



City of Fort Worth  
Development Services Department  
(817) 392-8026 | Submit this form to [ZVL@fortworthtexas.gov](mailto:ZVL@fortworthtexas.gov)

**REQUEST FOR ZONING VERIFICATION LETTER**

Each separate property requires a separate application. This form must be completely filled out. Please allow up to 10 business days for an e-mail response.

**Applicant Contact Information:**

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**If letter addressee is different than above, please complete the following:**

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Full Address of the property:** \_\_\_\_\_

**and/or Legal description of the property:**

Addition Name \_\_\_\_\_ Block \_\_\_\_\_ Lot (s) \_\_\_\_\_  
Or Survey \_\_\_\_\_ Abstract \_\_\_\_\_ Tract \_\_\_\_\_

Do not send metes and bounds, as we cannot use for verification.

**Proposed Use or Current Use of property:** \_\_\_\_\_

(Please pick a use from the use table [4.603](#) / [4.803](#) / [4.1203](#))

**Are any residential tenants on the property**, current parolees and/or funded through a program with the Texas Department of Criminal Justice? (Check one):      YES      NO

If so, which program (AHP, THAP, Other): \_\_\_\_\_

**NOTE:** The City of Fort Worth Zoning Verification Letter **cannot** verify compliance with the following:  
Development regulations including parking, legal non-conforming status, and building or zoning violations.

Permits & Certificate of Occupancy (817) 392-2222  
Zoning Questions (817) 392-8028

Zoning Violations - Code Compliance (817) 392-1234  
Public Information - (817) 392-8184

**Fees per letter (link will be e-mailed for payment):**

- \$56.25 (can take up to ten (10) business days)       \$112.50 (can take up to three (3) business days)