



***Applying for a permit? Follow these instructions:***

1. Complete the application and attach all the supporting documents as outlined on the form.
  - a. If you want to complete the PDF form by using pen or typewriter, print the form first.
  - b. If you want to complete the PDF form on your computer, first save the file to your computer. Here's how:
    - i. On the File menu, click "Save As"
    - ii. In the "Save In" field, select a folder or "Desktop"
    - iii. Click "Save"
    - iv. Type your information as needed in the blue-shaded fields
    - v. When complete, print the form
    - vi. Complete the next steps to submit in person or by postal mail
2. Attach all fees. Checks or credit cards are accepted.
3. Submit application, supporting documents and fees:

*In person or by postal mail:*

City of Fort Worth  
Transportation and Public Works Department  
Special Events and Street Permit Center  
311 W. 10<sup>th</sup> Street  
Fort Worth, TX 76102

4. For information or questions call 817-392-6594.



City of Fort Worth
STREET USE PERMIT APPLICATION FOR PARKWAY CONSTRUCTION

SECTION 1- APPLICANT INFORMATION

Application date: Applicant/contractor:
Contact name: Title:
Address: City: State: Zip code:
Phone Number:( ) Fax number:( )
24-hr emergency contact and phone number:
E-mail address:

SECTION 2- PERMIT INFORMATION

Type of work to be performed: (check all that apply)

- Residential -new Commercial/residential - existing/culvert (A site plan is required-USE SITE PLAN COVERSHEET)
Curb ramp Curb and gutter Drive approach Sidewalk Other

Address #1 Mapsco # (Required)
Building Permit #: PB- (Required)
Address#2: Mapsco # (Required)
Building Permit #: PB- (Required)
Address#3: Mapsco # (Required)
Building Permit #: PB- (Required)
Address#4: Mapsco # (Required)
Building Permit #:PB- (Required)
Address#5: Mapsco# (Required)
Building Permit #: PB-

SECTION 3- READ AND SIGN

- Parkway permits are issued only to licensed and bonded parkway contractors.
Residential permits are issued for a maximum of 30 days/Commercial permits are issued for 90 days.
For Commercial, culverts and existing residential a site plan must be reviewed. Please submit site plan with site plan coversheet. Review process takes 7-10 business days.
Street use permit fee of \$75 applies to each permit. Allow 3 day business days to process permit application.

Authorized Signature: Date: