

City of Fort Worth
Community Action Partners (CAP) Council
Neighborhood Services Department
New City Hall
100 Fort Worth Trail, Mezzanine Level, Room #MZ05
Fort Worth, TX. 76102
Thursday, November 21, 2024
1:30 p.m.

WebEx option

Join by meeting number

Meeting number (access code): 2555 146 3208

Meeting password: 123456

Tap to join from a mobile device (attendees only)

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Toll (Dallas)

MEETING AGENDA

- I. Call to Order** **Jennifer Leney, CAP Council Chair**
- II. Invocation** **CAP Council Member**
- III. Recite the Promise of Community Action**
Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- IV. Consideration of Minutes** **Jennifer Leney, CAP Council Chair**
Minutes for October 17, 2024
- V. Information Items** **Mayra Trevino, Sr. Human Services Specialist**
Josie Hogue, Sr. Accountant
- A. FY 2024 CAP Council Report
 - B. Review Client Satisfaction Survey
 - C. Discuss the process for customer service data collection for 2025
 - D. Review Future Council Meetings Calendar
 - E. Texas Open Meetings Act (TOMA) Reminders
 - F. Review Community Services Block Grant (CSBG) Fringe Benefits
- VI. Action Items** **Michelle Doonkeen, Assistant Director**

This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth’s ADA Coordinator at (817)392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body’s consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair’s discretion, time limits may be reasonably extended.

A. CAP Council Officer Elections

VII. Reports from Staff

Josie Hogue, Sr. Accountant

- A. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives 2023 and 2024 funds.
- B. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding 2023 and 2024 funds.

VIII. Announcements

CAP Council Members and Staff

IX. Future Agenda Items

CAP Council Members and Staff

- Review 2025 CAP Application
- Review Record Retention
- Opening of Access to CAP Online Application 2025
- Strategic Plan
- Review City of Fort Worth FY25 Performance Report
- Review City of Fort Worth FY25 Single File Annual Audit

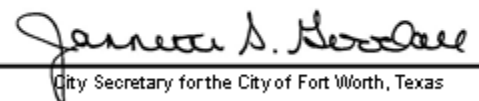
X. Adjourn

Jennifer Leney, CAP Council Chair

The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting. Members of the Community Action Partners (CAP) Council may be attending remotely in compliance with the Texas Open Meetings Act.

The next regularly scheduled CAP Council meeting will be held on January 23, 2024, Location- TBD.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time Friday, November 15, 2024 at 10:45 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


City Secretary for the City of Fort Worth, Texas

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