

City of Fort Worth  
Community Action Partners (CAP) Council  
Neighborhood Services Department  
New City Hall  
100 Fort Worth Trail, Mezzanine Level, Room #MZ05  
Fort Worth, TX 76102  
February 20, 2025  
1:30 p.m.

**WebEx Option**

**Join by meeting number**

Meeting number (access code): 2559 681 8063

Meeting password: 123456

**Tap to join from a mobile device (attendees only)**

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**MEETING AGENDA**

- I. Call to Order** **Carol Brown, CAP Council Chair**
- II. Invocation** **CAP Council Member**
- III. Recite the Promise of Community Action**  
Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- IV. Consideration of Minutes** **Carol Brown, CAP Council Chair**  
Minutes for January 16, 2025
- V. Report of Chair and Council Members** **CAP Council Chair and Members**
- VI. Information Items** **Mayra Trevino, Sr. Human Services Specialist**  
**Michelle Doonkeen, Assistant Director**  
**Josie Hogue, Sr. Accountant**
- A. Update on January Outreach and February Online CAP Applications  
B. Update on CAP Strategic Plan Progress
- VII. Action Items** **Michelle Doonkeen, Assistant Director**
- A. SWOT Analysis

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This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth’s ADA Coordinator at (817)392-8552 or e-mail [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body’s consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair’s discretion, time limits may be reasonably extended.

- B. Vote on How to Collect Volunteer Hours
- C. Vote on Change of Community Action Partners: Mission, Vision, Tag Line and Core Values (Org Standard 4.1)

**VIII. Reports from Staff**

**Josie Hogue, Sr. Accountant**

- A. Review of Monthly Performance and Financial Reports

**IX. Announcements**

**CAP Council Members and Staff**

- A. TACAA 2025 Conference: April 28 – May 1<sup>st</sup>, Corpus Christi, Texas
- B. Reminder: No March Meeting
- C. Renewal of Texas Associations of Community Action Agencies (TACAA) Annual Membership Dues
- D. May: National Community Action Month

**X. Future Agenda Items**

**CAP Council Members and Staff**

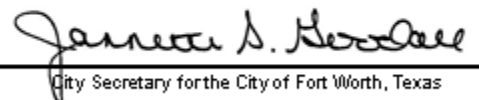
**XI. Adjourn**

**Carol Brown, CAP Council Chair**

**The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting. Members of the Community Action Partners (CAP) Council may be attending remotely in compliance with the Texas Open Meetings Act.**

The next regularly scheduled CAP Council meeting will be held on April 17, 2025 at New City Hall: 100 Fort Worth Trail, Mezzanine Level, Room #MZ05, Fort Worth, TX 76102.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time Wednesday, February 12, 2025 at 03:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

  
City Secretary for the City of Fort Worth, Texas

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