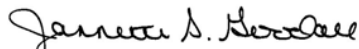


I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official website and said Notice was posted on the following date and time **Monday, March 14, 2022 at 5:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



City Secretary
City of Fort Worth, Texas

Community Action Partners (CAP) Council
Martin Luther King Jr. Community Center
5565 Truman Drive
Fort Worth, TX 76112
Thursday, March 17, 2022
1:30 p.m.

MEETING AGENDA

I. Call to Order

Nakia Cole, CAP Council Chair

II. Invocation

CAP Council Member

III. Recite the Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

IV. Consideration of February 17, 2022 Minutes

Nakia Cole, CAP Council Chair

V. Information Items from Staff

- A. Discuss Agenda for CAP Council Board Retreat April 21
- B. Discuss Community Action Partners Bylaws and Proposed Changes
 - 1. Democratic Selection Process for Low-Income Board Members
 - 2. Discuss Terms for Board Members
- C. Review and Discuss Policies for Organizational Standards
 - 1. Standard 1.3: Customer Satisfaction Data
 - 2. Standard 7.7: Whistleblower Policy
- D. Discuss Community Action Month planning

VI. Report of the Assistant Director

Sonia Singleton, Assistant Director

- A. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives
- B. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding
- C. Review of Monthly Performance and Financial Reports for the Weatherization Assistance Program.

VII. Announcements

CAP Council Members and Staff

VIII. Future Agenda Items

CAP Council Members and Staff

IX. Adjourn

Nakia Cole, CAP Council Chair

The next regularly scheduled CAP Council meeting will be held on April 21, 2022.

This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body's consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair's discretion, time limits may be reasonably extended.

COMMUNITY ACTION PARTNERS (CAP) COUNCIL
Worth Heights Community Center
3551 New York Avenue
Fort Worth, TX 76110
Thursday, January 27, 2022
1:30 p.m.

MEETING MINUTES

PRESENT:

CITY COUNCIL REPRESENTATIVES:
Roxanne Martinez, Representative for Place 1

COUNTY COMMISSIONER REPRESENTATIVES:
Kelly Rodriguez, Representative for Place 4
Jeanette Martinez, Representative for Place 5

NEIGHBORHOOD REPRESENTATIVES:
Nakia Cole, Chair, Place 6
Carol Brown, Place 8
Jonathan Pride, Place 9
Heather Buen, Place 10

COMMUNITY GROUP REPRESENTATIVES:
Abel Gonzalez, Place 11
Mervil Johnson, Place 12
David Johnson, Place 14
Jennifer Leney, Place 15

ABSENT:

Jesse Taylor, Representative for Place 2
Jerome Johnson, Representative for Place 3
LaGina Kissentaner-Thomas, Place 7
Lisa Martin, Place 13

Quorum requirements were met.

STAFF:

Sonia Singleton, Assistant Director
Sharon Burkley, Senior Planner
Deborah Gray, Human Services Manager
Michael Vega, Outreach Coordinator
Alexandra Thurston, Administrative Assistant

- I. Call to Order** **Nakia Cole, CAP Council Chair**
Nakia Cole, CAP Council Chair, called the meeting to order at 1:35 p.m.
- II. Invocation** **David Johnson, CAP Council Member**
- III. Recitation of the Promise of Community Action**
- IV. Consideration of January 27, 2022 Minutes** **Nakia Cole, CAP Council Chair**
Heather Buen made a motion to approve the minutes of January 27, 2022 as presented. Jeanette Martinez seconded the motion. Motion passed unanimously.
- V. Information Items from Staff**
- a. CDBG Non-Profit and Social Services Proposals Update Sharon Burkley
 - b. Update on the Low-Income Household Water Assistance Program Sonia Singleton
 - c. Volunteer Income Tax Assistance Program Update Sonia Singleton
The program has begun for the 2022 tax season. Staffing goals have not yet been met, which ll
 - d. Discuss Preparation for a CAP Council Retreat Sonia Singleton
The Board decided to conduct a retreat on the date of the April meeting from 10am to 2pm. Suggested items include:
 - Team building activities
 - Expanding awareness of programs
 - Call to action between meetings
 - Subcommittee(s)

I. Action Items

- A. Swear in Newly Appointed CAP Council Member
Jennifer Leney, Place 15

Alexandra Thurston

VI. Report of the Assistant Director

Sonia Singleton, Assistant Director

- a. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives
Board members were provided with a copy of the financial presentation that reviews organization-wide report on revenue and expenditures that compares budget to actual, categorized by program, and the balance sheet or statement of financial position.
- b. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding
Board members were provided with a copy of the financial presentation that reviews organization-wide report on revenue and expenditures that compares budget to actual, categorized by program, and the balance sheet or statement of financial position.
- c. Review of Monthly Performance and Financial Reports for the Weatherization Assistance Program.
Program is no longer accepting applications due to limited funding.

