

**ORDINANCE NO. 26855-04-2024**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2023-2024 BUDGET AND FIVE-YEAR SERVICE PLAN FOR PUBLIC IMPROVEMENT DISTRICT NO. 19 – HISTORIC CAMP BOWIE; MAKING THIS ORDINANCE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Public Improvement District Assessment Act, Chapter 372 of the Texas Local Government Code (“Act”), allows for the creation of public improvement districts;

**WHEREAS**, on August 14, 2018, the City Council of the City of Fort Worth (“City Council”) authorized the establishment of Public Improvement District No. 19 – Historic Camp Bowie (“District”), as a public improvement district in accordance with the Act and Resolution No. 4966-08-2018;

**WHEREAS**, on September 12, 2023, City Council adopted Ordinance No. 26437-09-2023, approving the fiscal year (FY) 2023-2024 Budget, Five-Year Service Plan, Assessment Plan, and Tax Year 2023 Assessment Roll for the Historic Camp Bowie PID;

**WHEREAS**, the City Council desires to amend the fiscal year 2023-2024 budget and five-year service plan (“Amended Service Plan”), which is attached hereto as Exhibit A and incorporated herein for all purposes;

**WHEREAS**, the Amended Service Plan is intended to supersede the Service Plan set out in Ordinance No. 26437-09-2023; and

**WHEREAS**, the Amended Service Plan will not affect the previously adopted Assessment Plan or Assessment Roll.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS THAT:**

**SECTION 1.**

The Recitals and findings listed above are true and correct and form the basis upon which this Ordinance is being adopted and are incorporated herein by reference.

**SECTION 2.**

The City Council hereby approves and adopts the Amended Service Plan for fiscal year 2023-2024. In doing so, the City Council finds that the supplemental services and improvements set forth in the Service Plan are feasible and advisable and will serve the needs and desires of the property owners in the District.

**SECTION 3.**

Should any portion, section or part of a section of this Ordinance be declared invalid, inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way impair the remaining portions, sections, or parts of sections of this Ordinance, which shall remain in full force and effect.

**SECTION 4.**

This Ordinance is cumulative of all other ordinances and appropriations amending the same except in

those instances where the provisions of this Ordinance are in direct conflict with such other ordinances and appropriations, in which instance said conflicting provisions of said prior ordinances and appropriations are hereby expressly repealed.

**SECTION 5.**

The City Secretary is directed to cause a copy of this Ordinance to be recorded in the real property records of Tarrant County, Texas no later than the seventh (7<sup>th</sup>) day after the adopted date of this Ordinance.

**SECTION 6.**

This Ordinance takes effect and will be in full force and effect from and after the date of its passage.

**AND IT IS SO ORDAINED.**

**APPROVED AS TO FORM  
AND LEGALITY:**

  
Nico Arias (Apr 26, 2024 15:30 CDT)

Nico Arias, Assistant City Attorney

M&C: 24-0330

Adopted and Effective: April 23, 2024

**ATTEST:**

*for JG: Ronald Gonzales*  
for JG: Ronald Gonzales (Apr 26, 2024 15:35 CDT)

Jannette S. Goodall, City Secretary



**EXHIBIT A  
AMENDED SERVICE PLAN**

City of Fort Worth  
Five Year Service Plan - FY 2024 - FY2028 (Midyear Adjustment)  
Public Improvement District No. 19 - Historic Camp Bowie

