

**FUND STATEMENT****FUND:****MUNICIPAL AIRPORTS FUND**

The Municipal Airports Fund, as one of the City's Enterprise Funds, must support itself from the revenues it generates. The Aviation Department, which manages the Municipal Airports Fund, relies on that fund to finance the promotion, development, maintenance and protection of all City aviation facilities, services and other assets. With effective departmental stewardship of the fund, the Fort Worth airports system makes a significant contribution to the City.

The Aviation Department is responsible for maintaining, managing, operating, developing and promoting two of the three airports in the City's airport system: Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Although the City owns Fort Worth Alliance Airport, the airport is currently under private management. The contracted firm is responsible for Alliance's daily operations. All City of Fort Worth airports, are designated as General Aviation Reliever airports providing relief for Dallas/Fort Worth International airport. Collectively, the three airports support more than 295,000 flight operations per year.

The Municipal Airports Fund is sustained by several revenue sources, including, but not limited to: aircraft landing fees, fuel flowage fees, terminal building and hangar lease agreements, lease fees for both improved and unimproved land at the airports, and a profit-sharing arrangement with Alliance Airport. Fund expenditures include personnel costs for Aviation Department staff, operating supplies, capital equipment costs for vehicles and maintenance equipment, and debt service for bonds or Certificates of Obligation sold on the department's behalf.

**FORT WORTH**



**MUNICIPAL AIRPORTS FUND BUDGET SUMMARY  
FISCAL YEAR  
2008-09**

**REVENUES:**

Meacham Airport Operations	\$2,214,400
Spinks Airport Operations	237,504
Other Revenue	<u>711,000</u>
<b>TOTAL REVENUE</b>	<b>\$3,162,904</b>

**EXPENDITURES:**

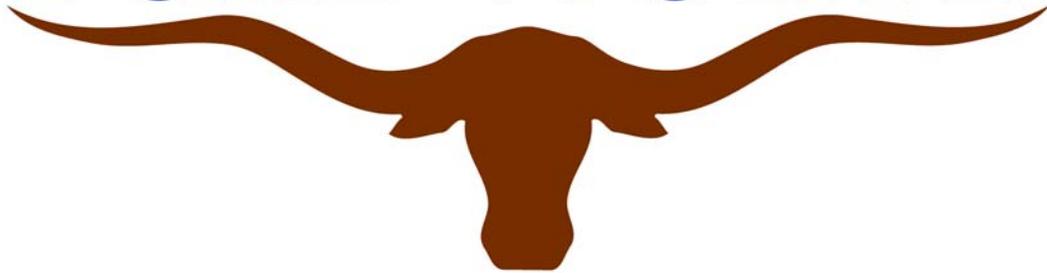
Personal Services	\$1,695,805
Supplies	165,350
Contractual Services	<u>1,194,586</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$3,055,741</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlays	\$16,000
Debt Service	<u>91,163</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$107,163</b>

<b>TOTAL EXPENDITURES</b>	<b>\$3,162,904</b>
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**FORT WORTH**



**PROJECTED  
FY2008-09 CASH FLOW  
MUNICIPAL AIRPORTS FUND**

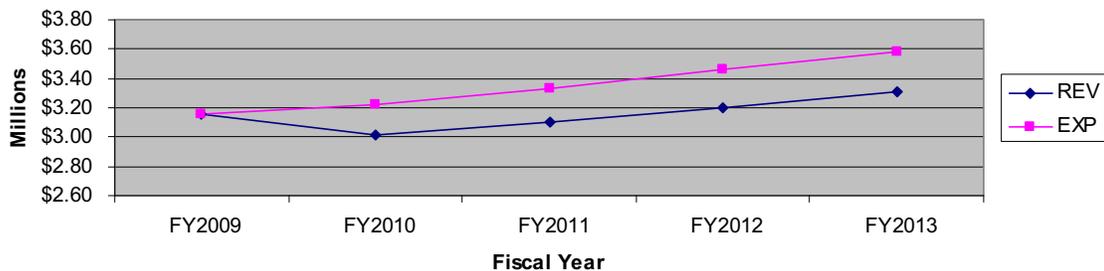
Cash Balance as of 9/30/08 *	803,273
Plus: Projected Revenues	\$3,162,904
Less: Projected Expenditures	(\$3,162,904)
Estimated Available Cash as of 9/30/09	<b>\$803,273</b>
Revised unreserved retained earnings as of 9/30/09	<b>\$803,273</b>

