

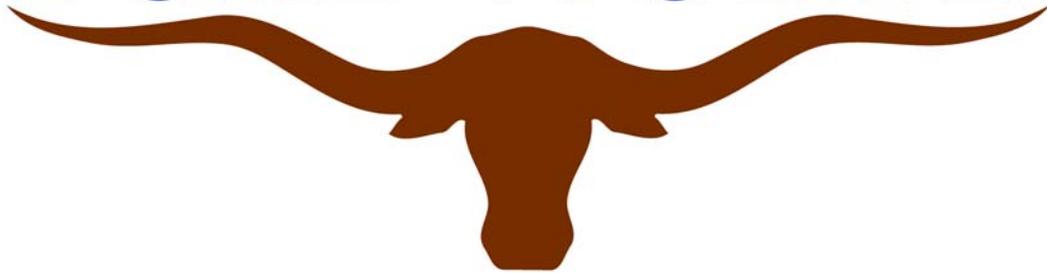
**FUND STATEMENT****FUND:****MUNICIPAL AIRPORTS FUND**

The Municipal Airports Fund, as one of the City's Enterprise Funds, must support itself from the revenues it generates. The Aviation Department, which manages the Municipal Airports Fund, relies on that fund to finance the promotion, development, maintenance, and protection of all City aviation facilities, services and other assets. With effective departmental stewardship of the fund, the Fort Worth airports system makes a significant contribution to the City.

The Aviation Department is responsible for maintaining, managing, operating, developing and promoting two of the three airports in the City's airport system: Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Although the City owns Fort Worth Alliance Airport, the airport is currently under private management. The contracted firm is responsible for Alliance's daily operations. All City of Fort Worth airports, are designated as General Aviation Reliever airports providing relief for Dallas/Fort Worth International airport. Collectively, the three airports support more than 295,000 flight operations per year.

The Municipal Airports Fund is sustained by several revenue sources, including, but not limited to: aircraft landing fees, fuel flowage fees, terminal building and hangar lease agreements, lease fees for both improved and unimproved land at the airports, and a profit-sharing arrangement with Alliance Airport. Fund expenditures include personnel costs for Aviation Department staff, operating supplies, capital equipment costs for vehicles and maintenance equipment, and debt service for bonds or Certificates of Obligation sold on the Department's behalf. In May 2009, the City Council authorized the City Manager to enter into a contract with Jacobs Consultancy to examine the management and operations of the Aviation Department. The analysis includes a comprehensive review of staffing levels, operational and performance benchmarking, an examination of revenues and expenditures, the aviation market and performance enhancement opportunities. Jacobs Consultancy will conduct this analysis in cooperation with a Blue Ribbon Task Force, which was established by the City Manager.

**FORT WORTH**



**MUNICIPAL AIRPORTS FUND BUDGET SUMMARY  
FISCAL YEAR  
2010**

**REVENUES:**

Meacham Airport Operations	\$2,260,637
FAA/Alliance Revenue	1,812,700
Spinks Airport Operations	311,610
Other Revenue	<u>235,000</u>

**TOTAL REVENUE** \$4,619,947

Uses/(Source) of Fund Balance \$0

**TOTAL SOURCE OF FUNDS** \$4,619,947

**EXPENDITURES:**

Personal Services	\$1,559,094
Supplies	158,453
Contractual Services	<u>2,861,400</u>

**TOTAL RECURRING EXPENSES** \$4,578,947

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlays	\$41,000
Debt Service	<u>0</u>

**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$41,000

**TOTAL EXPENDITURES** \$4,619,947

**FORT WORTH**



**PROJECTED  
FY2009-10 CASH FLOW  
MUNICIPAL AIRPORTS FUND**

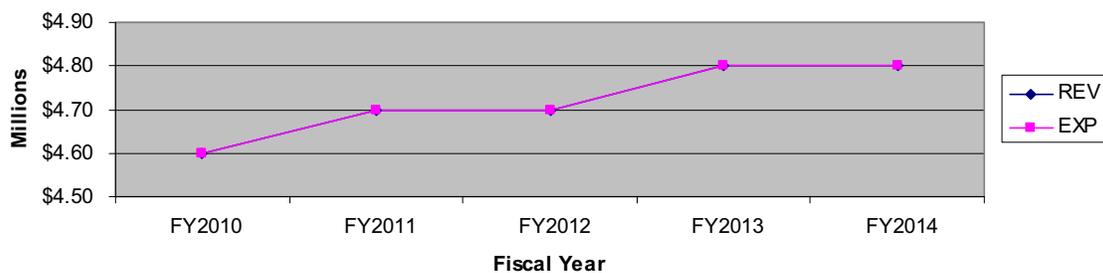
Cash Balance as of 9/30/09 *	\$966,498
Plus: Projected Revenues	\$4,619,947
Less: Projected Expenditures	(\$4,619,947)
Estimated Available Cash as of 9/30/10	<b>\$966,498</b>