	FYE 23/24	FYE 24/25	FYE 25/26	FYE 26/27	FYE 27/28
<b>REVENUES</b>					
PID Assessments	\$ 497,673	\$ 517,580	\$ 538,283	\$ 559,814	\$582,207
COFW Payment in lieu of Services	38,887	38,887	38,887	38,887	38,887
<b>Budget Revenues</b>	<b>\$ 536,560</b>	<b>\$ 556,467</b>	<b>\$ 577,170</b>	<b>\$ 598,701</b>	<b>\$ 621,094</b>
Use of Fund Balance	33,321				9,976
<b>Total Revenues</b>	<b>\$ 569,881</b>	<b>\$ 556,467</b>	<b>\$ 577,170</b>	<b>\$ 598,701</b>	<b>\$ 631,070</b>
<b>EXPENSES</b>					
Management Fee	\$ 96,072	\$ 99,684	\$ 115,434	\$ 101,701	\$ 119,204
Beautification Admin	25,000	25,000	25,000	25,000	\$ 25,000
Beautification - Utilities	38,000	39,520	39,678	41,662	43,745
Beautification - Maintenance	120,000	124,216	118,764	133,514	138,855
Litter Abatement	50,000	52,000	54,080	56,243	58,493
Security	70,000	72,800	75,712	78,740	81,890
Economic Development	35,000	25,000	25,000	25,000	25,000
Marketing & Promotion	68,000	55,000	55,000	55,000	55,000
Communication	42,500	30,000	30,000	30,000	30,000
Audit	12,000	12,480	12,979	13,498	14,038
City Administrative Fee	10,309	11,129	11,543	11,974	12,422
City Administrative Audit	3,000	3,120	3,245	3,375	3,510
<b>Total Budget Expenses</b>	<b>\$ 569,881</b>	<b>\$ 549,949</b>	<b>\$ 566,435</b>	<b>\$ 575,708</b>	<b>\$ 607,157</b>
Contribution to Fund Balance	-	\$ 6,518		\$ 22,994	23,913
<b>Total Expenses</b>	<b>\$ 569,881</b>	<b>\$ 556,467</b>	<b>\$ 566,435</b>	<b>\$ 598,701</b>	<b>\$ 631,070</b>
<b>Net Change in Fund Balance</b>	<b>\$ (33,321)</b>	<b>\$ 6,518</b>	<b>\$ 10,735</b>	<b>\$ 22,994</b>	<b>\$ 13,937</b>
Fund Balance Beginning (Estimated Yrs 2-5)	162,189	128,868	135,386	146,121	169,114
Estimated Fund Balance, End of Year	128,868	135,386	146,121	169,114	183,052
Reserve Requirement	93,410	94,425	95,970	101,213	101,213
<b>Over (Under) Reserve</b>	<b>\$ 35,458</b>	<b>\$ 40,961</b>	<b>\$ 50,150</b>	<b>\$ 67,901</b>	<b>\$ 81,839</b>

\*FY2024 Assessment Rate = \$.10

The total budgeted costs of the improvements and services for the District for fiscal year 2023-2024 are \$569,881.00. Of this amount, \$497,673.00 will be funded by assessments collected on privately-owned parcels located in the District. Costs in the amount of \$38,887.00 will be funded through City payment in-lieu of services which was appropriated from the general fund balance by City Council action on September 12, 2023, and by this amendment. The remainder will be funded in the amount of \$33,321.00 transferred from the unaudited, unassigned fund balance by City council on September 12, 2023, and by this amendment.

# Mayor and Council Communication

DATE: 04/23/24

M&C FILE NUMBER: M&C 24-0330

LOG NAME: 17PID19 MIDYEARFY24

**SUBJECT**

(CD 3 and CD 7) Adopt Ordinance Amending the Fiscal Year 2023-2024 Adopted Budget and Five-Year Service Plan for Public Improvement District 19 – Historic Camp Bowie and Adopt Appropriation Ordinance

**RECOMMENDATION:**

It is recommended that the City Council:

1. Adopt the attached ordinance amending the Fiscal Year 2023-2024 Budget and Five-Year Service Plan for Public Improvement District 19 – Historic Camp Bowie to reflect amendments associated with a mid-year review and direct the City Secretary to record the same in the real property records of Tarrant County, Texas no later than the seventh (7th) day after adoption by the City Council; and
2. Adopt the attached appropriation ordinance adjusting appropriations in the Fort Worth Public Improvement District 19 - Historic Camp Bowie Fund by 1) decreasing the use of fund balance in the amount of \$30,596.00, 2) increasing revenue in the amount of \$21,096.00 from available funds transferred from the General Fund for the Park and Recreation Department, and 3) decreasing other contractual services account in the amount of \$9,500.00 for the purpose of reducing expenditures related to mid-year adjustment.

