



May 4, 2009

Site/Facility Requirements for Mobile Fueling Operations

Re: Notification of Fleet Fueling Regulations

Dear Sir or Madam:

Section 3406.5.4 of the adopted fire code amendments allows site-dispensing of Class II and Class III motor fuel from a tank vehicle into another motor vehicle under the following provisions:

1. Dispensing may occur at sites that have a permit to conduct mobile fueling.
2. A detailed plan shall be submitted with each application for a permit. The site plan must indicate:
 - a. all buildings, structures, and appurtenances on site and their uses or function;
 - b. all uses adjacent to the property lines of the site;
 - c. the locations of all storm drain openings, adjacent waterways or wetlands;
 - d. information regarding slope, natural drainage, curbing, impounding and how a spill will be retained upon the site property; and,
 - e. the scale of the site plan.
3. The Code Official is authorized to impose limits upon: the times and/or days during which mobile fueling operations are allowed to take place, and specific locations on a site where fueling is permitted.
4. Mobile fueling operations shall be conducted in areas not generally accessible to the public.
5. Mobile fueling shall not take place within 15 feet (4.572m) of buildings, property lines, or combustible storage.

Appendix K of the adopted fire code amendments specifies mobile fueling fee requirements for each site where mobile refueling is conducted.

\$1,000 initial permit application

\$500 renewal (requires continuous permitted status since initial fee).

In addition, site permitting requires identification and subsequent permitting of the mobile fuel provider prior to approval. A change in fuel vendor at any permitted site requires immediate notification to this office. Violations of the standard can result in fines not to exceed \$2000 per day as detailed in Section 109.3 of the adopted fire code.

FIRE DEPARTMENT – BUREAU OF FIRE PREVENTION



If your company is presently involved with mobile fueling or your company is planning to begin this activity with the City of Fort Worth, make application for permit at the Fort Worth Fire Department Bureau of Fire Prevention, Lower Level of City Hall, 1000 Throckmorton Street.

Applicants may complete the permit application form, submit the required detailed site plan and mobile fuel provider information. An inspector will then make arrangements for an inspection of the site. Field verification, fueler information and fueler permit application must be provided prior to site permit approval.

When issued, a copy of the permit shall be posted at the site for review by the inspector at any time.

Please make any telephone calls for permits, appointments for inspection or questions to Lieutenant James Horton at (817) 392-6840.

Thank you,

Landon Stallings
Fire Marshal
Fort Worth Fire Department

cc: Files (BFP and Revenue)

FIRE DEPARTMENT – BUREAU OF FIRE PREVENTION