\* Preliminary fund balance due to pending audit of actual fund balances

**MUNICIPAL AIRPORTS FUND FIVE YEAR FORECAST  
FISCAL YEAR 2010 THROUGH 2014**

	<b>FY2009-10 Adopted</b>	<b>FY2010-11 Projected</b>	<b>FY2011-12 Projected</b>	<b>FY2012-13 Projected</b>	<b>FY2013-14 Projected</b>
<b>Beginning Cash Balance</b>	\$966,498	\$966,498	\$959,916	\$948,871	\$940,138
<b>Revenues*</b>					
Interest	\$2,260,637	\$2,283,243	\$2,306,076	\$2,329,137	\$2,352,428
Fuel Flowage	\$311,610	\$314,726	\$317,873	\$321,052	\$324,263
Lease Revenue	\$1,812,700	\$1,830,827	\$1,849,135	\$1,867,627	\$1,886,303
From Other Agencies	<u>\$235,000</u>	<u>\$237,350</u>	<u>\$239,724</u>	<u>\$242,121</u>	<u>\$244,542</u>
<b>Total Revenue</b>	<b>\$4,619,947</b>	<b>\$4,666,146</b>	<b>\$4,712,808</b>	<b>\$4,759,936</b>	<b>\$4,807,535</b>
<b>Total Resources</b>	<b>\$5,586,445</b>	<b>\$5,632,644</b>	<b>\$5,672,724</b>	<b>\$5,708,807</b>	<b>\$5,747,674</b>
<b>Expenditures</b>					
Personnel Services	\$1,559,094	\$1,581,267	\$1,601,476	\$1,615,069	\$1,629,548
Supplies	\$158,453	\$160,038	\$161,638	\$163,254	\$164,887
Contractual	\$2,861,400	\$2,890,014	\$2,918,914	\$2,948,103	\$2,977,584
Capital	\$41,000	\$41,410	\$41,824	\$42,242	\$42,665
Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$4,619,947</b>	<b>\$4,672,729</b>	<b>\$4,723,852</b>	<b>\$4,768,669</b>	<b>\$4,814,683</b>
Projected Variance	\$0	(\$6,582)	(\$11,044)	(\$8,733)	(\$7,148)
Projected Cash Balance	\$966,498	\$959,916	\$948,871	\$940,138	\$932,990
Reserve Requirement (20%)	\$923,989	\$934,546	\$944,770	\$953,734	\$962,937
Excess/(Deficit)	\$42,509	\$25,370	\$4,101	(\$13,596)	(\$29,946)

**MUNICIPAL AIRPORTS FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF MUNICIPAL AIRPORTS FUND  
EXPENDITURES**

	<b>ACTUAL 2006-07</b>	<b>ACTUAL 2007-08</b>	<b>BUDGET 2008-09</b>	<b>RE-ESTIMATE 2008-09</b>	<b>ADOPTED 2009-10</b>
General Administration	\$1,596,260	\$1,620,585	\$1,396,333	\$1,760,830	\$815,869
Depreciation	6,892,012	0	0	0	0
Meacham Airport	1,617,900	1,275,030	1,281,731	1,616,312	1,594,267
Spinks Airport	553,129	263,850	484,840	611,402	522,347
Alliance Airport	<u>154,828</u>	<u>28,562</u>	<u>0</u>	<u>0</u>	<u>1,687,464</u>
<b>TOTAL</b>	\$10,814,129	\$3,188,027	\$3,162,904	\$3,988,544	\$4,619,947

