



City of Fort Worth **Business Smart** Program  
*Grand total will reflect points earned for each checklist.*

Company: \_\_\_\_\_

Business Smart Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## Waste Reduction and Recycling

### Prerequisite(s)

\_\_\_\_\_ **Track and Report Annual Recycling and Waste Amounts**

### Points

\_\_\_\_\_ **WRR1 Conduct a Waste Stream Audit** (3 pts)

\_\_\_\_\_ **WRR2 Recycling Education** (2 pts)

\_\_\_\_\_ **WRR3 Join EPA's WasteWise Program** (2 pts)

\_\_\_\_\_ **WRR4 Reduce Paper Use I** (5 pts)

\_\_\_\_\_ **WRR5 Reduce Paper Use II** (3 pts)

\_\_\_\_\_ **WRR6 Eliminate Disposables** (4 pts)

\_\_\_\_\_ **WRR7 Organics Recycling (composting)** (3 pts)

\_\_\_\_\_ **WRR8 Buy Recycled (Close the loop/green purchasing)** (4 pts)

\_\_\_\_\_ **WRR9 E-Waste and Special Waste Recycling** (5 pts)

\_\_\_\_\_ **Computers** (1 pt)

\_\_\_\_\_ **Ink Cartridges** (1 pt)

\_\_\_\_\_ **Cell Phones** (1 pt)

\_\_\_\_\_ **Alkaline batteries** (1 pt)

\_\_\_\_\_ **Rechargeable batteries** (1 pt)

\_\_\_\_\_ **WRR10 Donate Items for Reuse** (1 pt)

\_\_\_\_\_ **WRR11 Innovations in Green** (2 pts)



\_\_\_\_\_ **Subtotal Points** (possible points 34)





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## Water Conservation

### Prerequisite(s)

- \_\_\_\_\_ Track and Report Your Water Usage for the Year
- \_\_\_\_\_ Complete a Smart Water Audit with the City of Fort Worth Water Dept.
- \_\_\_\_\_ Be Current on all Permits (Industrial only)

### Points

#### General (Indoor & Outdoor) – 3

- \_\_\_\_\_ WC1 Promote Water Conservation (1 pt)
- \_\_\_\_\_ WC11 Innovations in Green (2 pts)

#### Indoor Water Conservation – 9

- \_\_\_\_\_ WC2 Reduce Indoor Water Use (3 pts)
- \_\_\_\_\_ WC3 Install Water-Conserving Toilets/  
High-Efficiency Toilet (4 pts)
- \_\_\_\_\_ WC4 Install Low-Flow Lavatory Faucets/Aerators (2 pts)

#### Outdoor Water Conservation – 13

- \_\_\_\_\_ WC5 Reduce Water Used for Irrigation (4 pts)
- \_\_\_\_\_ WC6 Convert to/Install a Drip Irrigation System  
for Landscaping Beds (2 pts)
- \_\_\_\_\_ WC7 Use Drought Tolerant and North Texas Adapted  
Plants in Landscaping Beds (2 pts)
- \_\_\_\_\_ WC8 Proper Mulching (1 pt)
- \_\_\_\_\_ WC9 Conduct Monthly Maintenance on Outdoor  
Irrigation System (2 pts)
- \_\_\_\_\_ WC10 Install a Cistern for Rainwater and/or  
HVAC System Condensate (2 pts)

- \_\_\_\_\_ **Subtotal Points** (possible points 25)





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## Energy Conservation

### Prerequisite(s)

\_\_\_\_\_ Track and Report Energy Use with  
the [Energy Star® Portfolio Manager](#)

### Points

- \_\_\_\_\_ E1 Achieve an Energy Reduction  
Goal of 10% or more (5 pts)
- \_\_\_\_\_ 10% reduction (1 pt)
  - \_\_\_\_\_ 15% reduction (2 pts)
  - \_\_\_\_\_ 20% reduction (3 pts)
  - \_\_\_\_\_ 30% reduction (5 pts)
- \_\_\_\_\_ E2 Conduct an Energy Audit (3 pts)
- \_\_\_\_\_ E3 Assess Your Heating, Ventilating,  
and Cooling System (HVAC) (4 pts)
- \_\_\_\_\_ E4 Upgrade Your Lighting System (3 pts)
- \_\_\_\_\_ E5 Efficient Use of Lighting (4 pts)
- \_\_\_\_\_ E6 Use Energy Star® Rated Appliances (2 pts)
- \_\_\_\_\_ E7 Energy Saving Modes (4 pts)
- \_\_\_\_\_ E8 Purchase Green Energy (5 pts)
- \_\_\_\_\_ 10-25% sourced from renewable energy (1 pt)
  - \_\_\_\_\_ 26-50% sourced from renewable energy (2 pts)
  - \_\_\_\_\_ 51-75% sourced from renewable energy (3 pts)
  - \_\_\_\_\_ 76-99% sourced from renewable energy (4 pts)
  - \_\_\_\_\_ 100% sourced from renewable energy (5 pts)
- \_\_\_\_\_ E9 Innovations in Green (2 pts)
- \_\_\_\_\_ **Subtotal Points** (possible points 32)





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### **Air and Transportation**

**No Prerequisite(s)**

**Points**

- \_\_\_\_\_ AT1 **Register with the AirNorthTexas.org Be Air Aware program** (2 pt)
- \_\_\_\_\_ AT2 **Implement a “No-Idling” Policy** (1 pt)
- \_\_\_\_\_ AT3 **Implement Flexible Work Schedules** (3 pts)
- \_\_\_\_\_ AT4 **Promote Alternative Commuting Options for Employees** (5 pts)
- \_\_\_\_\_ AT5 **Encourage Non-Motorized Transportation (walking, running, biking)** (3 pts)
- \_\_\_\_\_ AT6 **Implement Use of Fuel Efficient Equipment/Vehicles** (5 pts)
- \_\_\_\_\_ AT7 **Offset Carbon Emissions with Carbon Credits** (2 pts)
- \_\_\_\_\_ AT8 **Reduce Delivery of Office Supplies** (1 pt)
- \_\_\_\_\_ AT9 **Innovations in Green** (2 pts)
  
- \_\_\_\_\_ **Subtotal Points** (possible points 24)





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## Outreach and Education

No Prerequisite(s)

### Points

- \_\_\_\_\_ OE1 **Establish an Internal Green Team** (1 pt)
- \_\_\_\_\_ OE2 **Host a Kick-off Event to Inform Others about Your Commitment** (1 pt)
- \_\_\_\_\_ OE3 **Ongoing Environmental Education** (2 pts)
- \_\_\_\_\_ OE4 **Encourage Green Volunteerism** (4 pts)
- \_\_\_\_\_ OE5 **Celebrate with Environmental Events** (4 pts)
- \_\_\_\_\_ OE6 **Celebrate the Planet** (4 pts)
- \_\_\_\_\_ OE7 **Green Team Referral** (8 pts)
- \_\_\_\_\_ OE8 **Innovation in Green** (2 pts)
- \_\_\_\_\_ **Subtotal Points** (possible points 26)



\_\_\_\_\_ **Grand Total Points Earned** (possible points 141)

***Congratulations and thank you for participating in the  
City of Fort Worth Business Smart Program***