



ANNOUNCEMENT

July 19, 2012

ATTENTION: EVENT HOLDERS

RE: AMENDED OUTDOOR EVENTS ORDINANCE

This is to announce that City Council approved the changes to the Outdoor Events Ordinance on July 17, 2012.

As you know, we've been seeking public comment over the past year regarding the ordinance amendments process. Under the amended Ordinance, all special event holders are required to submit a completed Outdoor Events Application (the application serves to replace the "Notice of Intent") in order to be considered to be placed on the City's Events Calendar each year.

These are the high-lights of the approved changes:

Modified Process for Events Calendar Committee:

- Events Calendar Committee altered to Virtual Committee
- Events Calendar Committee Meeting no longer required for applicant
- Application serves as Notice of Intent

Reduced Lead Time Requirements:

- From 210 days to:
 - 120 days for events with 500 or more
 - 60 days for Parades, Runs, Walks, Processions (with less than 500 participants)
 - Exception is that Large Outdoor Events with over 2,500 attendees in the Downtown Outdoor Events District will remain at 210 days
- No changes to lead time for Neighborhood or First Amendment Events
 - 15 days for Neighborhood Events
 - 2 days for First Amendment Events that require a street closure

Reduced Redundancy in City Processes:

- Streamlined evaluation process for Park Events and Street Closures
- Parks Department will handle all park events without duplication by Outdoor Events Manager
- Established a standard Traffic Control Plan for street closures in park systems
- Outdoor Events Manager will serve as point of contact for street closures

Improved Process for Neighborhood Events:

- Allow Traffic Engineer to have flexibility to consider collector streets as residential streets
- The result would be no permit fee for the neighborhood event

The **amended** Ordinance, Presentation and all event application forms are available on the City of Fort Worth website: <http://fortworthtexas.gov/getinvolved/outdoorevents/>

Please be advised that the new ordinance regulations will become effective immediately and the new lead-time requirements will be enforced accordingly. If the dead-line has passed for your event application submittal, you will be required to complete and submit the attached "Request for an Exception" Form for the Public Events Director's review and consideration.

I look forward to working with you through the ordinance process to ensure safe and successful events.

Please feel free to contact me if you have any questions.

Thank you,

Cynthia Alexander

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