, diagrams and photographic manipulation.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 646,069	\$ 554,090	\$ 538,161	\$ 538,161
Supplies	204,326	230,607	218,167	218,167
Contractual	855,442	698,155	664,953	664,953
Capital Outlay	0	0	0	0
Total Expenditures	\$ 1,705,837	\$ 1,482,852	\$ 1,421,281	\$ 1,421,281
Authorized Positions	9.00	6.00	6.00	6.00

OFFICE SERVICES FUND - 6.00 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY MANAGER'S OFFICE - REPROGRAPHICS	PI60/0901310:0901320

CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED

FY2014 ADOPTED:	\$1,482,852	A.P.	6.00
FY2015 ADOPTED:	\$1,421,281	A.P.	6.00

A) The adopted budget decreases by (\$57,482) based on lower rental costs for copy machines. The department negotiated a new lease for copiers and multi-functional devices for all City Departments. Rental costs under the new agreement are 16% lower than the previous agreement.

B) The adopted budget increases by \$17,436 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **OFFICE SERVICES FUND**

DEPARTMENT PURPOSE

Reprographics' employees provide desktop publishing, graphic design, printing and copier service for all City departments. Each individual in Reprographics is dedicated to supporting City departments with quality, cost-effective and timely service.

FY2015 DEPARTMENTAL OBJECTIVES

To attain excellent customer satisfaction ratings in print shop and graphics turnaround

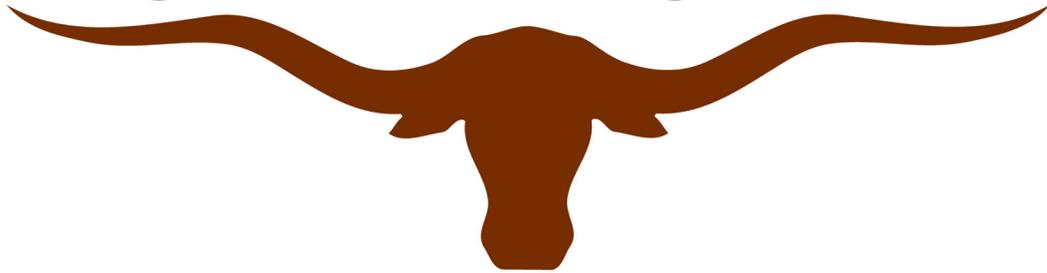
To attain excellent customer satisfaction ratings in Reprographics' overall service

To save City dollars on in-house printing versus outsourcing to private industry

To meet or exceed the in-house national average of \$145,000 per employee revenue to ensure proper staffing levels and equipment usage. The goal is to meet revenue per employee of \$277,813 each for 6 employees.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Percentage of customers rating print and graphics turnaround as excellent	96%	98%	95%
Percentage rating overall satisfaction with Reprographics' services as excellent	95%	97%	95%
Percentage of savings with in-house printing over outsourcing	37%	37%	30%
Revenue generated per employee	\$183,067	\$210,874	\$277,813

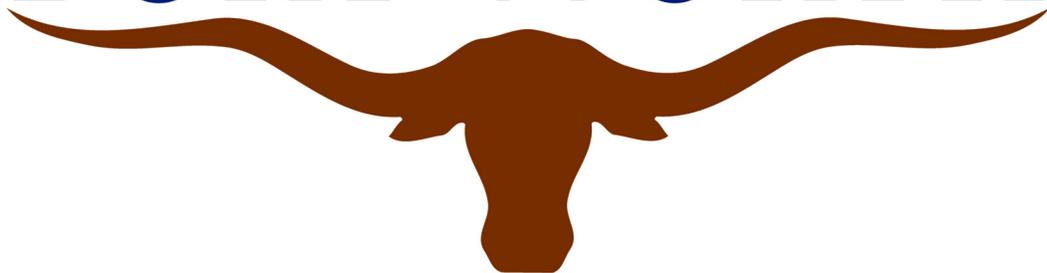
FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI60 OFFICE SERVICES FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>OFFICE SERVICES</u>								
0901310	PRINT SHOP	\$ 1,042,144	\$ 1,095,595	\$ 1,039,311	\$ 1,039,311	4.00	4.00	4.00	4.00
0901320	GRAPHICS	353,952	387,256	381,969	381,969	2.00	2.00	2.00	2.00
0901330	MAILROOM	309,741	0	0	0	3.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,705,837</u>	<u>\$ 1,482,852</u>	<u>\$ 1,421,281</u>	<u>\$ 1,421,281</u>	<u>9.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
	TOTAL	\$ 1,705,837	\$ 1,482,852	\$ 1,421,281	\$ 1,421,281	9.00	6.00	6.00	6.00

FORT WORTH



FUND STATEMENT**FUND:****TEMPORARY LABOR FUND**

The Temporary Labor Fund is a City of Fort Worth Internal Service Fund. The Fund was established to provide a centralized temporary employee source for all City departments.

In 1987, a study was conducted regarding contracting the City's temporary labor service to an entity outside the City. However, it was found to be more cost-effective for the City to provide the service in-house. In fact, it was estimated that the City's provision of such services could potentially save the City 38% to 40%. Thus, the Temporary Labor Fund was established in October 1987.

The Human Resources Department (HR) manages the Temporary Labor Fund, which is responsible for recruiting and referring qualified applicants to fill City departments' temporary staffing needs. The service allows departments to operate at maximum efficiency during peak workload periods, vacation periods, extended leaves of absence and under other circumstances that create temporary staffing challenges.

Human Resources is responsible for performing the pre-screening and testing of all potential temporary labor pool employees. Thus, the Department is able to monitor temporary employees to ensure that they meet the test score, experience, typing and education requirements of the City's regular/permanent positions.

Departments utilizing Temporary Labor's services are billed by the Fund for the temporary employee's salary and all associated administrative costs. There are an average of 45 temporary employees working in a variety of City departments during any given pay period.

A temporary assignment typically lasts from one day to six months. However, extensions beyond a six-month period may be granted on an as-needed basis.

The Temporary Labor Fund will be closed and the function will be moved to the Human Resources Department in the General Fund effective FY2015.

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

TEMPORARY LABOR FUND

FUND/CENTER

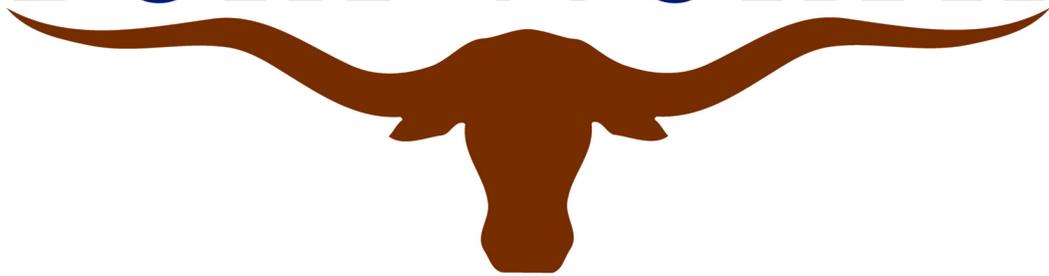
PI17/0140000

SUMMARY OF FUND RESPONSIBILITIES:

Effective FY2015, the Temporary Labor Fund is a function of the Human Resources Department. For budget details see the General Fund section.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 774,247	\$ 960,649	\$ 0	\$ 0
Supplies	96	300	0	0
Contractual	16,197	21,671	0	0
Capital Outlay	0	0	0	0
Total Expenditures	\$ 790,540	\$ 982,620	\$ 0	\$ 0
Authorized Positions	1.10	1.50	0.00	0.00

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI17	TEMPORARY LABOR FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0140000	<u>HUMAN RESOURCES</u>								
	HUMAN RESOURCES	\$ 790,540	\$ 982,620	\$ 0	\$ 0	1.10	1.50	0.00	0.00
	Sub-Total	<u>\$ 790,540</u>	<u>\$ 982,620</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>1.10</u>	<u>1.50</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 790,540	\$ 982,620	\$ 0	\$ 0	1.10	1.50	0.00	0.00

FORT WORTH



FUND STATEMENT**FUND:****INSURANCE**

The Financial Management Services Department manages the Risk Management Fund and is responsible for property and liability insurance and claims management, as well as coordinating loss identification, reduction, and prevention programs. The Human Resources Department administers the City's Unemployment Compensation and Workers' Compensation Funds and oversees the Health and Life Insurance Fund for the group medical benefits program for active and retired city employees.

Insurance program revenues primarily come from transfer payments from other City departments. The Group Health and Life Insurance Fund also derive revenue from active and retired City employee contributions. Revenue is budgeted based on expected expenditures required to meet current year expenses, as well as payments towards prior years' incurred expenses.