**DISCUSSION:**

The City of Fort Worth’s Department of Economic Development administers the City’s Public Improvement Districts (PIDs). The City’s PID Policy outlines the need to proactively work with the City’s PID management companies to oversee the services being provided within each of the PIDs. PID 19 – Historic Camp Bowie (Historic Camp Bowie PID) is managed by Camp Bowie District Inc., (CBDI).

On September 12, 2023, City Council adopted Ordinance No. 26437-09-2023, approving the Fiscal Year (FY) 2023-2024 Budget, Five-Year Service Plan, Assessment Plan, and Tax Year 2023 Assessment Roll for the Historic Camp Bowie PID. After conducting a mid-year review of the Historic Camp Bowie PID’s budget, City staff and CBDI has identified the need to decrease Historic Camp Bowie PID’s (City of Fort Worth) allocations by \$9,500.00 to account for \$21,096.00 additional payment in-lieu of services. The additional revenue increase will result in a reduction to the original use of the fund balance in the amount of \$30,596.00. Expenditure adjustments can be primarily attributable to a reallocation of economic development to marketing & communication to account for adjustments to litter abatement, beautification-maintenance, economic development, marketing, and communication line items.

The City’s Payment In-Lieu of Services is a supplement to the Historic Camp Bowie PID budget and intended to provide for the standard level of improvements and services as comparable to what would be provided by the City for the taxpayers generally.

**Revenue Adjustments:**

Line Items to be Adjusted	Previously Approved FY24 Budget Item	Recommended Mid-Year Adjustment	Amended FY24 Budget Item
PID Assessments	\$497,673.00	\$0.00	\$497,673.00
COFW Payment in lieu of Services	\$17,791.00	\$21,096.00	\$38,887.00
Use of Fund Balance	\$63,917.00	(\$30,596.00)	\$33,321.00
<b>Totals</b>	<b>\$579,381.00</b>	<b>(\$9,500.00)</b>	<b>\$569,881.00</b>

**Expenditure Adjustments:**

Line Items to be Adjusted	Previously Approved FY24 Budget Item	Recommended Mid-Year Adjustment	Amended FY24 Budget Item
Litter Abatement	\$65,000.00	(\$15,000.00)	\$50,000.00

Beautification - Maintenance	\$115,000.00	\$5,000.00	\$120,000.00
Economic Development	\$60,000.00	(\$25,000.00)	\$35,000.00
Marketing & Promotion	\$55,000.00	\$13,000.00	\$68,000.00
Communication	\$30,000.00	\$12,500.00	\$42,500.00
<b>Totals</b>	<b>\$325,000.00</b>	<b>(\$9,500.00)</b>	<b>\$315,500.00</b>

All other previously approved line items not mentioned above remain the same.

Upon approval of the above recommendations, the total budgeted expenses for FY 2023-2024 will be \$569,881.00. This mid-year budget adjustment will increase the unaudited, unassigned fund balance by a total of \$9,500.00. The revised Budget and Five-Year Service Plan will take effect upon approval by City Council. The City and CBDI will amend the existing management contract to reflect the mid-year adjustments (City Secretary Contract No. 60315).

The Historic Camp Bowie PID is located in COUNCIL DISTRICTS 3 & 7.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendations and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the FWPID #19 - Hist Camp Bowie Fund. Prior to any expenditure being incurred, the Economic Development Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** William Johnson 5806

**Originating Business Unit Head:** Robert Stums 2663

**Additional Information Contact:** Lacey Ruiz 2608

Expedited