



**City of Fort Worth
Planning & Development Department
Customer Service & Permit Operations Division**

Door-to-Door Sales Registration Application

Documents Required for Registration (All information must be submitted to be issued a permit):

- 1) Completed Registration Application (*All fields should be completed*)
- 2) Federal or State Governmental Issued Drivers License or ID Card (*Must be current & valid*)
- 3) Photo Copy of Vendor's Texas State Sales Tax Certificate (*Must be current & valid*)

Personal Information

Name: _____

Home of Record Address: _____

City: _____ State: _____ Zip: _____ + _____

Phone Number: _____ Phone Type: _____ E-Mail: _____

Drivers License or ID Card Number: _____ Issuing Jurisdiction: _____

Vehicle Information (Vehicle being used during Door-to-Door activities):

Make: _____ Model: _____ Year: _____ License Plate #: _____

Business Information – (You are an Agent or Employee of):

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____ + _____

Phone Number: _____ Phone Type: _____ E-Mail: _____

Texas State Sales Tax ID Number: _____

Description of Food, Goods, Services, or Merchandise to be sold:

Geographical Location of Service Activities:

Hours of Vendor Activity/Operations:

By signing this application, I agree to comply with Section 20-144 of the city Code, which states:

- 1) At any residence or business that has "No Soliciting" or "No Trespassing" sign posted on the property....
- 2) At any residence or business where Door-to-Door vendor has been verbally informed that no soliciting of food, goods, services, or merchandise is allowed.

(Ordinance Number 15245, 091702)

Vendors Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

Planning & Development Department – Customer Service & Permit Operations – Fort Worth, TX
Email to: devcustomerservice@fortworthgov.org (with "door to door" in the subject line)