

City of Fort Worth
Community Action Partners (CAP) Council
Neighborhood Services Department
New City Hall
100 Fort Worth Trail, Fifth Floor, Room #528
Fort Worth, TX. 76102
Thursday, September 19, 2024
1:30 p.m.

Virtual Option: Microsoft Teams

Meeting ID: 233 399 960 036

Passcode: 9JYLkX

MEETING AGENDA

- I. Call to Order** **Jennifer Leney, CAP Council Chair**
- II. Invocation** **CAP Council Member**
- III. Recite the Promise of Community Action**
Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- IV. Consideration of Minutes** **Jennifer Leney, CAP Council Chair**
Minutes for June 20, 2024
- V. Information Items** **Mayra Trevino, Sr. Human Services Specialist**
NeCee Mack-Palmer LPC-S, Human Services Manager
- A. Introduction of the new Assistant Director, Michelle Doonkeen, LMSW
 - B. Election results for Places 9 and 10
 - C. New Member Orientation
 - D. Required CAP Council documents
 - E. CAP Customer Satisfaction Analysis
 - F. Strategic Plan Annual Review
 - G. CAP Report Annual Review
 - H. CAP Service Delivery Plan Annual Review
 - I. Call to Action Annual Review
 - J. FY 2025 Community Services Block Grant (CSBG), CAP Plan and Budget: Review and Public Hearing Updates
 - K. Submission of CSBG Organizational Standards
 - L. Meeting Time/Location Survey Results
- VI. Action Items** **NeCee Mack-Palmer LPC-S, Human Services Manager**

This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth’s ADA Coordinator at (817)392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body’s consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair’s discretion, time limits may be reasonably extended.

- A. Vote to approve the 2024 Community Needs Assessment
- B. Swearing in of new Board Members: Places 9 and 10
- C. Vote to approve FY 2025 CSBG CAP Plan and Budget

VII. Financial Reports **Josie Hogue, Sr. Accountant**

- A. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives 2023 and 2024 funds.
- B. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding 2023 and 2024 funds.

VIII. Announcements **CAP Council Members and Staff**

IX. Future Agenda Items **CAP Council Members and Staff**

X. Adjourn **Jennifer Leney, CAP Council Chair**

The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting. Members of the Community Action Partners (CAP) Council may be attending remotely in compliance with the Texas Open Meetings Act.

The next regularly scheduled CAP Council meeting will be held on October 17, 2024- New City Hall, 100 Fort Worth Trail, Fifth floor, Room #528.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time **Friday, September 13, 2024 at 4:55 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jannett S. Henshall
City Secretary for the City of Fort Worth, Texas

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