**FORT WORTH**



**COMPARISON OF MUNICIPAL AIRPORTS FUND  
REVENUES**

	<b>ACTUAL 2006-07</b>	<b>ACTUAL 2007-08</b>	<b>BUDGET 2008-09</b>	<b>RE-ESTIMATE 2008-09</b>	<b>ADOPTED 2009-10</b>
Sale of Property	\$0	\$0	\$1	\$1	\$0
Gain/Loss on Assets	139	7,914	5,000	5,000	0
FAA Lease Revenue	441,863	482,032	120,000	120,000	62,700
Transfer from Insurance Fund	840	0	0	672,485	0
Alliance Revenue Sharing	267,090	314,290	310,000	310,000	1,750,000
Fuel Flowage Fees	483,339	511,088	506,800	484,808	511,704
Landing Fees	9,476	306	0	0	0
Land (Improved)	143,931	158,286	163,503	166,886	166,210
Aircraft Parking	13,559	1,357	0	0	0
Miscellaneous Operations	190	300	0	0	0
Auto Rental	9,457	175	0	0	0
Terminal Building Revenue	217,737	336,520	345,600	386,116	331,933
Hangar Revenue	610,618	636,320	632,000	512,154	635,000
Other Building Revenue	3,685	19,372	9,200	19,097	74,100
Land (Unimproved)	602,072	643,789	695,000	649,434	783,200
Miscellaneous Income	34,583	72,200	0	37,040	25,000
Miscellaneous L/H Income	123,624	52,966	123,800	79,286	70,100
G.S.I.A. Possession Fee	<u>251,563</u>	<u>210,428</u>	<u>252,000</u>	<u>252,000</u>	<u>210,000</u>
<b>TOTAL</b>	<b>\$3,213,766</b>	<b>\$3,447,343</b>	<b>\$3,162,904</b>	<b>\$3,814,307</b>	<b>\$4,619,947</b>