The designated insurance operating funds are as follows:

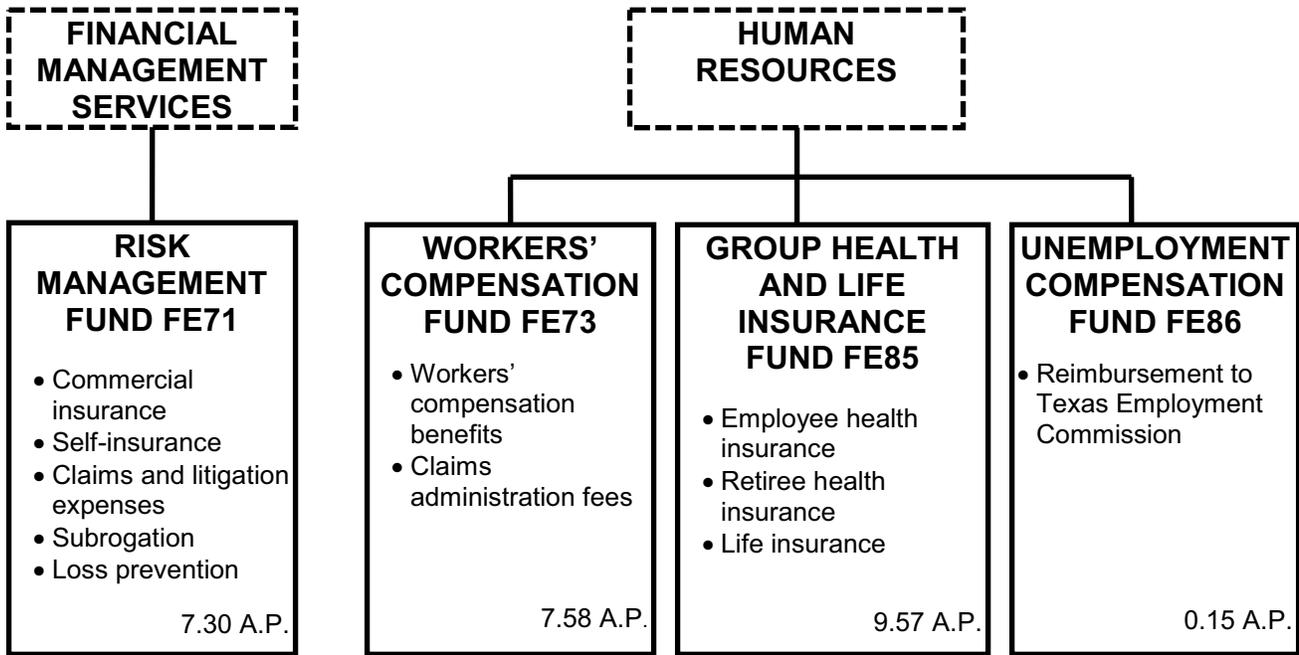
RISK MANAGEMENT (Financial Management Services Department): The Risk Management Division manages the Risk Management Fund, which is comprised of the City's commercial insurance program and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling costs from losses and costs incurred by the City due to accidents, as well as managing an integrated program responsible for the preservation and protection of the City's resources and assets thru loss prevention, loss control, and risk financing mechanisms. The goals of risk management are the protection of City resources and to minimize the financial impact when losses do occur. This is accomplished by proactively analyzing risks and exposures that face the City in its daily operations

GROUP HEALTH AND LIFE INSURANCE (Human Resources Department): Since FY2002, the City has been self-insured for the medical benefits it offers City employees, retirees, and their eligible spouses and/or dependents. However, the City is reinsured with excess coverage at \$1,000,000 Specific Stop Loss insurance per person per plan year. The City also provides a basic \$10,000 life insurance policy for each eligible regular employee, at no cost to the employee. An additional \$10,000 for Accidental Death and Dismemberment (AD&D) is also included. Effective January 1, 2015, the basic life and AD&D each will increase to one time each employee's annual salary. A \$5,000 death benefit is provided for each eligible retiree from the Retired Employees Group Death Benefit Fund.

WORKERS' COMPENSATION (Human Resources Department): This program is self-insured and a third-party administrator/contractor handles claims. The City purchases commercial excess insurance that provides per occurrence statutory limits of liability coverage, but with self-insured retention levels per occurrence of \$2,500,000 for police officers and fire fighters, and \$1,750,000 for all other employees. Coverage also includes employer's liability with a per occurrence liability limit of \$1,000,000 and an aggregate maximum liability limit of \$1,000,000 within the policy period.

UNEMPLOYMENT COMPENSATION (Human Resources Department): The City is a reimbursing agency for unemployment compensation. The Texas Workforce Commission (TWC) sends quarterly reports to the city concerning claims that are paid on behalf of the City to eligible former employees. Human Resources personnel then review all claims and file reports to TWC accordingly.

INSURANCE – 24.60 A. P.



**RISK MANAGEMENT FUND BUDGET SUMMARY
FY2015**

REVENUES:

City Fund Contributions*	
Capital Projects Service Fund	\$66,401
Culture and Tourism Fund	384,697
Environmental Protection Fund	9,881
Equipment Services Fund	146,738
General Fund	4,191,615
Information Systems Fund	61,029
Municipal Airports Fund	145,257
Municipal Golf Fund	28,220
Municipal Parking Fund	75,214
Solid Waste Fund	12,587
Stormwater Utility Fund	8,301
Water and Sewer Fund	1,569,795
Red Light Enforcement Fund	<u>5,000</u>
	\$6,704,735
Others:	
Interest on Investments	\$100,018
TOTAL REVENUES	\$6,804,753

EXPENDITURES:

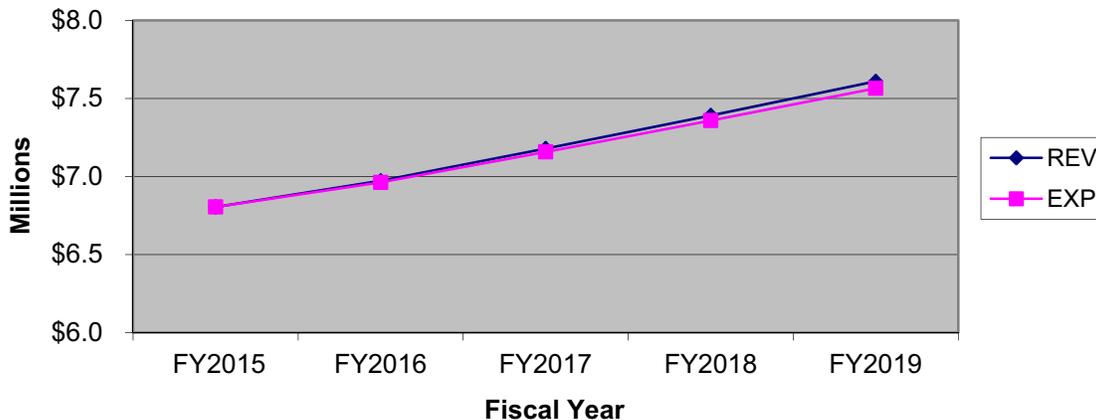
Personnel Services	\$755,550
Supplies	10,499
Contractual Services	<u>6,038,704</u>
TOTAL EXPENDITURES	\$6,804,753

*FY2014 budget eliminated the Risk Management fund transfer organization-wide. Transfers to the fund resume in FY2015.

**RISK MANAGEMENT FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015	FY2016	FY2017	FY2018	FY2019
	Adopted	Projected	Projected	Projected	Projected
Beginning Fund Balance	\$12,396,226	\$12,396,226	\$12,406,282	\$12,427,701	\$12,460,634
Revenues*					
General Fund	\$4,191,615	\$4,296,405	\$4,425,298	\$4,558,056	\$4,694,798
Enterprise Funds	\$1,839,374	\$1,885,358	\$1,941,919	\$2,000,177	\$2,060,182
Internal Service Funds	\$342,895	\$351,467	\$362,011	\$372,872	\$384,058
Special Funds	\$330,851	\$339,122	\$349,296	\$359,775	\$370,568
Other Revenue	<u>\$100,018</u>	<u>\$100,018</u>	<u>\$100,018</u>	<u>\$100,018</u>	<u>\$100,018</u>
Total Revenue	\$6,804,753	\$6,972,371	\$7,178,542	\$7,390,898	\$7,609,624
Total Resources	\$19,200,979	\$19,368,597	\$19,584,824	\$19,818,598	\$20,070,258
Expenditures					
Personnel Services	\$755,550	\$761,882	\$770,678	\$779,925	\$789,653
Claims and Related Expenses	\$1,189,162	\$1,218,891	\$1,255,458	\$1,293,122	\$1,331,915
Lawsuit Payments/Expenses	\$2,052,283	\$2,103,590	\$2,166,698	\$2,231,699	\$2,298,650
Commercial/Self Insurance Premiums	\$2,248,517	\$2,304,730	\$2,373,872	\$2,445,088	\$2,518,441
Other Expenditures	<u>\$559,241</u>	<u>\$573,222</u>	<u>\$590,419</u>	<u>\$608,131</u>	<u>\$626,375</u>
Total Expenditures	\$6,804,753	\$6,962,315	\$7,157,124	\$7,357,964	\$7,565,033
Projected Variance	\$0	\$10,056	\$21,418	\$32,933	\$44,591
Projected Fund Balance	\$12,396,226	\$12,406,282	\$12,427,701	\$12,460,634	\$12,505,225
Reserve Requirement (25%)	\$1,701,188	\$1,740,579	\$1,789,281	\$1,839,491	\$1,891,258
Excess/(Deficit)	\$10,695,038	\$10,665,704	\$10,638,420	\$10,621,143	\$10,613,967