VII. Announcements by Council Members and Staff

VIII. Future Agenda Items

Next meeting: March 17, 2022 at 1:30 p.m. at Martin Luther King Jr. Community Center.

IX. Adjourn

Meeting adjourned at 2:23 p.m.



Community Action Partners Client Feedback

Please complete this brief survey to help us better understand how to serve you and improve your experience!

[Sign in to Google](#) to save your progress. [Learn more](#)

* **Required**

What was the purpose of your visit?

- Apply for help with your utility bill
- Apply for help with your rent / mortgage
- Apply for help with career & employment (CAPWorks)
- Apply for help with your water bill (Fort Worth residents)
- Apply for enrolling in Rising Stars Youth Leadership Academy
- Apply for assistance with Veteran Services
- Apply for assistance with taxes (Volunteer Income Tax Assistance - VITA)
- Apply for Families in Transition
- Apply for Smart Flush Toilet Program
- Apply for Weatherization Services
- Apply for assistance in the Silver Stars Senior Program
- Apply for assistance in the Cowboy Santas Program
- Other: _____



What center did you visit? *

- Andrew "Doc" Session Community Center
- Como Community Center
- Martin Luther King Community Center
- North Tri-Ethnic Community Center
- Northside Community Center
- Southside Community Center
- Worth Heights Community Center
- Arlington CAP Center

What is your zip code? *

Your answer _____

Your Age Group *

- 18-24
- 25-35
- 36-45
- 46-55
- 56-65
- Over 66



Were you able to be assisted at a time that was convenient for you?

Yes

No

Other: _____

Was the staff friendly? *

Yes

No

Other: _____

Did the staff make you feel welcome? *

Yes

No

Other: _____

Were there services you were offered that you did not know about? *

Yes

No

Other: _____



Were you able to ask questions? *

Yes

No

Other: _____

Do you feel you received assistance during your visit?

Yes

No

Other: _____

Are there any services that they were not able to assist you with? *

Your answer

How did you hear about Fort Worth Community Action Partners? *

Website (Fort Worth)

Social Media (Facebook, Twitter)

Community center

Area Agency

Family or friend

Other: _____



I would recommend Fort Worth Community Action Partners to others...

	1	2	3	4	5	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Agree

 Page 1 of 1

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Martin Luther King Jr. Community Center

Originally called the “Stop Six Multi-Purpose Center”, Martin Luther King Jr. Community Center was built in 1973, and provides recreational, educational, and athletic programs for youth and adults of all ages. The center encompasses 23,500 square feet and features: a community room, activity room, learning center, computer lab, gymnasium, and a park that contains a playground, tennis court, basketball court, and a lit multi-use softball field.



Two of the center’s most successful programs are the **FW@6 Program** and **CAP (Community Action Partners)**. FW@6 actively provides and facilitates structured social, educational and recreational activities for youth and young adults throughout the year, with the goal of building positive self-fulfillment, self-esteem and improving their well-being. CAP provides comprehensive social services to economically disadvantaged members of the community, their families and the elderly. CAP programs teach residents to become financially independent, which reduces their reliance on social services. The center also provides programming for children, which includes after school, summer day camp, intercession camps, recreation, educational, fitness, sports and feeding programs. Senior adults are provided fitness, trips, leisure activities, classes (computer, nutrition, health, financial, etc.) arts & crafts and sewing.

Meet our Staff

Coordinator: Paula Jackson

Senior Recreation Programmer-FW@6: vacant

Recreation Programmers: Kayren Davis

Recreation Programmer - FW@6: Christian Bell

Center Aide: Vickie Butler

Center Aide: vacant

Custodian: Louis Saldivar

Human Services Specialist – Community Action Partners: Kristi Anderson

Office Assistant: Beatrice Harris – Community Action Partners

Martin Luther King Jr. Community Center

5565 Truman Dr.

Fort Worth, TX 76112

Phone: 817-392-5966

Monday: 8 a.m.-6 p.m.

Tuesday-Thursday: 8 a.m.- 8 p.m.

Friday: 8 a.m. - 8 p.m.

Saturday: Noon - 8 p.m.