

## MASTER THOROUGHFARE PLAN AMENDMENT PROCESS

Since this Master Thoroughfare Plan is not targeted to a specific point in the future, but is intended to accommodate the ultimate development of the City's thoroughfare system, future alignments are conceptual, long-term and general in nature. To maintain flexibility in thoroughfare planning, an amendment process is available so that changes may be made to the Master Thoroughfare Plan if a more equitable, efficient and practical alignment is presented. Property owners, land developers and City staff may propose changes to the Master Thoroughfare Plan. Development must be in accordance with the MTP. Any proposed development determined to be inconsistent with the MTP in terms of classification and/or location will require an amendment of the MTP before it can be approved. Because future alignments are conceptual, the Director of Transportation and Public Works (T/PW) may allow minor deviations of an alignment without having to submit an official request for amendment. MTP amendments are required for realignments greater than 1,000 feet, realignments that affect parklands, and/or those that affect other property owners.

### Amendment Process

Property owners, land developers, the City Council, the Plan Commission and City staff may request a thoroughfare amendment through the following process:

Step 1. Applicant meets with the Transportation and Public Works Department (T/PW) to express the desire for a proposed change. Depending on the nature and complexity of the request, T/PW may require a pre-submittal conference to be arranged by the development coordinator and held with appropriate City staff.

Step 2. Applicant submits official request for thoroughfare change to the Planning and Development Department who then distributes the request to various City departments for review and comment.

Step 3. City departments review the request. This review includes the City of Fort Worth (Planning and Development, Water, Transportation and Public Works, Parks and Community Services, Police, Fire and Public Health departments), school districts, the Texas Department of Transportation, various utility companies, and adjacent municipalities and counties (if affected). A pre-development review committee meeting is conducted among various City staff to discuss the requested change.

Step 4. Development Review Committee discusses thoroughfare change request with the applicant.

Step 5. Plan Commission public hearing and recommendation. (If parkland is affected, a presentation to the Parks and Community Services Board also will be necessary.)

Step 6. City Council Public hearing and consideration.

It is strongly suggested that an applicant for a MTP amendment meet with T/PW staff and all property owners whose property will be impacted by the amendment prior to making application to the Planning and Development Department.