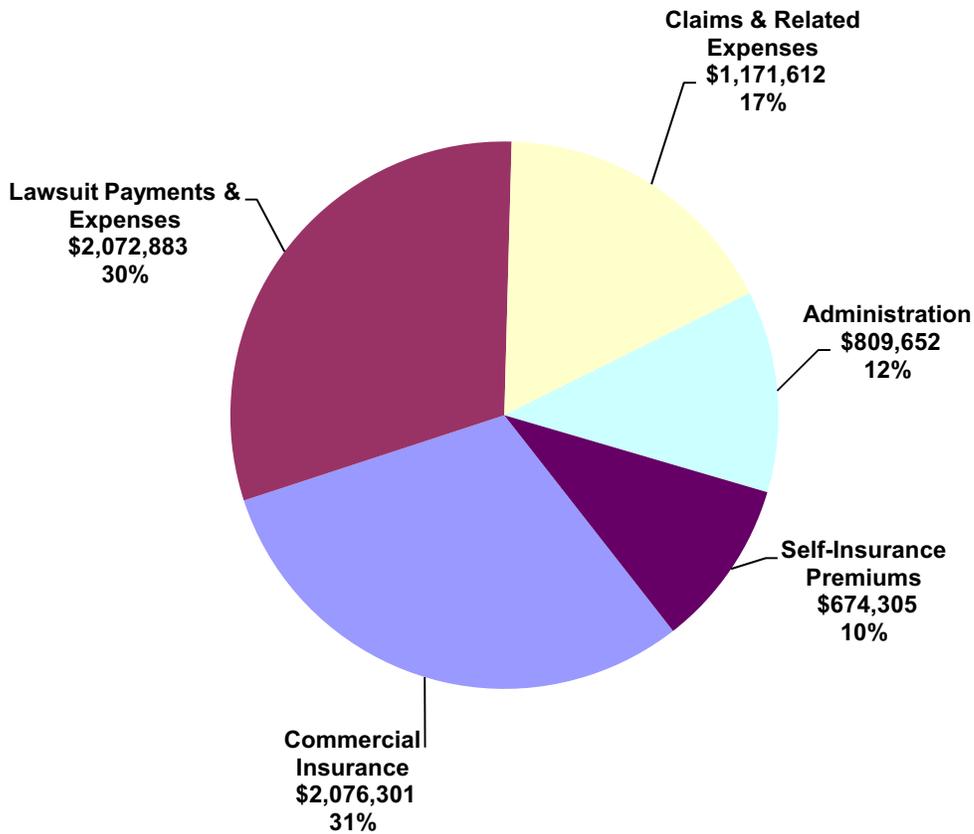
**RISK MANAGEMENT FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF RISK MANAGEMENT FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Commercial Insurance	\$1,645,134	\$1,580,915	\$1,907,110	\$1,907,110	\$2,076,301
Lawsuit Payments & Expenses	893,594	1,118,075	2,203,890	2,203,890	2,072,883
Claims & Related Expenses	870,363	963,399	1,288,753	1,288,753	1,171,612
Administration	617,396	934,802	740,017	3,740,017	809,652
Self-Insurance Premiums	738,175	710,698	902,628	902,628	674,305
Other Legal Expenses	<u>0</u>	<u>14,113</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL	\$4,764,662	\$5,322,002	\$7,042,898	\$10,042,898	\$6,804,753



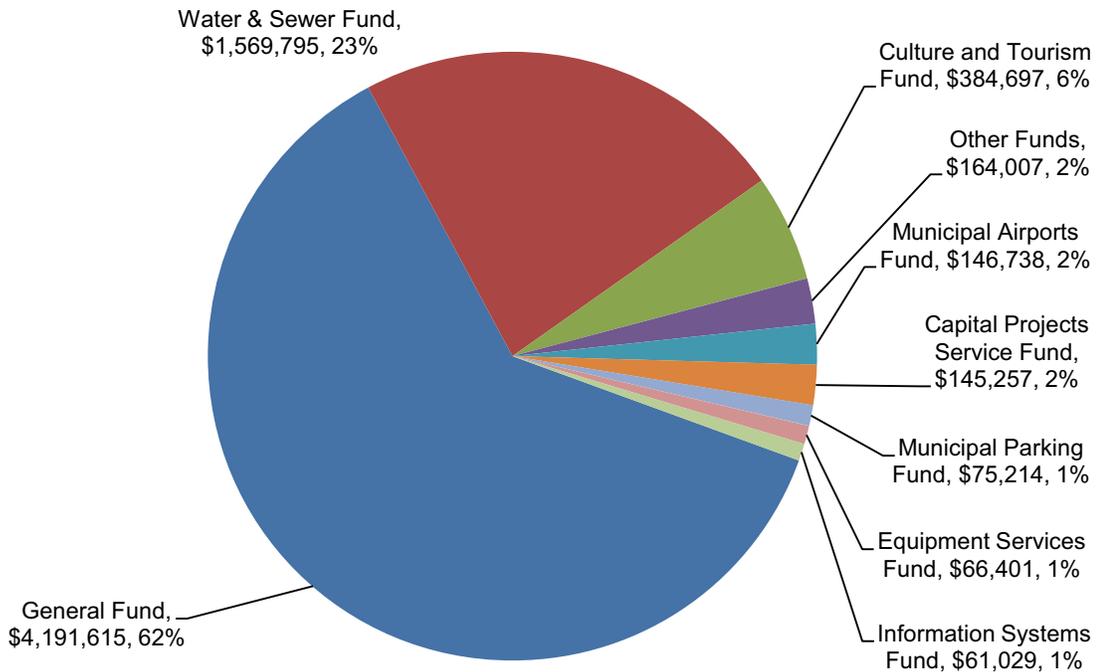
FORT WORTH



COMPARISON OF RISK MANAGEMENT FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014*	REVISED BUDGET FY2014	ADOPTED FY2015
General Fund	\$5,281,767	\$5,810,240	\$0	\$0	\$4,191,615
Water & Sewer Fund	1,486,509	1,238,892	0	0	1,569,795
Culture and Tourism Fund	202,458	460,178	0	0	384,697
Other Funds	843,227	804,513	0	0	164,007
Municipal Airports Fund	79,067	90,532	0	0	146,738
Capital Projects Service Fund	84,476	82,449	0	0	145,257
Municipal Parking Fund	92,566	74,702	0	0	75,214
Equipment Services Fund	90,640	130,709	0	0	66,401
Information Systems Fund	<u>67,305</u>	<u>61,497</u>	<u>0</u>	<u>0</u>	<u>61,029</u>
TOTAL	\$8,228,015	\$8,753,712	\$0	\$0	\$6,804,753

**FY2014 budget eliminated the Risk Management fund transfer organization-wide. Transfer to the fund resumes in FY2015.*



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

RISK MANAGEMENT FUND

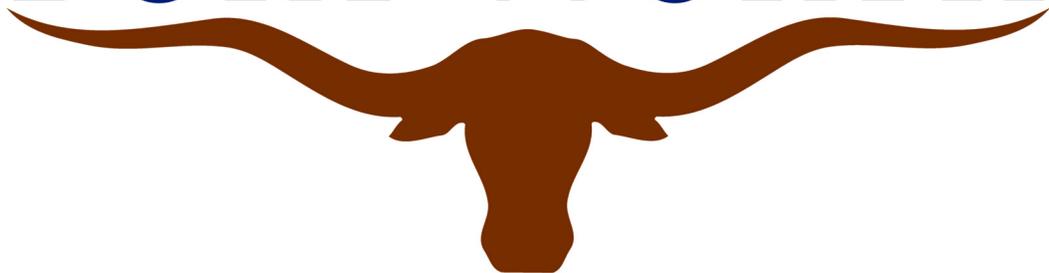
FE71/0137110:0139010

SUMMARY OF FUND RESPONSIBILITIES:

The Risk Management Division of the Financial Management Services Department manages the Risk Management Fund, which is comprised of the City's commercial and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling losses and costs incurred by the City and providing an integrated program responsible for the protection and preservation of the City's resources and assets through loss prevention, loss control and loss financing. The goals of risk management are to minimize the threat of accidents and other forms of risk and to minimize the impact when losses occur. Protection and preservation of City resources and assets are accomplished by identifying and analyzing accidental and unforeseen risks facing the City and developing remedies to effectively deal with those risks. A central feature of impact minimization efforts is the securing of appropriate insurance protection or risk transfer method.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 602,908	\$ 686,795	\$ 755,550	\$ 755,550
Supplies	10,108	10,499	10,499	10,499
Contractual	4,708,986	6,345,604	6,038,704	6,038,704
Total Expenditures	\$ 5,322,002	\$ 7,042,898	\$ 6,804,753	\$ 6,804,753
Authorized Positions	7.00	7.00	7.30	7.30

