



[CITY OF FORT WORTH](#)

[DEVELOPMENT SERVICES DEPARTMENT](#)

100 FORT WORTH TRAIL, FORT WORTH, TX 76102
DEREK HULL, PLANNING MANAGER

FAX: 817-392-7985
PHONE: 817-392-2412

PARCEL VERIFICATION LETTER

**Within the Extraterritorial Jurisdiction of the City of Fort Worth OR
Within the Incorporated City Limits of Fort Worth**

Applicant Information:

Name (Print): _____ Title: _____

Mailing Address: _____

Telephone: _____ Cell: _____ Email: _____

Property Information (attach additional sheets if necessary):

Property Address and/or General Location (must also provide exhibit): _____

Appraisal District Account Number(s)(must provide): _____

Total Acres: _____ Lot(s): _____ Block(s): _____

Subdivision Name: _____

Legal Description (Survey Name): _____

Owner Information (attach additional sheets if necessary):

Name (Print): _____

Mailing Address: _____

The above information may be obtained from the Appraisal District in which the property is located. Below are the five Appraisal Districts:

[Tarrant Appraisal](#) [Denton Appraisal](#) [Johnson Appraisal](#) [Parker Appraisal](#) [Wise Appraisal](#)

A Fort Worth representative will contact you, if additional information is needed.

Applicant must include an exhibit showing location of property. Upon receipt of this application and exhibit a thorough review will be conducted and a letter provided to you, via email. **Applicant must allow between five and ten business days for processing.** Letter will be provided after fee has been collected.

FEE: \$25.00

We accept cash, checks and money orders. Cash payment accepted in person, only, Payment by check or money order, may be submitted in person or by mail, Checks and money orders should be marked as “payable to the City of Fort Worth”.

Applicant Signature: _____ Date: _____

SUBMIT REQUEST TO: Platbox2@fortworthtexas.gov