**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:****FUND/CENTER**

AVIATION

PE40/0551000:0551302

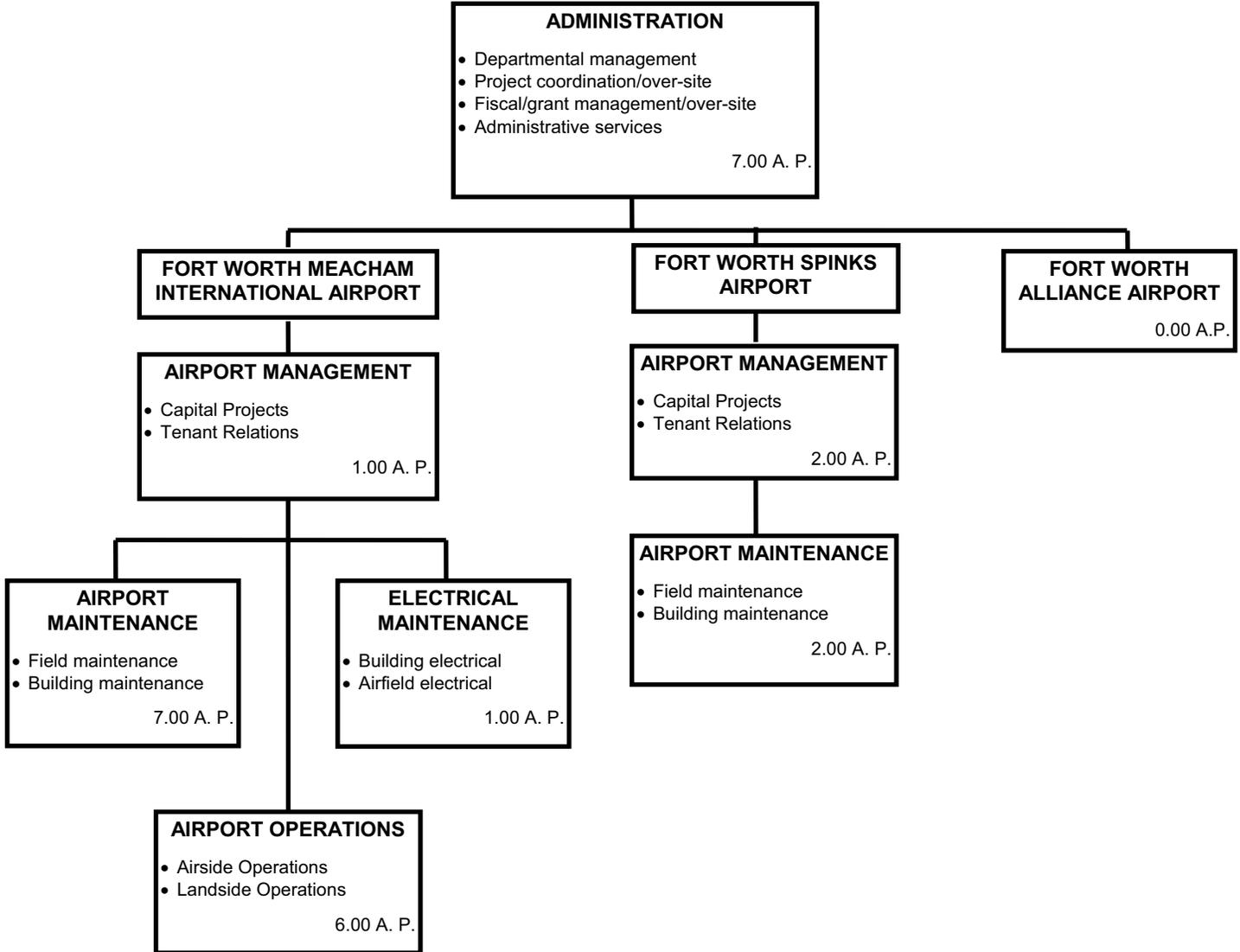
**SUMMARY OF FUND RESPONSIBILITIES:**

The Aviation Department operates the City's multi-airport system, which includes Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Fort Worth Alliance Airport, while a City facility, is under private management with a contracted firm responsible for its upkeep and daily operation. These airports are designed to relieve Dallas/Fort Worth International Airport of general aviation pressures. The Director of Airport Systems is responsible for planning, supervising, developing, and promoting these facilities, and providing information and guidance to the Aviation Advisory Board, which makes recommendations to the City Council regarding management, operation, and maintenance of the City's aviation facilities.

Airport Administration is responsible for grant applications, project coordination, contract monitoring, clerical support, and overall departmental management. Airport Operations keeps airport grounds in working order, coordinates building maintenance, oversees field mowing, and helps maintain general airport security.

<b>Allocations</b>	<b>Actual FY2008</b>	<b>Adopted FY2009</b>	<b>Proposed Budget FY2010</b>	<b>Adopted Budget FY2010</b>
<b>Personnel Services</b>	\$ 1,521,466	\$ 1,695,805	\$ 1,559,094	\$ 1,559,094
<b>Supplies</b>	252,295	165,350	158,453	158,453
<b>Contractual</b>	1,323,112	1,194,586	2,861,400	2,861,400
<b>Capital Outlay</b>	0	16,000	41,000	41,000
<b>Debt Service</b>	91,163	91,163	0	0
<b>Total Expenditures</b>	\$ 3,188,036	\$ 3,162,904	\$ 4,619,947	\$ 4,619,947
<b>Authorized Positions</b>	28.00	29.00	26.00	26.00

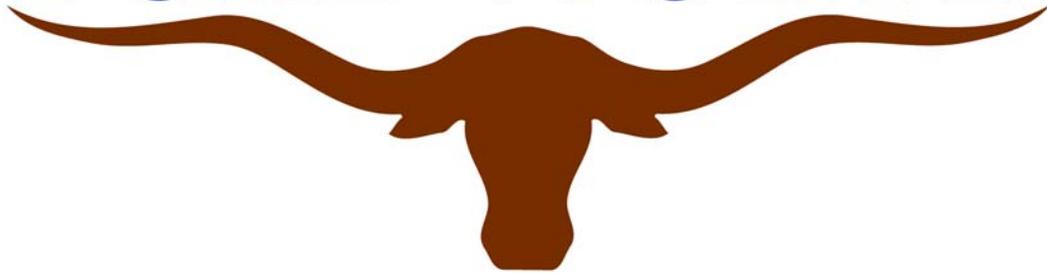
# AVIATION – 26.00 A. P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>		
AVIATION	PE40/0551000:0551302		
<b>CHANGES FROM 2008-09 ADOPTED TO 2009-10 ADOPTED</b>			
<b>2008-09 ADOPTED:</b>	\$3,162,904	<b>A.P.</b>	29.00
<b>2009-10 ADOPTED:</b>	\$4,619,947	<b>A.P.</b>	26.00
<p>A) The adopted budget decreases by (\$103,944) and two authorized positions for the deletion of Airport Coordinator positions at Spinks and Meacham Airports.</p> <p>B) The adopted budget decreases by (\$66,492) and two authorized positions for the deletion of two custodial staff positions at Meacham Airport.</p> <p>C) The adopted budget increases by \$56,088 and one authorized position for the addition of an Operations Supervisor at Meacham Airport related to the reorganization of Meacham's operations.</p> <p>D) The adopted budget increases by \$1,440,000 for the inclusion of revenue and expenditures related to a lease agreement at Alliance Airport.</p> <p>E) The adopted budget increases by \$113,320 for the addition of funds for the Administrative Service Charge.</p> <p>F) The adopted budget decreases by (\$91,163) for the transfer of debt payments to Aviation's gas well funds.</p> <p>G) The adopted budget increases by \$24,027 due to a 2% increase in the City's contribution to the employee retirement fund.</p> <p>H) The adopted budget increases by \$15,651 for group health based on plan migration, turnover, and a 12% increase.</p>			