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE71 RISK MANAGEMENT FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>PROPERTY AND CASUALTY DIVISION</u>								
0137110	CLAIM PAYMENTS AND COSTS	\$ 963,399	\$ 1,288,753	\$ 1,171,612	\$ 1,171,612	0.00	0.00	0.00	0.00
0137120	LAWSUIT PAYMENTS AND COSTS	1,118,075	2,203,890	2,072,883	2,072,883	0.00	0.00	0.00	0.00
0137121	OTHER LEGAL EXPENSES	14,113	500	0	0	0.00	0.00	0.00	0.00
0137130	COMMERCIAL INSURANCE PREMIUMS	1,580,915	1,907,110	2,076,301	2,076,301	0.00	0.00	0.00	0.00
0137140	SELF INSURANCE PREMIUMS	710,698	902,628	674,305	674,305	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,387,200</u>	<u>\$ 6,302,881</u>	<u>\$ 5,995,101</u>	<u>\$ 5,995,101</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>INSURANCE</u>								
0139010	RISK MANAGEMENT	\$ 934,802	\$ 740,017	\$ 809,652	\$ 809,652	7.00	7.00	7.30	7.30
	Sub-Total	<u>\$ 934,802</u>	<u>\$ 740,017</u>	<u>\$ 809,652</u>	<u>\$ 809,652</u>	<u>7.00</u>	<u>7.00</u>	<u>7.30</u>	<u>7.30</u>
	TOTAL	\$ 5,322,002	\$ 7,042,898	\$ 6,804,753	\$ 6,804,753	7.00	7.00	7.30	7.30

FORT WORTH



**WORKERS' COMPENSATION FUND BUDGET SUMMARY
FY2015**

REVENUES:

City Fund Contributions:

Cable Fund	\$11,105
Capital Projects Service Fund	154,465
Culture and Tourism Fund	113,948
Environmental Protection Fund	9,658
Equipment Services Fund	309,975
General Fund	8,963,675
Group Health & Life Insurance Fund	5,726
Information Systems Fund	54,214
Municipal Airports Fund	26,722
Municipal Golf Fund	23,481
Municipal Parking Fund	19,862
Office Services Fund	3,725
Red Light Enforcement Fund	17,013
Risk Management Fund	2,770
Solid Waste Fund	85,417
Storm Water Utility Fund	177,799
Unemployment Fund	59
Water and Sewer Fund	2,063,841
Worker's Comp Fund	<u>32,561</u>

\$12,076,016

Others:

Interest on Investment	\$54,879
Miscellaneous Revenue	<u>1,000,000</u>
	\$1,054,879

TOTAL REVENUE

\$13,130,895

OTHER FINANCING SOURCES

Use/(Source) of Fund Balance

\$0

TOTAL REVENUE

\$13,130,895

EXPENDITURES:

Personnel Services	\$748,843
Supplies	22,235
Contractual Services	<u>12,359,816</u>

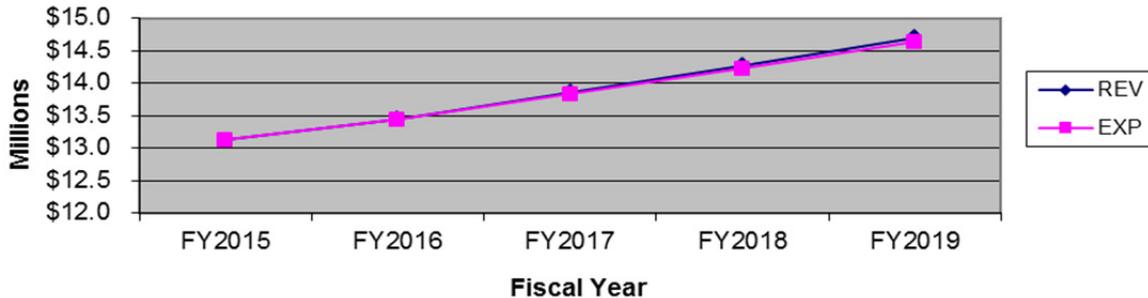
TOTAL EXPENDITURES

\$13,130,895

**WORKERS' COMPENSATION FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Fund Balance	\$5,976,567	\$5,976,567	\$5,990,676	\$6,021,012	\$6,067,850
Revenues*					
General Fund Contribution	\$8,963,675	\$9,187,767	\$9,463,400	\$9,747,302	\$10,039,721
Water and Sewer	\$2,063,841	\$2,115,437	\$2,178,900	\$2,244,267	\$2,311,595
Other Revenue	<u>\$2,103,379</u>	<u>\$2,155,963</u>	<u>\$2,220,642</u>	<u>\$2,287,262</u>	<u>\$2,355,880</u>
Total Revenue	\$13,130,895	\$13,459,167	\$13,862,942	\$14,278,831	\$14,707,196
Total Resources	\$19,107,462	\$19,435,734	\$19,853,618	\$20,299,842	\$20,775,046
Expenditures					
Personnel Services	\$748,843	\$753,455	\$760,255	\$767,470	\$775,128
Supplies	\$22,235	\$22,791	\$23,475	\$24,179	\$24,904
Contractual	\$12,359,817	\$12,668,812	\$13,048,877	\$13,440,343	\$13,843,553
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$13,130,895	\$13,445,058	\$13,832,607	\$14,231,992	\$14,643,586
Projected Variance	\$0	\$14,109	\$30,336	\$46,839	\$63,610
Projected Fund Balance	\$5,976,567	\$5,990,676	\$6,021,012	\$6,067,850	\$6,131,460
Reserve Requirement (25%)	\$3,282,724	\$3,361,265	\$3,458,152	\$3,557,998	\$3,660,896
Excess/(Deficit)	\$2,693,843	\$2,629,411	\$2,562,860	\$2,509,852	\$2,470,564

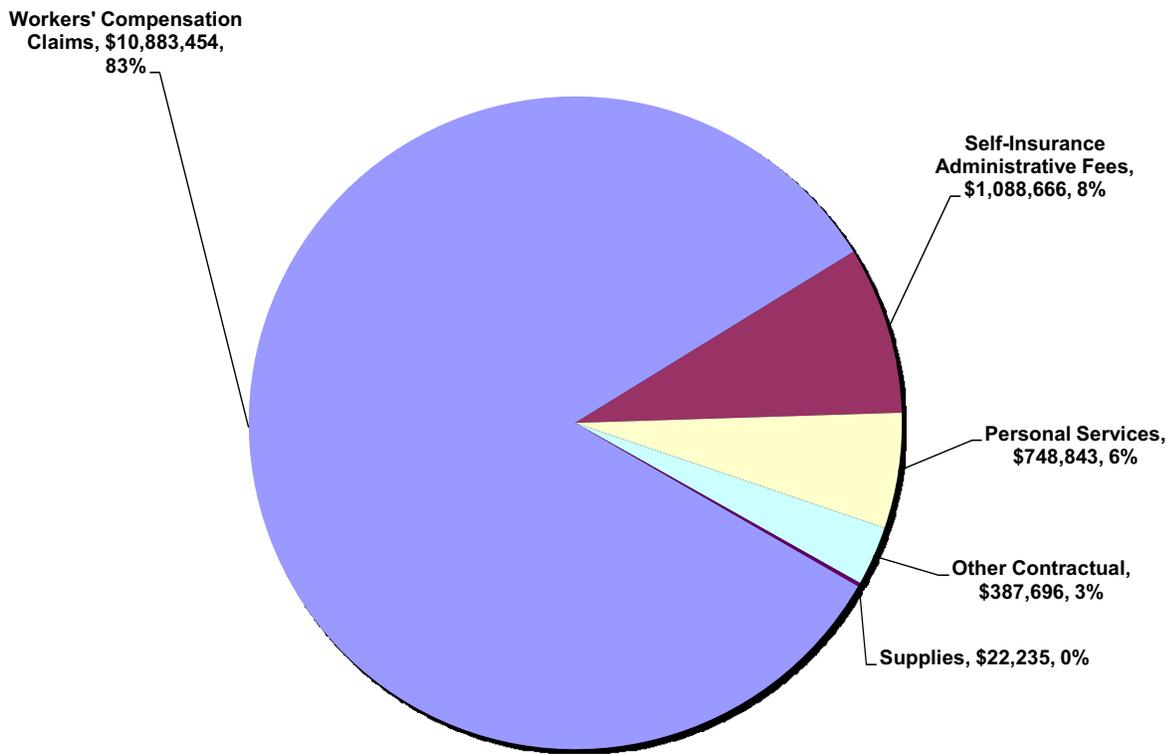
**WORKERS' COMPENSATION FUND
PROJECTED REVENUES AND EXPENDITURES**



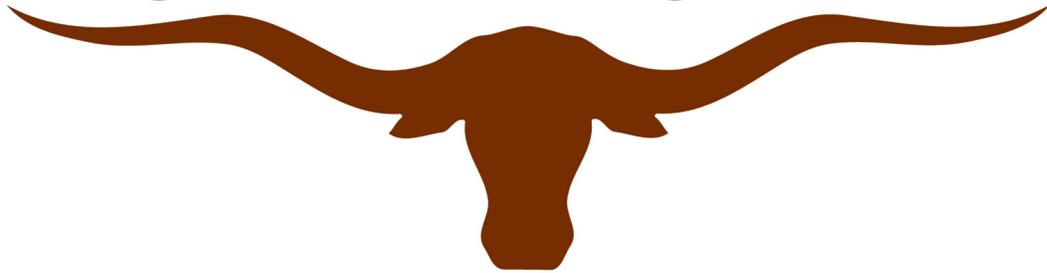
* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF WORKERS' COMPENSATION FUND
EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Workers' Compensation Claims and related costs	\$10,681,785	\$10,282,337	\$10,979,085	\$10,979,085	\$10,883,454
Self-Insurance Administrative Fees	748,609	991,107	1,088,666	1,088,666	1,088,666
Personal Services	597,824	591,104	669,804	669,804	748,843
Other Contractual	353,995	414,459	359,132	859,132	387,696
Supplies	<u>27,532</u>	<u>16,069</u>	<u>20,444</u>	<u>20,444</u>	<u>22,235</u>
TOTAL	\$12,409,745	\$12,295,076	\$13,117,131	\$13,617,131	\$13,130,895