\* Preliminary fund balance due to pending audit of actual fund balances

## MUNICIPAL AIRPORTS FUND FIVE YEAR FORECAST FISCAL YEAR 2009 THROUGH 2013

	FY2008-09 Adopted	FY2009-10 Projected	FY2010-11 Projected	FY2011-12 Projected	FY2012-13 Projected
<b>Beginning Cash Balance</b>	\$803,273	\$803,273	\$591,264	\$360,699	\$107,777
<b>Revenues*</b>					
Interest	\$5,000	\$5,150	\$5,305	\$5,464	\$5,628
Fuel Flowage	\$506,800	\$523,018	\$539,754	\$557,026	\$574,851
Lease Revenue	\$1,969,104	\$2,032,115	\$2,097,143	\$2,164,252	\$2,233,508
From Other Agencies	\$682,000	\$450,460	\$463,974	\$477,893	\$492,230
<b>Total Revenue</b>	<b>\$3,162,904</b>	<b>\$3,010,743</b>	<b>\$3,106,175</b>	<b>\$3,204,635</b>	<b>\$3,306,216</b>
<b>Total Resources</b>	<b>\$3,966,177</b>	<b>\$3,814,016</b>	<b>\$3,697,440</b>	<b>\$3,565,333</b>	<b>\$3,413,993</b>
<b>Expenditures</b>					
Personnel Services	\$1,695,805	\$1,714,375	\$1,785,847	\$1,862,871	\$1,946,192
Supplies	\$165,350	\$170,311	\$175,420	\$180,682	\$186,103
Contractual	\$1,194,586	\$1,230,424	\$1,267,336	\$1,305,356	\$1,344,517
Capital	\$16,000	\$16,480	\$16,974	\$17,484	\$18,008
Debt Service	\$91,163	\$91,163	\$91,163	\$91,163	\$91,163
<b>Total Expenditures</b>	<b>\$3,162,904</b>	<b>\$3,222,752</b>	<b>\$3,336,741</b>	<b>\$3,457,557</b>	<b>\$3,585,983</b>
Projected Variance	\$0	(\$212,009)	(\$230,565)	(\$252,922)	(\$279,767)
Projected Cash Balance	\$803,273	\$591,264	\$360,699	\$107,777	(\$171,990)
Reserve Requirement	\$614,348	\$626,318	\$649,116	\$673,279	\$698,964
Excess/(Deficit)	\$188,925	(\$35,053)	(\$288,417)	(\$565,502)	(\$870,954)

### MUNICIPAL AIRPORTS FUND PROJECTED REVENUES AND EXPENDITURES



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF MUNICIPAL AIRPORTS FUND  
EXPENDITURES**

	<b>ACTUAL 2005-06</b>	<b>ACTUAL 2006-07</b>	<b>BUDGET 2007-08</b>	<b>RE-ESTIMATE 2007-08</b>	<b>ADOPTED 2008-09</b>
General Administration	\$1,238,061	\$1,365,925	\$1,597,384	\$1,540,720	\$1,396,333
Meacham Airport	1,132,387	1,265,794	1,266,570	1,221,641	1,281,731
Spinks Airport	454,220	547,507	361,952	349,113	484,840
Alliance Airport	<u>407,198</u>	<u>135,642</u>	<u>66,000</u>	<u>63,659</u>	<u>0</u>
<b>TOTAL</b>	<b>\$3,231,866</b>	<b>\$3,314,873</b>	<b>\$3,291,906</b>	<b>\$3,175,133</b>	<b>\$3,162,904</b>

