



## NEIGHBORHOOD PARADE APPLICATION

APPLICATION DATE \_\_\_\_\_

NEIGHBORHOOD ORGANIZATION \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

APPLICANTS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE # \_\_\_\_\_

FAX # \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

### PARADE DESCRIPTION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### HISTORICAL AND PROMOTIONAL INFORMATION:

\_\_\_\_\_  
\_\_\_\_\_

PARADE DATE \_\_\_\_\_ BEGIN TIME \_\_\_\_\_ END TIME \_\_\_\_\_

COORDINATING POLICE OFFICER \_\_\_\_\_ CELL PHONE \_\_\_\_\_

NUMBER OF FLOATS: \_\_\_\_\_ NUMBER OF VEHICLES \_\_\_\_\_ NUMBER OF WALKERS \_\_\_\_\_

### ROUTE DESCRIPTION: (ATTACH MAP TO APPLICATION)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I prefer my permit to be:  Mailed  E-mailed  Faxed  Ready for pick up at office

Neighborhood organization and applicant understands the rules, regulations and terms and agrees to abide by all requirements of the Outdoor Events Ordinance No.19255-08-2010.

\_\_\_\_\_  
Signature of neighborhood representative Date \_\_\_\_\_

EVENT HOLDER IS RESPONSIBLE FOR PROVIDING STANDARD TRAFFIC CONES AND REQUIRED TO HIRE POLICE OFFICERS TO SECURE THE ROUTE DURING EVENT.

ACCESS TO CLOSED STREETS MUST BE PROVIDED FOR EMERGENCY VEHICLES (AMBULANCE OR FIRE TRUCK) IN CASE OF AN EMERGENCY.

A 12 FOOT UNOBSTRUCTED ROADWAY IS REQUIRED ALONG CLOSED SECTIONS OF STREET. NO STRUCTURES, INCLUDING TENTS, STAGES AND BOUNCE HOUSES ARE ALLOWED IN THE UNOBSTRUCTED ROADWAY WIDTH OR ANY SIDEWALK OR PARKWAY.

PUBLIC EVENTS DEPARTMENT – OFFICE OF OUTDOOR EVENTS  
OUTDOOR EVENTS MANAGER  
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