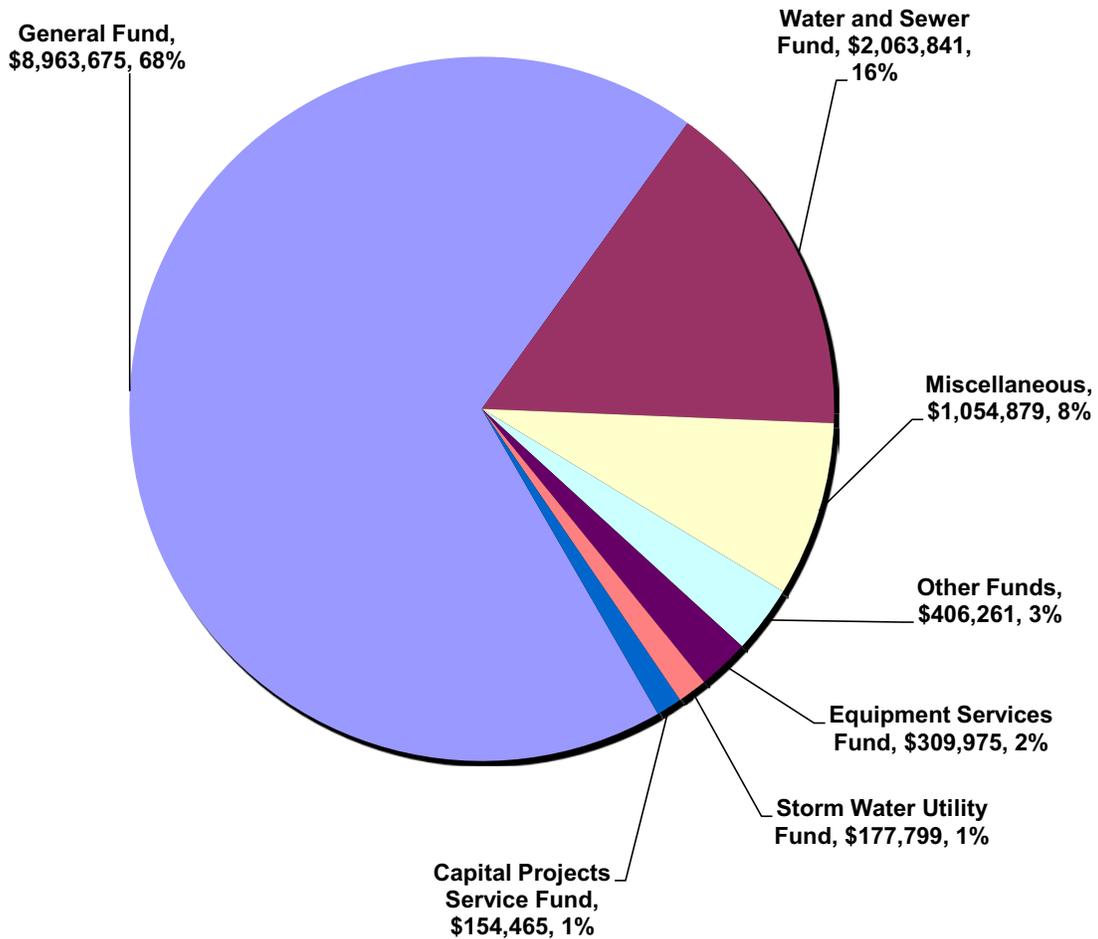


FORT WORTH

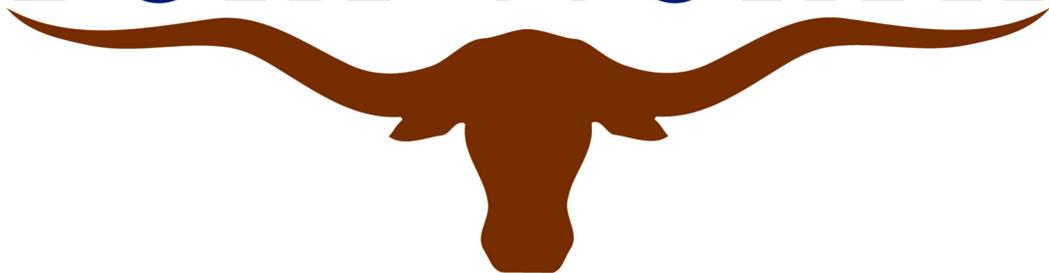


COMPARISON OF WORKERS' COMPENSATION FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
City Fund Contributions					
General Fund	\$7,170,982	\$8,704,529	\$8,665,435	\$8,665,435	\$8,963,675
Water and Sewer Fund	1,715,082	1,747,051	2,059,036	2,059,036	2,063,841
Miscellaneous	1,593,661	2,285,949	1,240,769	1,240,769	1,054,879
Other Funds	2,485,902	302,489	346,609	346,609	406,261
Equipment Services Fund	344,201	363,924	416,761	416,761	309,975
Storm Water Utility Fund	169,050	188,480	218,681	218,681	177,799
Capital Projects Service Fund	<u>141,115</u>	<u>141,215</u>	<u>169,840</u>	<u>169,840</u>	<u>154,465</u>
TOTAL	\$13,619,993	\$13,733,637	\$13,117,131	\$13,117,131	\$13,130,895



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

WORKERS COMPENSATION FUND

FUND/CENTER

FE73/0147310

SUMMARY OF FUND RESPONSIBILITIES:

The Workers' Compensation Fund provides statutorily-mandated workers' compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers' Compensation Act. The Fund expenditures are experience-rated, based on actual workers' compensation claims for the previous three years of claims experience, as well as administrative costs for the upcoming year. The Fund expenditures include indemnity medical, legal, administrative and other occupational health and safety-related costs. Workers' Compensation Fund revenue comes from all City operating funds, capital projects and other miscellaneous sources.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 591,104	\$ 669,804	\$ 748,843	\$ 748,843
Supplies	16,069	20,444	22,235	22,235
Contractual	11,687,903	12,426,883	12,359,816	12,359,816
Total Expenditures	\$ 12,295,076	\$ 13,117,131	\$ 13,130,895	\$ 13,130,895
Authorized Positions	7.45	7.75	7.58	7.58

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE73 WORKERS COMP FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0147310	<u>WORKERS' COMP INS</u>								
	WORKERS' COMP INS.	\$ 12,295,076	\$ 13,117,131	\$ 13,130,895	\$ 13,130,895	7.45	7.75	7.58	7.58
	Sub-Total	<u>\$ 12,295,076</u>	<u>\$ 13,117,131</u>	<u>\$ 13,130,895</u>	<u>\$ 13,130,895</u>	<u>7.45</u>	<u>7.75</u>	<u>7.58</u>	<u>7.58</u>
	TOTAL	\$ 12,295,076	\$ 13,117,131	\$ 13,130,895	\$ 13,130,895	7.45	7.75	7.58	7.58

FORT WORTH



**GROUP HEALTH AND LIFE INSURANCE FUND BUDGET SUMMARY
FY2015**

REVENUES:

	<u>Active Employee Requirement</u>	<u>Retiree Requirement</u>	<u>Total</u>
City Fund Contributions			
Capital Projects Service Fund	\$1,052,448	\$0	\$1,052,448
Crime Control and Prevention District Fund	2,197,572	0	2,197,572
Culture and Tourism Fund	902,688	16,192	918,880
Environmental Protection Fund	189,732	0	189,732
Equipment Services Fund	840,780	638,489	1,479,269
General Fund	36,777,084	17,969,402	54,746,486
Group Health & Life Insurance Fund	51,420	0	51,420
Information Systems Fund	934,044	388,620	1,322,664
Municipal Airports Fund	110,976	89,059	200,035
Municipal Golf Fund	287,148	40,481	327,629
Municipal Parking Fund	54,960	0	54,960
Office Service Fund	44,064	56,674	100,738
Red Light Enforcement Fund	330,132	0	330,132
Risk Management Fund	62,712	97,155	159,867
Solid Waste Fund	568,596	388,620	957,216
Storm Water Utility Fund	772,608	8,096	780,704
Unemployment Fund	1,980	0	1,980
Water and Sewer Fund	6,882,468	2,871,939	9,754,407
Worker's Comp Fund	<u>45,840</u>	<u>0</u>	<u>45,840</u>
TOTAL REVENUE	\$52,107,252	\$22,564,727	\$74,671,979