**FORT WORTH**



**COMPARISON OF MUNICIPAL AIRPORTS FUND  
REVENUES**

	<b>ACTUAL 2005-06</b>	<b>ACTUAL 2006-07</b>	<b>BUDGET 2007-08</b>	<b>RE-ESTIMATE 2007-08</b>	<b>ADOPTED 2008-09</b>
Sale of Property	\$1,405	\$0	\$0	\$0	\$1
Gain/Loss on Assets	0	0		5,510	5,000
FAA Lease Revenue	543,409	482,032	482,032	482,033	120,000
Unleaded Sales	0	0	0	0	0
Transfer from Insurance Fund	900	840	0	0	0
Alliance Revenue Sharing	295,433	297,720	267,000	282,557	310,000
Fuel Flowage Fees	445,665	483,339	479,500	497,625	506,800
Landing Fees	1,017	9,476	5,200	306	0
Land (Improved)	140,510	157,221	140,353	157,139	163,503
Aircraft Parking	20,444	13,605	0	1,857	0
Miscellaneous Operations	0	0	0	514	0
Auto Rental	13,630	9,457	12,608	175	0
Auto Park Revenue	385	0	0	0	0
Terminal Building Revenue	217,236	239,865	278,040	316,180	345,600
Hangar Revenue	567,555	666,101	576,026	646,596	632,000
Other Building Revenue	394	5,321	0	0	9,200
Land (Unimproved)	624,175	654,151	651,042	612,766	695,000
Miscellaneous Income	63,283	33,852	36,000	4,160	0
Miscellaneous L/H Income	175,122	126,635	195,087	113,052	123,800
Oil	0	0	0		0
G.S.I.A. Possession Fee	<u>145,371</u>	<u>251,563</u>	<u>169,018</u>	<u>242,000</u>	<u>252,000</u>
<b>TOTAL</b>	<b>\$3,255,934</b>	<b>\$3,431,179</b>	<b>\$3,291,906</b>	<b>\$3,362,470</b>	<b>\$3,162,904</b>

