

NEZ POLICY FOR PUBLIC NOTIFICATION

The NEZ policy mandates that customers who apply for the NEZ incentives must meet with or have a letter from the Council Representative that a meeting has taken place. An attempt must be made to also meet with the Neighborhood Associations and Community Organizations identified within 300ft of the NEZ project. The NEZ customer must request letters of support and /or acknowledgement from these associations and organizations and submit the to the NEZ staff in the Planning & Development Department at the City of Fort Worth.

NEZ applicants are required to:

1. Contact the neighborhood organizations, community representatives, and the Council Representative, to request a meeting, to show their plans, budget, and any other particulars pertinent to the project. (NEZ staff provides the customer with contact information). These entities can forward letters of support or acknowledgement to the NEZ staff regarding the project, or the NEZ customer can mail or deliver them to staff.
 - A. Written response is required from the Council Representative for all NEZ applications.
 - B. Notification letters may be sent via certified mail along with a copy of the plans, scope of work, and budget to the Neighborhood Associations and Community Organizations only if they are unable to meet with them with two weeks of the request for a meeting. A copy of the letter and the certified mail return receipt (green card) will need to be turned in to consider that communication effort as public notification.
2. It is preferred that the Council Representatives and Community organizations communicate their responses via regular mail or email to the NEZ customer and City staff assigned to the project.
3. The customer is required to give evidence to the NEZ staff of their attempts to meet with said representatives. (Certified mail return receipt (green card), emails, letters, etc.) These documents will be placed in the customer's file.