OTHER FINANCING SOURCES:

Interest on Investments	\$357,366
Miscellaneous Revenue	959,629
Contributions for Medical Coverage:	
Active Employees and Dependents	19,075,830
Retirees and Dependents	<u>7,604,335</u>
	\$27,997,160
TOTAL REVENUES	\$102,669,139
Use/(Source) of Fund Balance	\$1,802,296
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$104,471,435

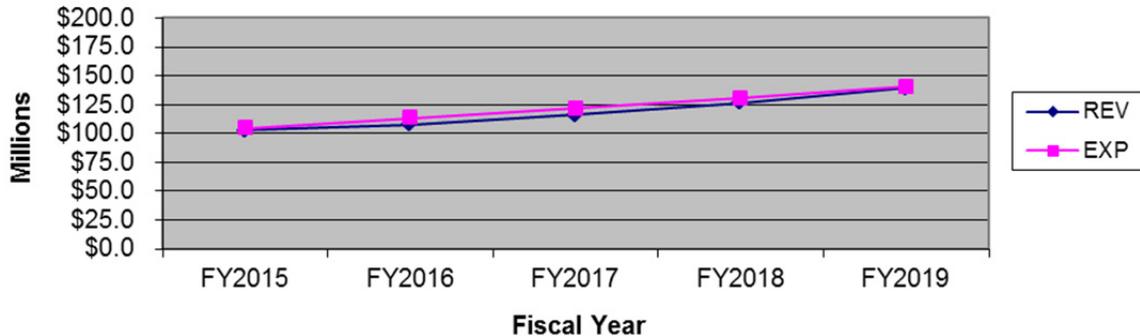
EXPENDITURES:

Medical Claims and Services-Active Employees and Dependents	\$68,867,761
Medical Claims and Services-Retirees and Dependents	27,788,782
Health Benefits Administration	1,994,592
Wellness-Health Maintenance	886,780
Medicare Advantage Premium	4,358,520
Basic Life Insurance	<u>575,000</u>
TOTAL EXPENDITURES	\$104,471,435

GROUP HEALTH AND LIFE INSURANCE FUND FIVE YEAR FORECAST FISCAL YEAR 2015 THROUGH 2019

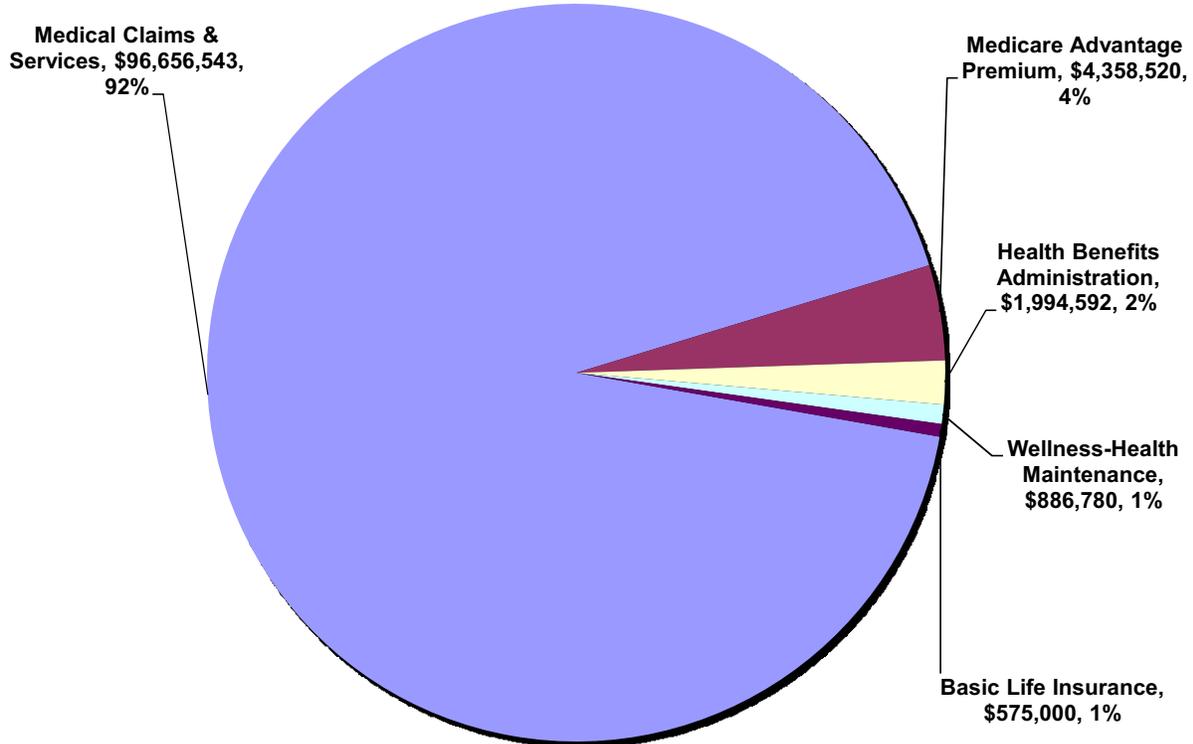
	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Fund Balance	\$37,681,557	\$35,879,261	\$30,402,652	\$25,061,192	\$21,119,957
Revenues					
Interest	\$357,366	\$300,000	\$300,000	\$300,000	\$300,000
Miscellaneous	\$959,629	\$959,629	\$1,036,399	\$1,119,311	\$1,208,856
General Fund Contribution	\$54,746,486	\$57,483,810	\$62,082,515	\$67,669,941	\$74,436,936
Other Funds Contribution	\$19,925,493	\$20,921,768	\$22,595,509	\$24,629,105	\$27,092,015
Employee Contribution	\$19,075,830	\$20,029,622	\$21,631,991	\$23,578,870	\$25,936,757
Retiree Contribution	<u>\$7,604,335</u>	<u>\$7,984,552</u>	<u>\$8,623,316</u>	<u>\$9,399,414</u>	<u>\$10,339,356</u>
Total Revenue	\$102,669,139	\$107,679,380	\$116,269,730	\$126,696,642	\$139,313,920
Total Resources	\$140,350,696	\$143,558,641	\$146,672,383	\$151,757,834	\$160,433,877
Expenditures					
Personnel Services	\$810,852	\$813,319	\$817,462	\$821,938	\$826,771
Supplies	\$30,826	\$31,597	\$32,545	\$33,521	\$34,527
Contractual	<u>\$103,629,757</u>	<u>\$112,311,074</u>	<u>\$120,761,184</u>	<u>\$129,782,418</u>	<u>\$139,889,880</u>
Total Expenditures	\$104,471,435	\$113,155,989	\$121,611,191	\$130,637,877	\$140,751,178
Projected Variance	(\$1,802,296)	(\$5,476,609)	(\$5,341,461)	(\$3,941,235)	(\$1,437,258)
Projected Fund Balance	\$35,879,261	\$30,402,652	\$25,061,192	\$21,119,957	\$19,682,699
Reserve Requirement (15%)	\$15,670,715	\$16,973,398	\$18,241,679	\$19,595,682	\$21,112,677
Excess/(Deficit)	\$20,208,546	\$13,429,254	\$6,819,513	\$1,524,275	(\$1,429,978)

GROUP HEALTH AND LIFE INSURANCE FUND PROJECTED REVENUES AND EXPENDITURES



COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND EXPENDITURES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Medical Claims & Services					
Employees and Dependents	\$84,803,792	\$92,479,657	\$64,525,346	\$64,525,346	\$68,867,761
Retirees and Dependents	<u>1,931,533</u>	<u>1,563,555</u>	<u>35,157,735</u>	<u>35,157,735</u>	<u>27,788,782</u>
Sub-Total	86,735,325	94,043,212	99,683,081	99,683,081	96,656,543
Medicare Advantage Premium	993,039	1,202,918	1,235,257	1,235,257	4,358,520
Health Benefits Administration	802,098	839,964	1,175,731	1,175,731	1,994,592
Wellness-Health Maintenance	920,986	810,980	874,960	874,960	886,780
Basic Life Insurance	116,136	163,245	164,018	164,018	575,000
Retiree premium rebate	<u>668,036</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$90,235,620	\$97,060,319	\$103,133,047	\$103,133,047	\$104,471,435