**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:****FUND/CENTER**

AVIATION

PE40/0551000:0556002

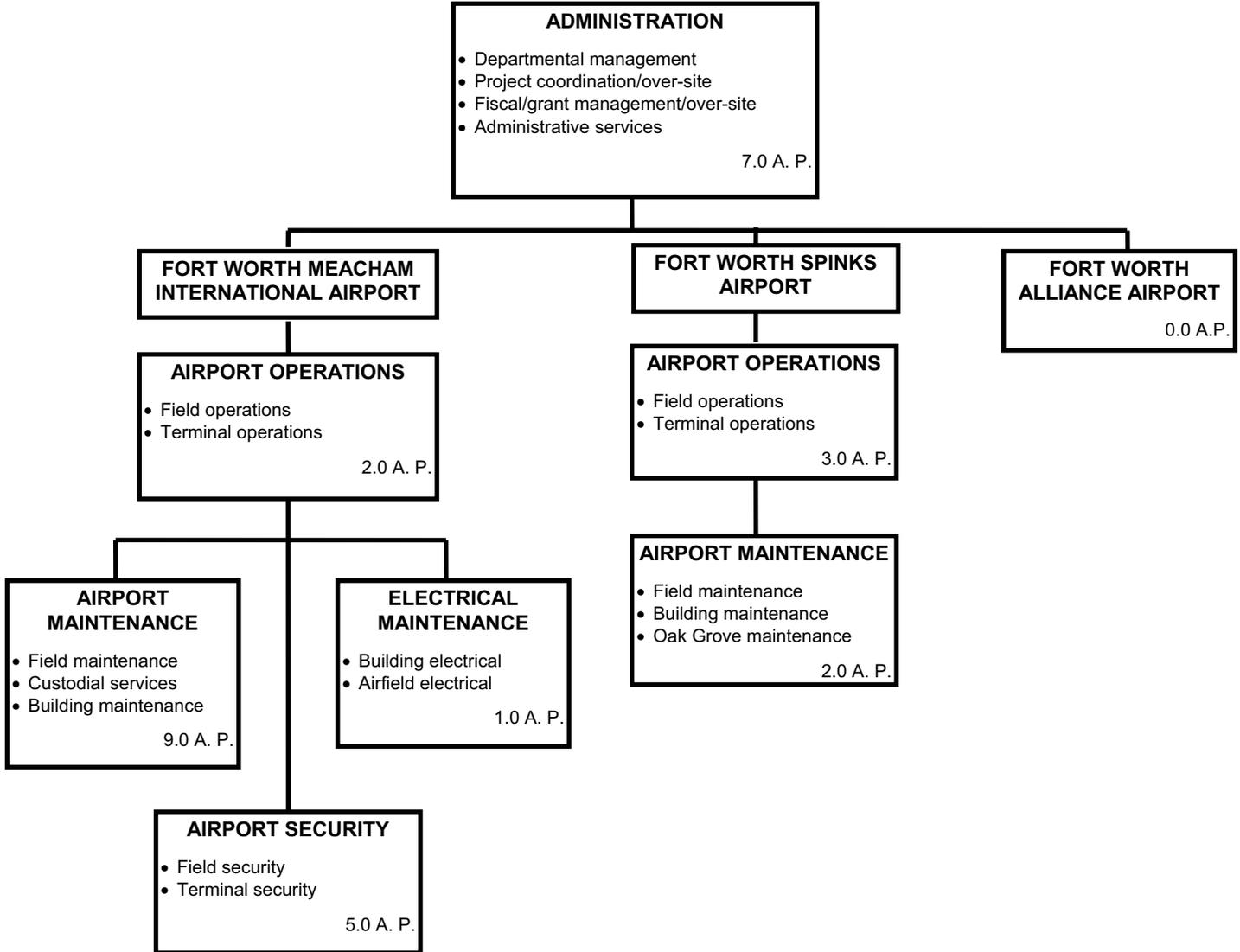
**SUMMARY OF FUND RESPONSIBILITIES:**

The Aviation Department operates the City's multi-airport system, which includes Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Fort Worth Alliance Airport, while a City facility, is under private management with a contracted firm responsible for its upkeep and daily operation. These airports are designed to relieve Dallas/Fort Worth International Airport of general aviation pressures. The Director of Airport Systems is responsible for planning, supervising, developing, and promoting these facilities, and providing information and guidance to the Aviation Advisory Board, which makes recommendations to the City Council regarding management, operation, and maintenance of the City's aviation facilities.

Airport Administration is responsible for grant applications, project coordination, contract monitoring, clerical support, and overall departmental management. Airport Operations keeps airport grounds in working order, coordinates building maintenance, oversees field mowing, and helps maintain general airport security.

<b>Allocations</b>	<b>Actual 2006-07</b>	<b>Adopted 2007-08</b>	<b>Proposed Budget 2008-09</b>	<b>Adopted Budget 2008-09</b>
<b>Personal Services</b>	\$ 1,609,771	\$ 1,712,980	\$ 1,617,534	\$ 1,695,805
<b>Supplies</b>	260,260	194,651	165,350	165,350
<b>Contractual</b>	1,232,928	1,293,112	1,222,178	1,194,586
<b>Capital Outlay</b>	0	0	16,000	16,000
<b>Debt Service</b>	211,913	91,163	91,163	91,163
<b>Total Expenditures</b>	\$ 3,314,872	\$ 3,291,906	\$ 3,112,225	\$ 3,162,904
<b>Authorized Positions</b>	28.00	28.00	29.00	29.00