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

<b>DEPARTMENT:</b>			
<b>AVIATION</b>			
<b>DEPARTMENT PURPOSE</b>			
To provide aviation users with a first-class airport system that provides safe facilities and services that benefit the citizens of Fort Worth.			
<b>FY2009-10 DEPARTMENTAL OBJECTIVES</b>			
Achieve 100% occupancy at Meacham Terminal Building			
Increase operations at Meacham and Spinks Airports by 5%			
Increase based aircraft at Meacham and Spinks Airports by 5%			
Achieve 100% completion rate on FAA Form SF-272			
Increase efficiency of accounts receivable to reduce delinquent accounts and ensure revenues are collected in a timely manner			
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2008</b>	<b>ESTIMATED FY2009</b>	<b>PROJECTED FY2010</b>
Meacham Terminal Building occupancy	90%	100%	100%
Increase Aircraft Operations at Spinks by 5%	86,625	90,956	95,503
Meacham Aircraft Operations	79,800	83,790	87,979
Based Aircraft - Spinks Airport	208	218	228
Based Aircraft - Meacham Airport	189	198	207
FAA Form SF-272 Completion Rate	100%	100%	100%
Collection Rate - Delinquent Accounts	93%	95 %	100%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40 MUNICIPAL AIRPORTS FUND		Actual Expenditures FY2008	Adopted Budget FY2009	Proposed Budget FY2010	Adopted Budget FY2010	Adopted Budget FY2008	Adopted Budget FY2009	Proposed Budget FY2010	Adopted Budget FY2010
Center	Center Description								
	<u>GENERAL ADMINISTRATION</u>								
0551000	GENERAL ADMINISTRATION	\$ 1,109,195	\$ 1,396,333	\$ 815,869	\$ 815,869	9.00	7.00	7.00	7.00
0551002	NON-DEPARTMENTAL	511,390	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,620,585</u>	<u>\$ 1,396,333</u>	<u>\$ 815,869</u>	<u>\$ 815,869</u>	<u>9.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>MEACHAM AIRPORT</u>								
0551101	MEACHAM OPERATIONS	\$ 1,274,693	\$ 1,281,731	\$ 1,594,267	\$ 1,594,267	17.00	17.00	15.00	15.00
0551102	MEACHAM MAINTENANCE	337	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,275,029</u>	<u>\$ 1,281,731</u>	<u>\$ 1,594,267</u>	<u>\$ 1,594,267</u>	<u>17.00</u>	<u>17.00</u>	<u>15.00</u>	<u>15.00</u>
	<u>SPINKS AIRPORT</u>								
0551201	SPINKS OPERATIONS	\$ 259,415	\$ 484,840	\$ 522,347	\$ 522,347	2.00	5.00	4.00	4.00
0551202	SPINKS MAINTENANCE	4,435	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 263,850</u>	<u>\$ 484,840</u>	<u>\$ 522,347</u>	<u>\$ 522,347</u>	<u>2.00</u>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>ALLIANCE AIRPORT</u>								
0551301	ALLIANCE OPERATIONS	\$ 27,894	\$ 0	\$ 1,687,464	\$ 1,687,464	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40 MUNICIPAL AIRPORTS FUND		Actual Expenditures FY2008	Adopted Budget FY2009	Proposed Budget FY2010	Adopted Budget FY2010	Adopted Budget FY2008	Adopted Budget FY2009	Proposed Budget FY2010	Adopted Budget FY2010
Center	Center Description								
0551302	ALLIANCE MAINTENANCE	678	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 28,572</u>	<u>\$ 0</u>	<u>\$ 1,687,464</u>	<u>\$ 1,687,464</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 3,188,036	\$ 3,162,904	\$ 4,619,947	\$ 4,619,947	28.00	29.00	26.00	26.00