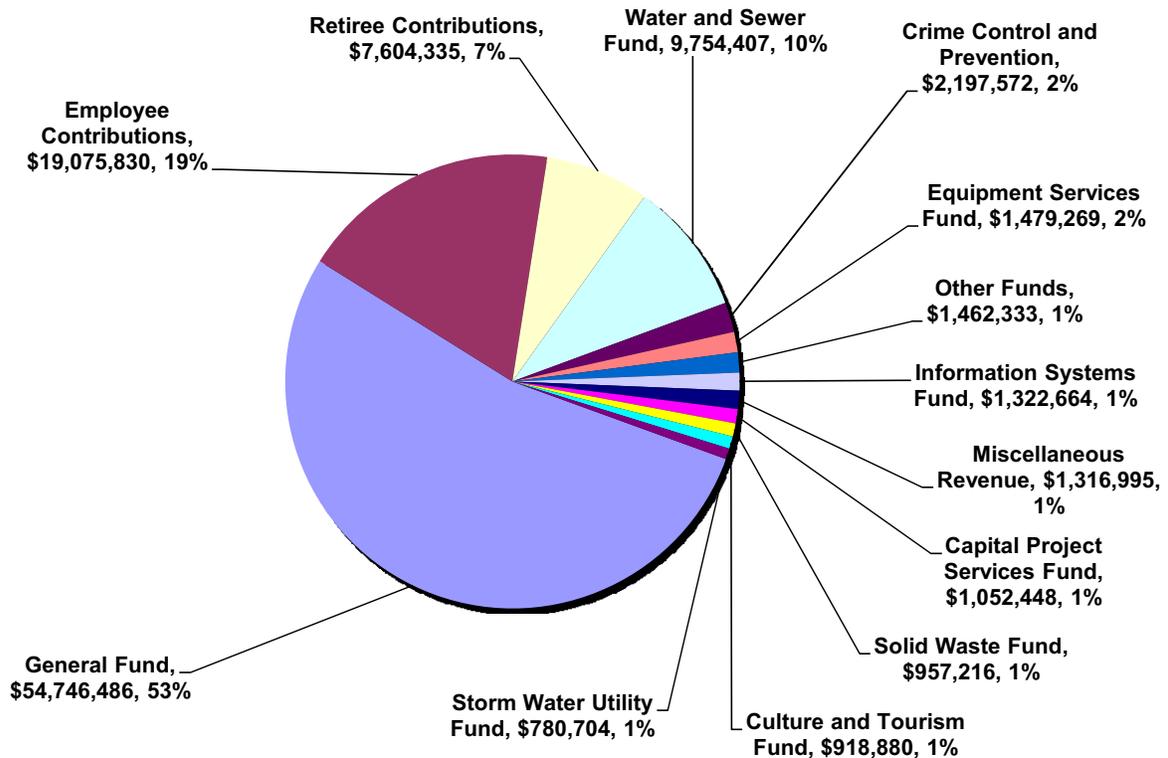


FORT WORTH



COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Employee Contributions	18,302,830	18,236,521	\$19,075,830	\$19,075,830	19,075,830
Retiree Contributions	<u>7,392,831</u>	<u>8,494,276</u>	<u>7,604,335</u>	<u>7,604,335</u>	<u>7,604,335</u>
Sub-Total	\$25,695,661	\$26,730,797	\$26,680,165	\$26,680,165	\$26,680,165
City Fund Contributions					
General Fund	45,788,443	56,372,797	54,746,486	54,746,486	54,746,486
Water and Sewer Fund	8,232,077	9,783,102	9,754,407	9,754,407	9,754,407
Crime Control and Prevention District Fund	2,240,810	2,413,347	2,197,572	2,197,572	2,197,572
Equipment Services Fund	1,112,447	1,280,474	1,479,269	1,479,269	1,479,269
Other Funds	1,446,701	1,543,567	1,472,545	1,472,545	1,462,333
Information Systems Fund	772,608	966,748	1,322,664	1,322,664	1,322,664
Miscellaneous Revenue	6,143,860	1,951,395	1,259,629	1,259,629	1,316,995
Capital Project Services Fund	1,013,515	1,122,263	1,052,448	1,052,448	1,052,448
Solid Waste Fund	756,215	881,665	957,216	957,216	957,216
Culture and Tourism Fund	901,412	952,393	918,880	918,880	918,880
Storm Water Utility Fund	688,023	804,128	<u>780,704</u>	<u>780,704</u>	<u>780,704</u>
TOTAL	\$94,791,772	\$104,802,676	\$102,621,985	\$102,621,985	\$102,669,139



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

GROUP HEALTH AND LIFE INSURANCE

FUND/CENTER

FE85/0148500:0148540

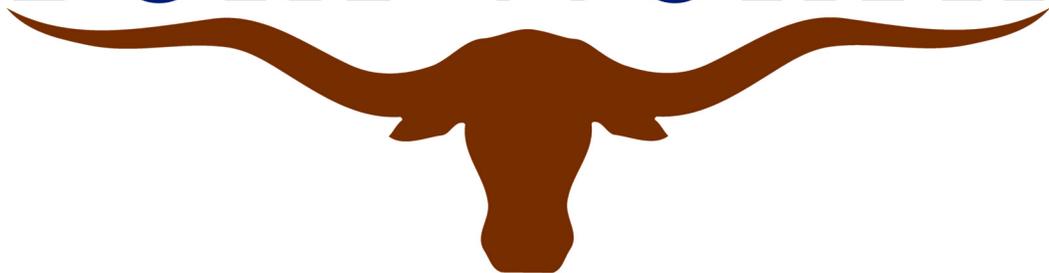
SUMMARY OF FUND RESPONSIBILITIES:

Funds for the health insurance for employees, retirees, and their dependents, plus basic life insurance for employees, are budgeted in the Group Health and Life Insurance Fund. Since FY2002, the Group Health and Life Insurance Fund budget has included funds for the Employees' Wellness Program. Fund revenues come from active employee and retiree contributions, contributions from City funds, interest on investments, rebates on prescription drugs claims and basic life insurance reimbursement.

The total FY2015 revenue for group health care and basic life coverage includes interest and other income. When determining the revenue contribution ratio, without the use of fund balance reserves and other income, the City contributes approximately 70% and employees and retirees contribute approximately 30%.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 702,233	\$ 799,652	\$ 810,852	\$ 810,852
Supplies	45,617	30,826	30,826	30,826
Contractual	96,312,469	102,302,569	103,629,757	103,629,757
Capital Outlay	0	0	0	0
Total Expenditures	\$ 97,060,319	\$ 103,133,047	\$ 104,471,435	\$ 104,471,435
Authorized Positions	9.05	9.95	9.57	9.57

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE85 GROUP HEALTH FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>GROUP HEALTH INSURANCE</u>								
0148500	HEALTH MAINTENANCE	\$ 810,980	\$ 874,960	\$ 886,780	\$ 886,780	3.00	3.00	3.00	3.00
0148510	HEALTH BENEFITS ADMINISTRATION	839,964	1,175,731	1,994,592	1,994,592	6.05	6.95	6.57	6.57
0148520	ACTIVE EMPLOYEE INSURANCE	92,642,733	64,689,195	69,442,761	69,442,761	0.00	0.00	0.00	0.00
0148540	RETIRED EMPLOYEE INSURANCE	2,766,642	36,393,161	32,147,302	32,147,302	0.00	0.00	0.00	0.00
	Sub-Total	\$ 97,060,319	\$ 103,133,047	\$ 104,471,435	\$ 104,471,435	9.05	9.95	9.57	9.57
	TOTAL	\$ 97,060,319	\$ 103,133,047	\$ 104,471,435	\$ 104,471,435	9.05	9.95	9.57	9.57

FORT WORTH



**UNEMPLOYMENT COMPENSATION FUND BUDGET SUMMARY
FY2015**

REVENUES:

City Fund Contributions	
Capital Project Services	\$9,765
Crime Control and Prevention District	14,931
Culture and Tourism Fund	9,412
Environmental Protection Fund	1,649
Equipment Services Fund	7,501
General Fund	306,305
Group Health Fund	704
Information Systems Fund	9,412
Municipal Airports Fund	1,698
Municipal Golf Fund	2,689
Municipal Parking Fund	849
Office Services Fund	425
Red Light Enforcement	3,043
Risk Management Fund	495
Solid Waste Fund	5,944
Storm Water Utility Fund	7,996
Unemployment Compensation Fund	11
Water and Sewer Fund	66,517
Worker's Compensation Fund	<u>548</u>
	\$449,894
Others:	
Interest on Investments	<u>\$749</u>
TOTAL REVENUE	\$450,643

OTHER FINANCING SOURCES:

Uses/(Source) of Fund Balance	<u>\$21,250</u>
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$471,893

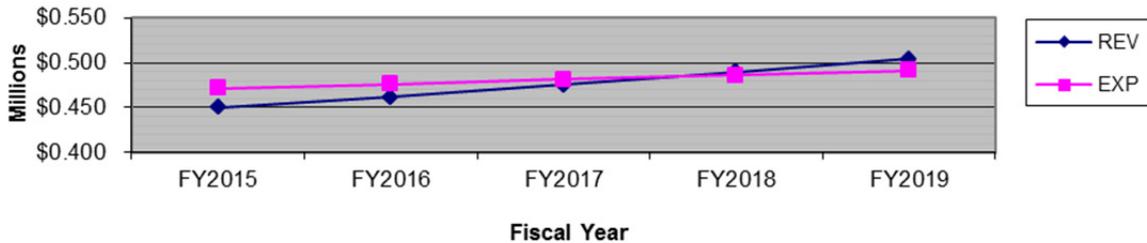
EXPENDITURES:

Personnel Services	\$17,689
Contractual Services	<u>454,204</u>
TOTAL EXPENDITURES	\$471,893