# AVIATION – 29.0 A. P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>		
AVIATION	PE40/0551000:0556002		
<b>CHANGES FROM 2007-08 ADOPTED TO 2008-09 ADOPTED</b>			
<b>2007-08 ADOPTED:</b>	\$3,291,906	<b>A.P.</b>	28.00
<b>2008-09 ADOPTED:</b>	\$3,162,904	<b>A.P.</b>	29.00
<p>A) The adopted budget decreases by (\$53,772) and one authorized position due to the reorganization of security personnel at Meacham International Airport.</p> <p>B) The adopted budget increases by \$40,572, and one authorized position for the addition of one Skilled Trades Technician I due to the need for more maintenance personnel to accommodate growth in the Airport System.</p> <p>C) The adopted budget increases by \$30,144, and one authorized position, for the conversion of an overage custodial position to a permanent position, due to the increased number of tenants and people working out of the Terminal Building at Meacham International Airport.</p> <p>D) The adopted budget decreases by (\$129,338) for scheduled temporaries no longer needed due to the purchase of new tractor equipment during FY2007-08. In the past, the department hired temporary workers during the summer months to provide lawn-mowing services. The recent purchase of new air-conditioned tractors that can be used to mow grass will eliminate the need for hiring temporary workers to provide this service.</p> <p>E) The adopted budget decreases by (\$102,592) due to the reassessment of Stormwater Utility costs. The initial cost was based on all nonpermeable surfaces. However, the amount of land used in the calculation of Stormwater Utility costs was reduced to be consistent with the way other departments are assessed this fee. The new calculation method resulted in a cost decrease for the department.</p> <p>F) The adopted budget increases by \$56,107 for a contract with Robinson Aviation (RVA) to manage the control tower at Spinks Airport.</p> <p>G) The adopted budget decreases by (\$44,007) for a reduction in the allocation for administrative services charges. The charges reflect the cost to the General Fund to accomplish services for the Stormwater Utility and are calculated annually by an outside consultant.</p> <p>H) The adopted budget increases by \$35,000 for electric utilities based on current electricity usage and cost trends.</p> <p>I) The adopted budget decreases by (\$30,000) for paving materials based on current needs. The reduction in this expense is due to the ability of the department to pay these costs from TxDOT grants for maintenance and paving.</p> <p>J) The adopted budget increases by \$27,592 due to the final implementation of the FY2008-09 Compensation Plan.</p> <p>K) The adopted budget decreases by (\$25,000) for equipment maintenance due to the replacement of old equipment. The department had been spending more money to repair older equipment, but will spend less due to the replacement of older equipment with newer equipment that will require fewer repairs.</p>			

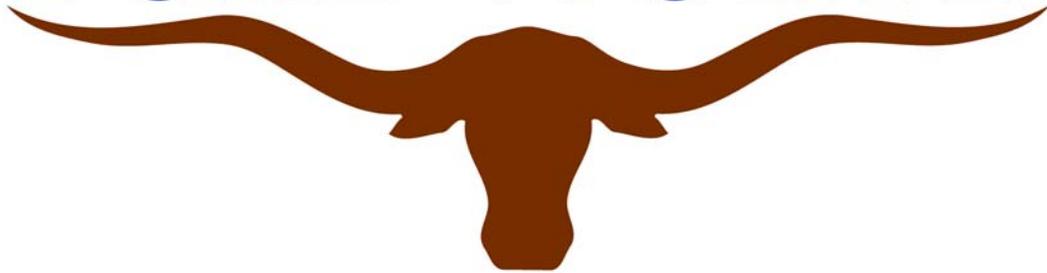
**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

<b>DEPARTMENT:</b>			
<b>AVIATION</b>			
<b>DEPARTMENT PURPOSE</b>			
To provide aviation users with a first-class airport system that provides safe facilities and services that benefit the citizens of Fort Worth.			
<b>FY2008-09 DEPARTMENTAL OBJECTIVES</b>			
Achieve 100% occupancy at Meacham Terminal Building			
Increase operations at Meacham and Spinks Airports by 5%			
Increase based aircraft at Meacham and Spinks Airports by 5%			
Achieve 100% completion rate on FAA Form SF-272			
Increase efficiency of accounts receivable to reduce delinquent accounts and ensure revenues are collected in a timely manner			
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL 2006-07</b>	<b>ESTIMATED 2007-08</b>	<b>PROJECTED 2008-09</b>
Meacham Terminal Building occupancy	90%	100%	100%
Increase Aircraft Operations at Spinks by 5%	86,625	90,956	95,503
Meacham Aircraft Operations	79,800	83,790	87,979
Based Aircraft - Spinks Airport	208	218	228
Based Aircraft - Meacham Airport	189	198	207
FAA Form SF-272 Completion Rate	100%	100%	100%
Collection Rate - Delinquent Accounts	93%	95%	100%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40 MUNICIPAL AIRPORTS FUND		Actual Expenditures 2006-07	Adopted Budget 2007-08	Proposed Budget 2008-09	Adopted Budget 2008-09	Adopted Budget 2006-07	Adopted Budget 2007-08	Proposed Budget 2008-09	Adopted Budget 2008-09
Center	Center Description								
	<u>GENERAL ADMINISTRATION</u>								
0551000	GENERAL ADMINISTRATION	\$ 864,005	\$ 1,085,272	\$ 1,399,471	\$ 1,396,333	9.00	9.00	7.00	7.00
0551002	NON-DEPARTMENTAL	501,920	512,112	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,365,925</u>	<u>\$ 1,597,384</u>	<u>\$ 1,399,471</u>	<u>\$ 1,396,333</u>	<u>9.00</u>	<u>9.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>MEACHAM AIRPORT</u>								
0551101	MEACHAM OPERATIONS	\$ 261,100	\$ 1,266,570	\$ 1,228,289	\$ 1,281,731	2.00	17.00	17.00	17.00
0551102	MEACHAM MAINTENANCE	640,979	0	13,563	0	8.00	0.00	0.00	0.00
0551103	MEACHAM SECURITY	288,570	0	0	0	6.00	0.00	0.00	0.00
0551104	ELECTRICAL MAINTENANCE	75,145	0	0	0	1.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,265,794</u>	<u>\$ 1,266,570</u>	<u>\$ 1,241,852</u>	<u>\$ 1,281,731</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
	<u>SPINKS AIRPORT</u>								
0551201	SPINKS OPERATIONS	\$ 424,448	\$ 361,952	\$ 470,902	\$ 484,840	1.00	2.00	5.00	5.00
0551202	SPINKS MAINTENANCE	103,141	0	0	0	1.00	0.00	0.00	0.00
0551203	SPINKS FBO OPERATIONS	19,917	0	0	0	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40	MUNICIPAL AIRPORTS FUND	Actual Expenditures 2006-07	Adopted Budget 2007-08	Proposed Budget 2008-09	Adopted Budget 2008-09	Adopted Budget 2006-07	Adopted Budget 2007-08	Proposed Budget 2008-09	Adopted Budget 2008-09
Center	Center Description								
	Sub-Total	\$ 547,507	\$ 361,952	\$ 470,902	\$ 484,840	2.00	2.00	5.00	5.00
	<u>ALLIANCE AIRPORT</u>								
0551301	ALLIANCE OPERATIONS	\$ 120,750	\$ 66,000	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0551302	ALLIANCE MAINTENANCE	14,892	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 135,642	\$ 66,000	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>FBO OPERATIONS</u>								
0556002	FBO OPERATIONS	\$ 5	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 5	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<b>TOTAL</b>	\$ 3,314,872	\$ 3,291,906	\$ 3,112,225	\$ 3,162,904	28.00	28.00	29.00	29.00