**UNEMPLOYMENT COMPENSATION FUND FIVE YEAR FORECAST
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Beginning Fund Balance	\$558,966	\$537,716	\$523,075	\$517,517	\$521,399
<u>Revenues*</u>					
General Fund	\$306,305	\$313,963	\$323,382	\$333,083	\$343,075
Water and Sewer	\$66,517	\$68,180	\$70,225	\$72,332	\$74,502
Other Revenue	<u>\$77,821</u>	<u>\$79,767</u>	<u>\$82,160</u>	<u>\$84,624</u>	<u>\$87,163</u>
Total Revenue	\$450,643	\$461,909	\$475,766	\$490,039	\$504,741
Total Resources	\$1,009,609	\$999,625	\$998,841	\$1,007,556	\$1,026,139
<u>Expenditures</u>					
Personnel Services	\$17,689	\$17,804	\$17,991	\$18,191	\$18,406
Contractual	\$454,204	\$458,746	\$463,334	\$467,967	\$472,647
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$471,893	\$476,550	\$481,324	\$486,158	\$491,052
Projected Variance	(\$21,250)	(\$14,641)	(\$5,558)	\$3,882	\$13,688
Projected Fund Balance	\$537,716	\$523,075	\$517,517	\$521,399	\$535,087
Reserve Requirement	\$117,973	\$119,138	\$120,331	\$121,539	\$122,763
Excess/(Deficit)	\$419,743	\$403,937	\$397,186	\$399,860	\$412,324

**UNEMPLOYMENT COMPENSATION FUND
PROJECTED REVENUES AND EXPENDITURES**

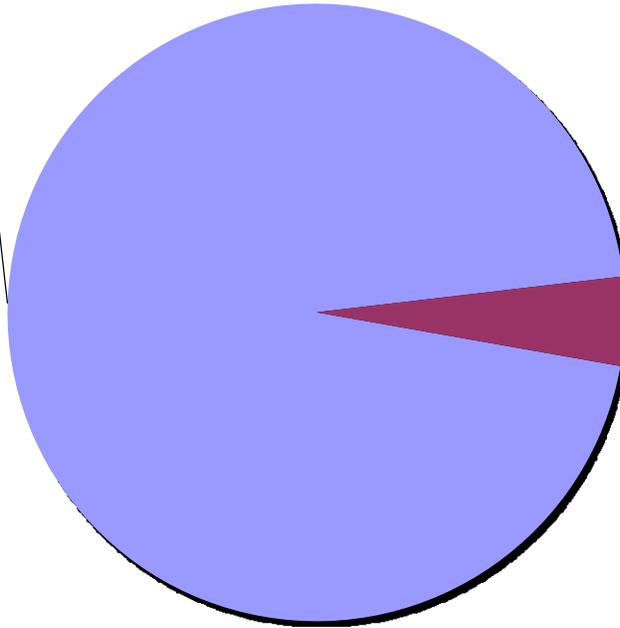


* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF UNEMPLOYMENT COMPENSATION FUND
EXPENDITURES**

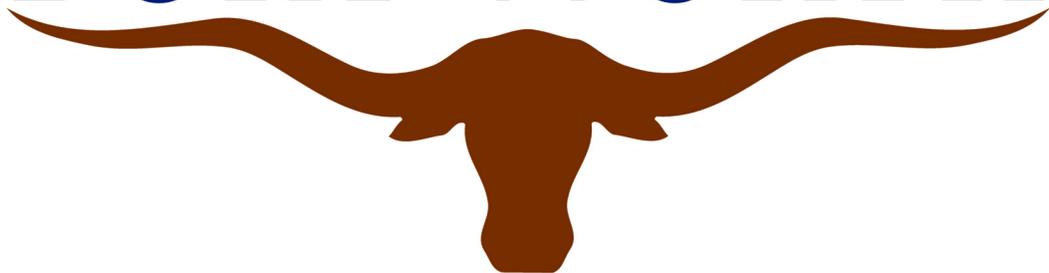
	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Reimbursement to Texas Unemployment Commission	\$463,466	\$265,653	\$500,000	\$500,000	\$450,000
Administrative Expenses	<u>24,348</u>	<u>21,380</u>	<u>22,470</u>	<u>272,470</u>	<u>21,893</u>
TOTAL	\$487,814	\$287,033	\$522,470	\$772,470	\$471,893

Reimbursement to
Texas, \$450,000,
95%



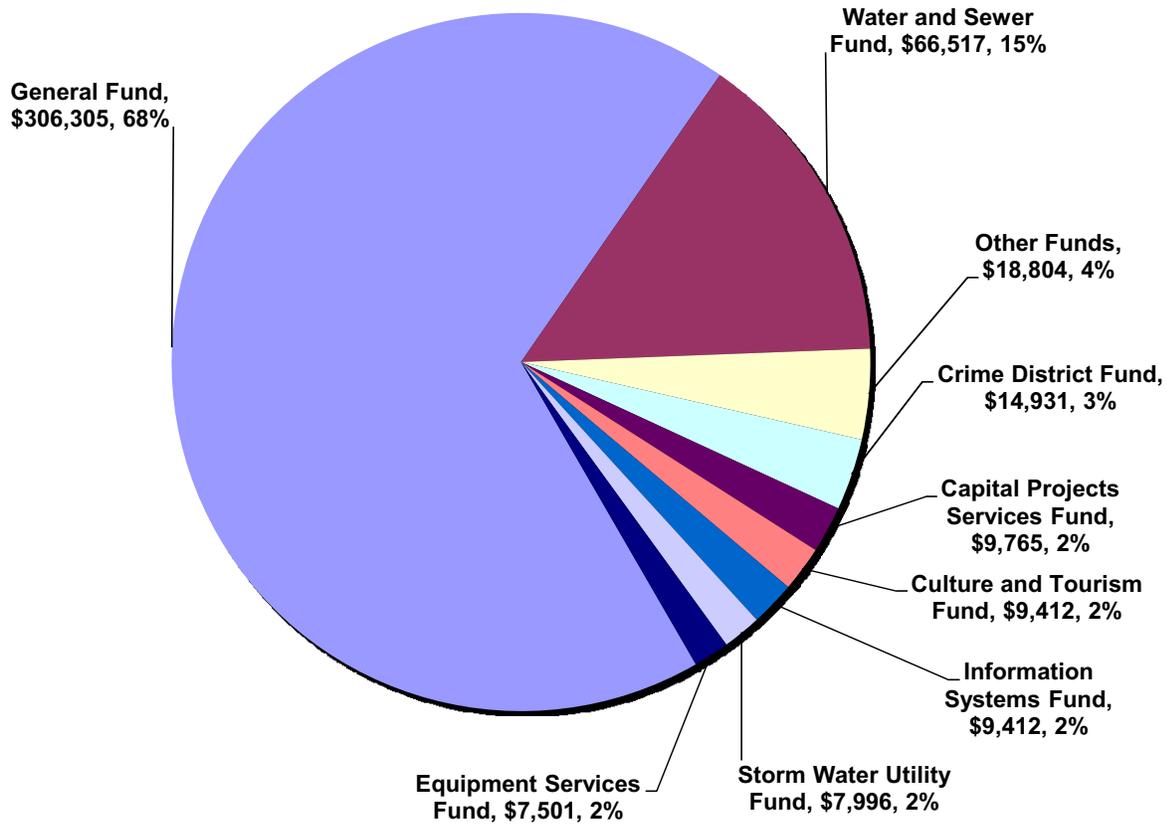
Administrative
Expenses, \$21,893,
5%

FORT WORTH



COMPARISON OF UNEMPLOYMENT COMPENSATION FUND REVENUES

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
City Fund Contributions					
General Fund	\$317,258	\$509,985	\$344,487	\$344,487	\$306,305
Water and Sewer Fund	68,635	108,559	72,279	72,279	66,517
Other Funds	260,195	35,528	20,651	20,651	18,804
Crime District Fund	21,584	30,221	15,090	15,090	14,931
Capital Projects Services Fund	10,678	17,006	11,066	11,066	9,765
Culture and Tourism Fund	9,279	14,676	10,215	10,215	9,412
Information Systems Fund	8,837	13,978	9,828	9,828	9,412
Storm Water Utility Fund	7,567	12,230	8,900	8,900	7,996
Equipment Services Fund	<u>9,058</u>	<u>12,347</u>	<u>8,203</u>	<u>8,203</u>	<u>7,501</u>
TOTAL	\$713,091	\$754,530	\$500,719	\$500,719	\$450,643



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

UNEMPLOYMENT COMPENSATION FUND

FUND/CENTER

FE86/0148610

SUMMARY OF FUND RESPONSIBILITIES:

The Unemployment Compensation Fund is responsible for providing reimbursement payments to the State-mandated, employer-paid unemployment insurance program. Unemployed former employees who received base period wages may be eligible for payments. Fund revenue comes from all City operating funds and other financing sources. Fund expenditures include reimbursement payments to the Texas Workforce Commission, as well as administrative costs for the upcoming year.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Personnel Services	\$ 17,180	\$ 18,267	\$ 17,689	\$ 17,689
Contractual	269,853	504,203	454,204	454,204
Total Expenditures	\$ 287,033	\$ 522,470	\$ 471,893	\$ 471,893
Authorized Positions	0.15	0.15	0.15	0.15

FORT WORTH



FORT WORTH

